

CORPORATION OF THE MUNICIPALITY OF CALVIN

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June 19, 2020

NOTICE OF REGULAR MEETING

To: Mayor and Council

The Regular Meeting of Council will be held **electronically** at 7 p.m. on Tuesday June 23, 2020.

If a member of the public is interested in joining the meeting electronically, please contact the Municipal office for details.

If you are unable to be in attendance it is greatly appreciated that you notify the undersigned in advance.

Thank you.

Best regards;

Cindy Pigeau
Clerk-Treasurer

- N) Federation of Canadian Municipalities (FCM) and Public Sector Digest (PSD) Second Round of Asset Management Grant – Proposal from Public Sector Digest
- 7. INFORMATION LETTERS**
- A) Municipality of McDougall DNSSSAB – Best Solution for Overseeing the Northern OPP Detachments
- B) Federation of Northern Ontario Municipalities DNSSSAB – Best Solution for Overseeing the Northern OPP Detachments
- C) Office of the Solicitor General Update on Ontario Provincial Police (OPP) Invoices
- D) Town of Orangeville Training for Police Services
- E) Municipality of Chatham-Kent Current and Long-Standing Issues in Long Term Care Homes
- F) Municipality of Chatham-Kent Support for Alzheimer’s Society et al. in Long Term Care Homes
- G) Town of Bracebridge Establishment of a Municipal Financial Assistance Program
RE: Covid-19
- H) Ministry of Municipal Affairs and Housing End of the Temporary Suspension of the Planning Act
- I) BlueSky Net Media Release RE: The Speed of Northern Ontario Broadband Report
- J) Grey County Broadband Infrastructure Improvements
- K) Tribunals Ontario Assessment Review Board Update
- L) Municipality of Grey Highlands Universal Basic Income
- 8. INFORMATION LETTERS AVAILABLE** None
- 9. OLD AND NEW BUSINESS**
- 10. ACCOUNTS APPROVAL REPORT**
- 11. CLOSED PORTION**
- 12. BUSINESS ARISING FROM CLOSED SESSION**
- 13. NOTICE OF MOTION**
- 14. ADJOURNMENT**

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE REGULAR COUNCIL MEETING TUESDAY, JUNE 9, 2020

The regular meeting of Council was held this date by Zoom electronic meetings (due to Covid-19 pandemic). Present were Mayor Ian Pennell, Deputy Mayor Sandy Cross, Coun Dan Maxwell, Coun Heather Olmstead, Coun Dean Grant, Fire Chief Dean Maxwell, Recreation and Cemetery Supervisor/Landfill Superintendent Jacob Grove, Roads Superintendent Chris Whalley and Clerk-Treasurer Cindy Pigeau.

Regrets: 0 Guests: 2

The meeting was called to order at 7:00 p.m. by Mayor Pennell

PECUNIARY/CONFLICT OF INTEREST: Mayor Ian Pennell declared a conflict of interest on Agenda Item No. 10 – Item Title: Accounts Approval Report, Reason: “There is an expense payment to me for telephone expense on the report.”

PRESENTATIONS/DELEGATIONS: Ms. Marjorie Robinson – Accountant – O.Reg 284/09

2020-113 MINUTES OF REGULAR COUNCIL MEETING

Moved by Coun Cross and seconded by Coun Maxwell that the Minutes of the regular meeting of Council held on Tuesday, May 26, 2020 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Grant	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Mayor Pennell	Yea

Carried

2020-114 RESUME “NORMAL SUMMER HOURS” AT THE MUNICIPALITY OF CALVIN LANDFILL
Moved by Coun Olmstead and seconded by Coun Grant that Council hereby authorizes that due to entering Phase one of the Reopening of Ontario after the Covid-19 pandemic and that under Phase One, as of May 19th, 2020, private parks and campgrounds can open to enable preparation for the season and to allow access to stationary seasonable homes (similar to cottages) that have access to both electric and water services as well as, as of June 1, 2020, backcountry camping is now available at Ontario Parks and on Crown Land, the Calvin Landfill will, as of ~~July 1, 2020~~, June 23rd, 2020, resume “Summer Hours” at the Landfill, namely Tuesday from 1pm to 6pm and Saturday from 10am to 3pm.

Recorded Vote as per Electronic Meeting Best Practices – Vote to Amend Resolution - Date from July 1, 2020 to June 23rd, 2020

Councillor Cross	Yea
Councillor Grant	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Mayor Pennell	Yea

Carried

Recorded Vote as per Electronic Meeting Best Practices - Resolution

Councillor Cross Yea
Councillor Grant Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Mayor Pennell Yea
Carried

2020-115 CLOSURE OF OUTHOUSE STYLE WASHROOMS ON THE MUNICIPAL GROUNDS RINK BUILDING AND AT THE CALVIN UNION CEMETERY

Moved by Coun Cross and seconded by Coun Grant that Council hereby authorizes the closure of the outdoor outhouse style washrooms at the Municipal grounds rink building (2) and at the Calvin Union Cemetery (1) due to health and safety concerns regarding the spread of Covid 19; and further that the closure of these washrooms will remain in effect until Council has deemed it safe to reopen them.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Grant Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Mayor Pennell Yea
Carried

2020-116 AUTHORIZATION TO PURCHASE A VARIETY OF ITEMS FOR THE FIRE DEPARTMENT IN ADVANCE OF THE APPROVAL OF THE 2020 BUDGET

Moved by Coun Maxwell and seconded by Coun Olmstead that Council hereby authorizes the Fire Chief to purchase a variety of items such as Auto Ex Gloves, Boots, Helmets, Hoods, Bottle Carrier, etc..... for the Fire Department in advance of the approval of the 2020 Budget in order to take advantage of current cost savings from our suppliers.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Grant Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Mayor Pennell Yea
Carried

A discussion of the fourth review of the 2020 Budget took place.

2020-117 SPECIAL MEETING OF COUNCIL – TUESDAY, JUNE 16TH, 2020, RE: 2020 BUDGET

Moved by Coun Maxwell and seconded by Coun Grant that there will be a Special Council meeting held at the call of the Mayor, on Tuesday June 16th, 2020 @ 7:00 p.m., to be held electronically by Zoom to further review and discuss the 2020 Budget.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Grant Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Mayor Pennell Yea
Carried

A discussion of the second review of the 2020 Budget took place.

2020-118 ROAD USE AGREEMENT ACKNOWLEDGEMENT

Moved by Coun Olmstead and seconded by Coun Cross THAT the Council of the Corporation of the Municipality of Calvin hereby acknowledges the attached "Municipality of Calvin – Road Use Agreement" template; and further that the attached Road Use Agreement will be used as the template though reviewed on a case by case basis for any requests made by property owners for this type of agreement with the Municipality of Calvin.

Deferred to June 23rd, 2020 Meeting

2020-119 DISBURSEMENTS

Moved by Coun Maxwell and seconded by Coun Grant that the disbursements dated June 4, 2020 in the amount of \$15,585.52 and June 9, 2020 in the amount of \$4,086.37 be hereby authorized and passed for payment.

Carried

2020-220 ADJOURNMENT

Moved by Coun Cross and seconded by Coun Olmstead that this regular meeting of Council now be adjourned at 9:53 p.m.

Carried

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE SPECIAL COUNCIL MEETING TUESDAY, JUNE 16, 2020

The special meeting of Council was held this date by Zoom electronic meetings (due to Covid-19 pandemic). Present were Mayor Ian Pennell, Deputy Mayor Sandy Cross, Coun Dan Maxwell, Coun Heather Olmstead, Coun Dean Grant, Recreation and Cemetery Supervisor/Landfill Superintendent Jacob Grove, Roads Superintendent Chris Whalley and Clerk-Treasurer Cindy Pigeau.

Regrets: 0 Guests: 1

The meeting was called to order at 7:03 p.m. by Mayor Pennell

PECUNIARY/CONFLICT OF INTEREST: None
PRESENTATIONS/DELEGATIONS: None

A discussion of the fifth review of the 2020 Draft Budget took place.

2020-221 STUDENT SALARY FOR RECREATION DEPARTMENT

Moved by Coun Olmstead and seconded by Coun Grant that the Council would like to see the salary designated for a student for July and August be removed from the June 16th DRAFT version of the 2020 Municipal Budget.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross		Nay
Councillor Grant	Yea	
Councillor Maxwell	Yea	
Councillor Olmstead	Yea	
Mayor Pennell		Nay
Carried		

2020-222 ADDITION OF \$100,000 TO WORKING RESERVES

Moved by Coun Cross and seconded by Coun Olmstead that Council approves the addition of \$100,000 being added to Working Reserves and that this version of the 2020 Municipal Budget be brought to the June 23rd Regular Council meeting for approval.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Grant	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Mayor Pennell	Yea
Carried	

2020-223 ADJOURNMENT

Moved by Coun Maxwell and seconded by Coun Grant that this regular meeting of Council now be adjourned at 8:00 p.m.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Grant	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Mayor Pennell	Yea

Carried

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

M E M O

TO: Council
FROM: Cindy Pigeau - Clerk-Treasurer
SUBJECT: 2020 Proposed FINAL Budget
DATE: Tuesday June 23/20

Preliminary numbers were reviewed by Council at their special meeting of June 9/20 and June 16/20.

The Preliminary included all usual Operating Costs, the decided changes to the overall payroll grid (Note – this indicates a change to the grid only); all anticipated revenues (not including property taxes); a decrease in Provincial OMPF funding and Capital Costs.

The preliminary budget presented a -4.32% levy decrease over the 2019 budget and a -8.08% Tax Rate decrease to the Residential Property Class.

Council considered the reality of increasing fixed costs, decreasing provincial funding, borrowing for capital purchases, competition for infrastructure funding grants, and future potential costs for local nursing homes when considering the Preliminary Budget.

The Clerk-Treasurer was asked to;

- i) Remove the salary for a student for the months of July and August for the recreation department
- ii) To increase the amount transferred to Work Funds Reserves from \$25,000 to \$125,000

The Proposed FINAL budget presented here, includes all discussed changes as per Council.

Budget Package:

- 1) Proposed Final Budget
- 2) Capital Budget
- 3) Operating Budget
- 4) 2020 Estimated Municipal Requisition
- 5) Proposed By-law No. 2020-014 to adopt 2020 tax rates and annual budget

Respectfully submitted;

Cindy Pigeau;
Clerk-Treasurer



2020 Proposed FINAL BUDGET Highlights

June 23/20

a) **Proposed FINAL Budget 2020**

- 2020 Tax Levy \$ 1,273,750
- 2019 Tax Levy \$ 1,331,317
- **Tax Levy** decrease -4.32% over 2019
- **Tax Rate** decrease of -8.08% to Residential property
- **Tax Rate** decrease of -6.33% to Commercial property

b) 2020 Total Current Value Assessment

(CVA) is \$91,003,600 (increase of 5.42% over 2019)

- 2019 CVA was \$86,327,909
- 2018 CVA was \$82,975,805
- Residential CVA increased 6.81%
- Commercial CVA increased 1.31%
- Industrial CVA increased 0.11%
- 2020 Tax Rates will be applied to the CVA (tax rate multiplied by CVA). Final tax billing will reflect the combined change to CVA and Tax Rates.

c) **Ontario Municipal Partnership Fund**

Represents the funding provided to the municipality by the Province to “offset” the responsibilities downloaded to municipalities in 1998. This provincial funding has been reduced gradually from \$503,000 in 2008 to \$192,500 for 2020. Provincial (OMPF) funding to Calvin has been decreased by over 61.73% since 2008.

d) Review Board/Fixed charges for 2020

2020 Board/Fixed Costs have changed as follows:

	<u>2020</u>	<u>2019</u>	<u>% Change</u>
Health Unit	\$ 18,634	\$ 17,747	+ 5.00%
DNSSAB	\$237,881	\$224,209	+ 6.10%
Cassellholme	\$ 48,228	\$ 46,809	+ 3.03%
Policing	\$ 102,430	\$ 98,972	+ 3.49%
NBMCA	\$ 9,913	\$ 9,574	+ 3.54%
MBEDC	\$ 0	\$ 0	no longer exists
MPAC	\$ 13,650	\$ 13,637	+ 0.10%
EN Planning Bd.	\$ 2,500	\$ 2,500	no change
Costs	\$ 433,236	\$ 413,448	
<u>OMPF rec'd -</u>	<u>\$ 192,500</u>	<u>\$ 193,400</u>	
<i>Pd by taxpayer</i>	<i>\$ 240,736</i>	<i>\$220,048</i>	<i>+ \$20,688</i> <i>+9.40% change</i>

e) **Hospital Commitment**

- Physician Recruitment \$1250 and Physician Incentive \$1250 committed annually over 6 years (2020/21)

f) **Use of 2019 Surplus of \$233,865 - Applied in 2020**

Budget as follows

● To Fire Reserves	\$ 22,386
● To Road Reserve	\$ 30,000
● To Working Reserve for Office computers and Other Expense (ie. Covid 19)	\$125,000
● To Reserve for Mattawa Seniors Home	\$ 23,136
● To Landfill Reserves for 2020/21 Reporting	\$ 2,200
● <u>Use to offset 2020 taxation</u>	<u>\$ 23,143</u>
Total	\$ 233,865

g) Proposed use of Federal Gas Tax Funds and Reserve Funds

- \$0 of Federal Gas Tax Funds to budget in 2020. Under the Agreement municipalities have 5 years after the money is received to use it. Current Balance; \$134,277. **To be received in 2020; \$31,307.** Use of this fund to be addressed in future budgets for infrastructure needs.
- Working Reserves - \$5,000 to budget for new office computers.

h) Capital Budget - \$48,300

2020 Capital Expenditures include:

- \$5,000 in Administration for the purchase of a new office computers
- \$5,300 in Fire for 2 sets bunker gear, 3 pairs of coveralls.
- \$30,000 in Roads for annual roads gravelling
- \$8,000 in Recreation for purchase of Accessible Doors for Community Centre (Project left over from last year)

2020 Proposed FINAL Budget
2020 YEAR OVER 2019 YEAR
TAXATION CHANGE DEMONSTRATED

Note that this is for demonstration purposes only. Properties will be affected differently within the municipality depending on any change (+/-) to the Current Value Assessment (CVA) of each particular property, or any change to the property class.

Demonstration of 2020 Tax Impact on Residential Properties

2020 Levy \$1,273,750

	<u>2020 Tax Rates</u>		<u>2019 Tax Rates</u>	
	<u>Municipal</u>	<u>School</u>	<u>Municipal</u>	<u>School</u>
Res/Farm	0.00994927	0.00153000	0.01087866	0.00161000
Com Occ	0.01346534	0.00601963	0.01472318	0.00607804
Comm Vt	0.00942574	0.00601963	0.01030623	0.00425463
Indus Occ	0.02619607	0.00980000	0.02864312	0.01030000
Indus Vt	0.01702745	0.00980000	0.01861802	0.00669500
Pipeline	0.02300868	0.00907364	0.02515799	0.00933649
Farmlands	0.00248732	0.00038250	0.00271966	0.00040250
ManForest	0.00248732	0.00038250	0.00271966	0.00040250
Landfill	0.0146216	0.00584711	0.01557431	0.00588551

EXAMPLE #1

2020 Levy decrease is approximately -4.08% over 2019

Overall Residential Tax Rate decrease is approximately -8.08%

Using a Residential Property with a 2019 CVA of \$250,000 for Demonstration

- A ratepayer with a home assessed at \$250,000 in 2019, using 2019 tax rates, paid a total of \$3122.17 in property taxes inclusive of School taxes.

Demonstrating Calculation of 2019 Tax Rates to this property:

<u>Municipal Tax</u>	<u>School Tax</u>	<u>Total Tax</u>
\$250,000 x 0.01087866 = \$2719.67	\$250,000 x 0.00161000 = \$402.50	\$3122.17

-
- That same ratepayer in 2020, with the average CVA increase (6.81%) would now have a home with a CVA of approximately \$267,025 and, applying 2020 tax rates, would pay a total of \$3065.25** in property taxes inclusive of school taxes.

Demonstrating Calculation of 2020 Tax Rates to this property:

<u>Municipal Tax</u>	<u>School Tax</u>	<u>Total Tax</u>
\$267,025 x 0.00994927= \$2656.70	\$267,025 x 0.00153000 = \$408.55	\$3065.25

**Demonstrates the amount that this particular property owner may expect to pay in 2020. In this case approximately \$56.92 per year less than in 2019 (\$4.74 less per month). Please note that all properties will be effected differently depending on CVA change (+/-) which MPAC determines through property values/sales, along with any improvements or changes to the property since last assessed.

EXAMPLE #2

2020 Levy decrease is approximately -4.08% over 2019

Overall Residential Tax Rate decrease is approximately -8.08%

Using a Residential Property with a 2019 CVA of \$200,000 for Demonstration

- A ratepayer with a home assessed at \$200,000 **in 2019**, using 2019 tax rates, paid a total of **\$2497.73** in property taxes inclusive of School taxes.

Demonstrating Calculation of 2019 Tax Rates to this property:

<u>Municipal Tax</u>	<u>School Tax</u>	<u>Total Tax</u>
$\$200,000 \times 0.01087866 = \2175.73	$\$200,000 \times 0.00161000 = \322.00	$\$2497.73$

-
- That same ratepayer **in 2020**, with the average CVA increase (6.81%) would now have a home with a CVA of approximately \$213,620 and, applying 2020 tax rates, would pay a total of **\$2285.34**** in property taxes inclusive of school taxes.

Demonstrating Calculation of 2020 Tax Rates to this property:

<u>Municipal Tax</u>	<u>School Tax</u>	<u>Total Tax</u>
$\$213,620 \times 0.00994927 = \2125.36	$\$213,620 \times 0.00153000 = \326.84	$\$2452.20$

Demonstrates the amount that this particular property owner may expect to pay in 2020. In this case approximately \$45.53 per year **less than in 2019 (\$3.79 **less** per month). Please note that all properties will be effected differently depending on CVA change (+/-) which MPAC determines through property values/sales, along with any improvements or changes to the property since last assessed.

Comparison of Board Costs and OMPF Revenue from 2019 to 2020

Current Year Board /Fixed 2020

	<u>2019</u>	<u>2020</u>	<u>%chg</u>
<u>Revenues</u>			
OMPf	193,400	192,500	-0.47
<u>Fixed Costs - Boards</u>			
Health Unit	17,747	18,634	5.00
DNSSAB	224,209	237,881	6.10
Cassellholme	46,809	48,228	3.03
Planning Board	2,500	2,500	0.00
MBEDC	0	0	No Longer Exists
Conserv Auth.	9,574	9,913	3.54
MPAC	13,637	13,650	0.10
Policing	98,972	102,430	3.49
Total	413,448	433,236	
<u>Cost to Taxpayer</u>			
Fixed Costs	413,448	433,236	
Less OMPF Revenues	-193,400	-192,500	
Total Chg to Taxpayer	220,048	240,736	9.40

2020 PRELIMINARY Use of 2019 Surplus

2019 Surplus brought forward to 2020 budget		233,865.00	
Dept.	Detail	Budget Application	2019 rec'd
Fire			13356 MTO Response
			Sale of Used Oil Tank 50 and Hot Water Tanks
			3980 Fire Agreements
	Transfer to Fire Reserves 2020	17,386.00	17386
	Transfer to Fire Reserves 2020 - For Fire Truck	5,000.00	
Roads	Transfer to Road Reserve for future capital costs	30,000.00	
Recreation	Transfer to Recreation Reserves for project not completed last year.	8,000.00	
Admin	Transfer to Working Reserves for Server Replacement plus 100K for other expenses (ie. Covid 19)	125,000.00	
Landfill	Transfer to Landfill Reserves for Required 2020/21 Reporting Closure Costs of Landfill	2,200.00	
Social Services	Mattawa Seniors Home	\$ 23,136.00	
Total 2020 Budget from 2019 Surplus		210,722.00	
Balance of Surplus Used to Offset Taxation			23,143.00

CORPORATION OF THE MUNICIPALITY OF CALVIN

2020 PRELIMINARY BUDGET

2020 FINAL		2020 BUDGET	2019 BUDGET	DIFFYr/Yr
Capital Costs		48,300	909,239	-860,939
Operating Costs		1,809,151	1,716,242	92,909
Check		1,857,451	1,857,451	
BUDGET		ACTUAL	BUDGET	
2020		2019	2019	
REVENUES				
Account				
1	140101110 Taxation General Levy	Calculated from Original Returned MPAC Roll	(1,299,068)	(1,331,317)
2		PLUS 1% capital specific levy Increase based on previous years levy, dedicated to Increasing funding available for capital assets. As Identified in Asset Management Plan. (2018 Levy was \$1,269,846 x1% = \$12,698, 2019 Levy was \$1,331,317 x 1% = \$13,313)		13,313
3	140101111 Supplementary /Omitted	Additions and/or CVA Omitted or Added to MPAC Roll During the Year	(10,065)	
4	140101113 Railway Taxation	CPR Taxes - estimated	(5,239)	(5,239)
5	140101115 Payments In Lieu	Payments Received In Lieu of Tax Included In General Levy (eg. Sam Park/CEC, MTO or MNR Property)	(31,004)	0
6			(5,239)	(1,345,376)
7	ONTARIO CONDITIONAL GRANTS			
8	140103117 OMPF	OMPF is a base grant paid quarterly to eligible municipalities to offset costs of services transferred from the Province under the LSR Initiative (1998). The amounts are determined by a formula set by the Province. Our base OMPF for 2019 was 194,400, 2018 is \$194,900, 2017 was \$201,700. Our 2020 base OMPF has been set by the Province at \$192,500 - 0.47% Reduction.	(192,500)	(193,400)
9	140103118 Fire Dept. One Time Grant		0	0
10	140104124 Infrastructure Grants	OCIF Grant - Formula Based (\$50,000 for 2020) Being collected for future project (ie. Road Resurfacing in 2026) NOTE: Top Up Based - No longer available as of 2019. Replaced by Investing In Canada Infrastructure Program: Rural & Northern Stream, Formula Based is still available	0	(153,230)
11			(192,500)	(346,630)
12				(343,400)
13	14000104120 Fire Grant Provincial	Annual estimate for MTO & MNR calls (based on 5 yr history 2012-2016 / 2017 calls were unusually high)	(5,000)	(13,356)
14	140104121 Livestock Grant Prov	Reimbursements under the Wildlife Compensation Program OMAFRA	0	0
15	140104122 Library Provincial	Funds which we apply for from the province and then forward to John Dixon Public Library as per our user agreement	(1,177)	(1,177)
16	140104123 Other Provincial/Federal Grants	Gas Tax Top Up of \$36,182.68 plus surplus administrative fee of \$673.88 was received in 2019 and not spent yet. Gas Tax funds available (including the above noted) \$134,277.	0	(253,183)
17	140104125 Drainage Prov Grants	Estimated 50% of Costs to Employ Drainage Superintendent for 2019 (\$3500), plus recovery of Drain Cleanouts scheduled 2020 (\$2K)	(5,500)	(12,398)
18			(11,677)	(280,114)
19	POA REVENUE			
20	140105126 CEMC Revenue	Planning to alternate years hosting mock disaster with Pap-Cam, Calvin Host 2021. No Invoicing between municipalities.	0	0
21	140105127 Provincial Offences Act	Calvin's expected portion of POA fines estimated for 2020.	(200)	(1,697)
22			(200)	(1,697)
23	USER FEES AND SERVICE CHARGES			
24	140106130 Cemetery Revenue	Sale of plots, portion of markers etc. Estimated based on avg of 6 yrs.	(800)	(1,310)
25	140106131 Recreation Revenue	Estimated 2020 Hall rental (\$100). This account to also include Internal revenue for use of Gas (from Rec Gas Tank) to other departments (eg. Fire, Roads), Any monies raised from fundraising, if any.	(800)	(500)
26			(1,600)	(1,810)
27	LICENSES, PERMITS, FEES			
28	140107140 Building Permits	Expected average demand for permits in 2020. Based on a 5 year average.	(4,000)	(4,525)
29	140107144 Election Revenue		0	(200)
30	140107143 Gen. Govt. Revenue	Spectrum annual fee for tower at landfill site. Line Fences Act. NSF cheques etc., Payment out of Court for Tax Sale from 2018 (\$37,238.53)	(39,239)	(7,483)
31	140107145 911 Revenues	Installation of new signs if required	(35)	(70)
32	140107146 Fire Dept Revenue	Donations to Dept for Services provided.	(3,000)	(4,274)
33	140107148 Fire Dept. Agreements	Lauder Twp residents @ \$92 ea x 23/Canadian Ecology Centre \$2042 (to review and increase by December CPI annually going forward). Increase in annual from \$75 to \$90 per household in 2016 for Lauder (Increased by CPI in 2020).	(4,158)	(4,290)
34	140107150 Road Dept Revenue	2018 Loader Rate \$18.00/hr, Truck \$29.00/hr, Grader \$20.00/hr based on 3 yr avg. DO NOT USE as of 2018, now included as credit to 150325106		
35	140107151 Road Vehicle Truck Credits		(1,350)	(2,411)
36	140107153 Road Vehicle Loader/Hoe Credit		(8,750)	(5,427)
37	140107155 Aggregates Revenue	Funds to municipality from Aggregate Trust generated from Registered gravel pits within the municipality. 2008 was the first year of this Trust. There has also been minimal aggregate activity. Rec'd for 2019 - \$2580, 2018 - \$1800, 2017 - \$1525, 2016 - \$1479, 2015 - \$838, 2014 - \$665, 2013 - \$2445, 2012 - \$2884, 2011 - \$2456. Used average of 6 previous years	(1,481)	(2,580)

38	140107156 Road Non-machine Revenue	Outside Revenue - 2019 - \$15,000 was trade in value of old grader, Fire Wood sold.	(500)	(15,280)	(880)
39	140107160 Landfill Site	Algonquin Park (\$2000) - to be reviewed before Dec 31, 2021 (5 year contract with CPI Increase?), CEC (\$2590.79 to be Increased by December CPI annually), Samuel de Champlain Park (\$0) plus tipping fees (\$3500). 12 bins Columbia F.P. (\$150 ea), plus household tipping fees/fridge disposal/shingles (\$700).	(11,000)	(14,518)	(11,000)
40	140107161 Blue Box Recycling Revenue	Metal, tires, WEEE, Blue Box for 2019 is \$12,305	(10,000)	(12,305)	(9,000)
41	140107162 Industrial Waste Revenue		0	0	0
42	140107170 Recreation Revenue	Recreation Committee dissolved in 2017			
43	140107172 Tax Cert., Maps, Copies, Faxes	Estimated based on 2019 Actual vs. Budget	(500)	(853)	(500)
44	140107175 Zoning Amendments	Estimating one ZBIA and one Minor Variance	(1,570)		(1,570)
45			(85,583)	(74,215)	(46,669)
46	PENALTIES AND INTEREST				
47	140108180 Penalty and Interest	Estimated amount charged on tax arrears throughout the year. This may be higher or lower due to what we decide to do with interest during pandemic.	(15,000)	(16,045)	(14,900)
48			(15,000)	(16,045)	(14,900)
49	OTHER REVENUE				
51	140109185 Investment Income	Interest rates remain low on GICs. As of Jan 1, 2019 value was \$124883.23. Interest Rate is 1.7%. Matures April 23, 2019 - Renewed, Bank Interest.	(7,000)	(13,335)	(7,000)
52	140110191 Bank Loan Proceeds			(162,055)	(162,126)
53	140110192 Transfer from Reserves Roads		0	(119,345)	(121,000)
54	140110193 Transfer from Reserves	Drainage Work to be done in 2020.	(12,000)	(12,476)	(14,533)
55	140110194 Transfer from Reserves Fire		0		
56	140110195 Transfer from Reserves Landfill	Reserves for landfill monitoring purposes. Next Report due in 2021.	0	(2,000)	(2,000)
57	140110197 Transfer from Reserves Mattawa Hospital Funds	FINAL payment from reserve 2015. (obligation complete)	0	0	0
58	140110198 Transfer from Reserves-Gas Tax	Gas Tax funds available \$134,277.		(113,383)	(207,413)
59	140110199 Surplus from previous Yr.	Surplus 2018 was \$91,245 (Note - Operating and Capital Budgets will also reflect any surplus applied in 2019 budget)	(233,865)	(91,245)	(91,245)
60	140110203 Transfer from Working Funds Reserves	As of January 1, 2020, balance at \$108,200.15, Transfer \$5000 for new computers including installation	(5,000)	(11,117)	(21,000)
61	140110204 Transfer from Unexpended Capital	None	0	0	0
62			(257,865)	(524,956)	(626,317)
63		TOTAL REVENUES	(569,664)	(2,590,843)	(2,639,859)
64	EXPENDITURES				
65	COUNCIL				
66	15010100 Council fees	Paid monthly to Mayor and Councillors. Council is paid only for meetings attended. Increase to allow for potentially 6 special Council meetings (4 Strategic Plan Meetings and 2 extra special meetings)	37,500	36,943	36,850
67	150100102 Council Vehicle & Expenses	Travel costs for meetings etc, other misc. expenses	800	61	200
68	150100104 EHT	1.95% approx of Total Salary	750	702	525
69	150100106 Integrity Commissioner	NEW ACCOUNT AS OF 2019 - Costs associated with the use of the Integrity Commissioner	15,000	404.77	5000
70	150100113 CPP	New Account Number	770		
71			54,820	38,111	42,575
71	ADMINISTRATION				
72	150101100 Salaries and Benefits	Includes 2 FT. and 26 hrs/yr H&S Rep - No Increase in Salaries for 2020 To Reduce costs (Covid 19)	103,562	119,936	130,922
73	15010101 Materials and Supplies	Office supplies & forms, Alarm System/Answering Service, employee expenses.	5,000	4,643	5,000
74	15010102 Vehicle Expenses	Administration staff estimated use of personal vehicle.	1,000	796	1,300
75	150101103 Telephone and Fax	Monthly costs (\$305 x12 mths = \$3660)	3,660	2,270	3,100
76	150101104 WSIB & EHT	5.28% approx of Total Salary	5,468	6,801	7,095
77	150101105 Seminars, Workshops and Training	2018 Cindy Pigeau enrolled in the MLP Program Unit 1 AMCTO \$500 (online) and to enroll in MLP Program Unit 2 in Fall Session (\$500). Plus \$500 Workshops/Training - Reduced from \$3000 to \$1500 to try to help reduce costs (Covid 19)	1,500	1,377	3,000
78	150101106 Misc. and Memberships	Costs for annual memberships (AMO, FONOM, AMCTO etc), radio license (\$328), ePay License \$14.88/mth for support (ongoing), other misc. advertising or published notices, small misc. expenses.	2,100	2,625	2,100
79	150101110 Services		0		0
80	150101113 CPP & EI	6.66% approx of total salary	6,901	8,509	8,445
81	150101114 GroupIns.	Approx \$985/mth increase received in September - approximately 5% from Sept to Dec - Approximately \$200	12,020	8,628	8,250

82	150101115 Computer Expenses	Total support costs for system (\$8227). Cartridges for printers, parts, antivirus updates, outside services not provided by VADIM, \$3620.52 annual costs for Progressive plus extra \$2400 if required. Includes \$350.30/mth for wireless internet. Software support for CityWide Software (\$2456)	21,000	18,945	17,500	
83	150101116 Auditor	GrantThornton Auditors , audit planning, prep and onsite testing, general questions re: legislation and accounting. M. Robinson re: accounting assistance for more complex adjustments, FIR, O.REG Report 284/09.	15,000	14,809	15,000	
84	150101117 Copier	5 yr Lease (to Apr 2021) copier/fax/scanner/printer @ \$107/mth (\$1284/yr) includes non-refundable portion of HST, plus copy and monthly maintenance/service charges. Size of monthly flyer has increased - requiring more copies. Reduced from \$2000 to \$1700 to try to help reduce costs (Covid 19)	1,700	1,363	2,000	
85	150101118 Office Repairs	Carpet cleaning twice year. Other repairs as required.	250	0	250	
86	150101119 Donations	Reduced from \$500 to \$40 to try to help reduce costs (Covid 19)	40	40	500	
87	150101120 Lawyer Fees	Estimated cost for legal counsel/advice, drafts of new complex By-laws etc.	4,000	3,097	4,000	
88	150101121 Election		0	0	0	
89	150101123 Bank Chg. Interest	Based on past 4 yr ave.	1,900	1,745	1,900	
90	150101125 Tax Registration	Tax Sale Process	0	0	5,000	
91	150101126 Tax Write Offs	Estimated adjustments \$4000.	4,000	4,117	3,000	
92	150101132 Capital Expenditures	New Computers - 4 computers at approximately \$1150 each	5,000	11,117	21,000	
93	1500101133 Transfer to Reserves - working Funds	Transferred \$69622 here in 2006 for future needs. Used \$10,000 in 2006 due to windstorm emergency costs. Used \$81,027 in 2009 for Columbia settlement. Used \$9657 in 2012 for Nurse Practitioner at Mattawa Hosp. Balance in working funds reserve is \$108,200 opening 2020. NORMALLY ADD \$5,000/YR FOR SERVER FROM SURPLUS REPLACEMENT REQUIRED APPROX. EVERY 5 YRS but reduced to \$3,000 in 2018 to allow the remaining \$2,000 to be used for Succession Planning Senior Management training in 2018. Replaced Server in 2019. Need Computers this year. \$120,000 transfer to Reserves for miscellaneous cost (Covid 19) (Additional \$100K added to original \$20K)	125,000	12,698	12,698	
94	150101169 Insurance	MIS Municipal Insurance Services. Re-tendered in 2016 to Feb 2020 (with 2 yr renewal option) Two Year Renewal Option Taken	9,212	8,652	8,652	
95	150101171 Postage	Stamps, mail flyers 1/mth @ \$46/mth, tax billing, courier - Reduced from \$2800 to \$2500 to help reduce costs (Covid 19)	2,500	2,209	2,800	
96	150101174 Health and Safety	NEW Account 2012. All expenditures for all departments related to Health and Safety (eg. PPE, Supervisor/Management training course, H & S Rep course if necessary, materials, signage, safety equipment etc.)	2,000	2,063	2,000	
97	150101187 Employee Pension Expense	All Departments are included here. Pension Plan Initiated July 2009. Includes wage adjustments in this total. Pension Fee 2020 is \$850	8,900	11,529	11,500	
98	150101188 FCM-MAMP Project	Project Completed In 2019, Funding Received in 2020.	\$ -	56147.24	55,100	
99			341,714	304,117	332,112	
100	FIRE DEPT.					
101	150200100 Salaries and Benefits	Volunteer points increase \$2500 in 2020. Volunteer points were increased by \$1000 in 2019 (Note at year end calculate HST). 1.0 hours/wk for maintenance of equipment and building	46,797	42,631	44,250	
102	150200101 Materials and Supplies	Medical Supplies, Helmets, Boots, Fuel for Small Engines, Bunker Gear Cleaner, Bunker Gear Repairs, 8 X Hoods, FD Flashes (60), 5 x FF Gloves, 10 x AutoX Gloves, 10 X Bama Socks, Hose Bag, Gas Detector Bump Testing, Poly Tanks, Fire Craft Tracer, Small Misc.	8,200	9,167	10,000	
103	150200102 Vehicle Expense	All expenses related to vehicles within the Fire Dept. Pump tests, fuel & gas, oil and filter, safety inspections (4 trucks /yr), Mileage, Hydraulic Equip servicing (2019-2021), Scott Foam Pack, Minor Repairs/Tools	9,500	15,525	13,500	
104	150200104 WSIB & EHT	approx 5.28% of wages	4,000	3,974	3,900	
105	1500200106 Misc	Picnic (\$1000), Awards (4 badges and 1 - 10 yr of service, 1 - 30 yr service) (\$900), couriers, uniforms, food, water and other non-specific items (\$1100), Personal Clothing (\$2000)	5,000	2,601	3,700	
106	150200107 Hydro		1,800	1,191	1,800	
107	150200108 Heating Fuel	Heating fuel, repairs and maintenance to heating system	4,800	4,593	3,500	
108	150200109 Equip. Charges Internal		0	0	200	
109	150200113 CPP & EI	Approx 2.2% of department salaries	1,000	907	1,000	
110	150200114 Group Insurance					
111	150200132 Capital Expenditures	2 Sets bunker Gear (\$4100). 3 pairs of Coveralls (\$1200).	5,300	20,519	27,700	
112	150200133 Transfer to Reserves	2019 Fire Revenues from 2019 surplus (\$17386), \$5000 to Reserves for Fire Truck.	22,386	22,364	22,364	
113	150200134 Memberships	Mutual aid, Fire fighters Assoc, Fire Chiefs Assoc, etc	720	659	720	
114	150200135 Building Maintenance	Repairs, painting, wiring interior hall, interior hall painting, roof repair	1,600	2,775	1,600	
115	150200136 Breathing Air and Oxygen	Bottle refills, 1/2 share of system modifications & repairs with Pap-Cam. Required hydrostatic testing on cascade system cylinders mandatory every 5 yrs (next 2020), BA bottles hydro testing (varies per year). Service contract BA's approximately \$1000.	4,975	3,182	3,000	
116	150200137 Communications	Paging (\$750), phones, radio license (\$673.52), batteries (\$322.46), dispatcher (\$1440), radios (\$750). Service/maint \$800/yr split 50/50 between fire and roads, other misc requirements.	5,500	3,230	4,500	
117	150200138 Training	Outside training, workshops and courses. Bringing in outside services to provide specialized training. Training centre at landfill site. NFPA training standards requirements.	5,000	3,268	5,000	
118	150200139 Fire Prevention	Pamphlets, brochures, smoke detectors, CO detectors, public event, advertising etc.	300	0	300	
119	150200140 Payments to Other FireDept					

120	150200142 Forest Fire Expense	MNR Forest Fire Agreement. No longer have an expiry date, to be reviewed by Mar 31/20 - Done)	650	647	650
121	150200169 Insurance		6,538	6,140	6,140
122	150200402 Loan payment	Fire Truck Purchased 2015 (Debenture) - to be completed June 2025.	20,000	20,000	20,000
123	150200404 Interest Fire Truck	Fire Truck Interest on Debenture Loan 2020	2,507	2,980	3,000
124	150200187 Fire Pension Exp				
125			1 56 573	16 6354	176 824
126	Community Emergency Measures				
127	150210100 Salaries and Benefits	CEMC \$2000. No Increase in Salaries for 2020 To Reduce costs (Covid 19)	2,000	603	2,000
128	150210101 Materials and Supplies	CEMC Mileage and Services	1,500	69	1,500
129	150210104 WSIB & EHT	Approx 4% of Dept salary	75	33	75
130	150210110 Services		0	0	0
131	150210113 CPP & EI	Approx 7% of Salary for dept.	112	20	112
132	150210138 Training		2,000	430	2,000
133	150210133 Transfer to Reserves	Reserve fund for emergency management from surplus. Has \$3007 opening 2018	0	0	0
134			5,687	1,154	5,687
135	ROAD DEPARTMENT				
136	ROADS OVERHEAD				
137	150300100 Salaries and Benefits	All roads wages are included in this G/L account for Budget purposes. No Increase in Salaries for 2020 To Reduce costs (Covid 19)	120,004	113,666	125,200
138	150300101 Material and Supplies	All to Office & Shop Expense			
139	150300102 Vehicle Expense	Approx \$11,600/yr Based on mileage per month submitted to A/P	11,600	11,625	11,500
140	150300103 Telephone, Cell	Garage phone, Cell phone (based on Calls approx \$75/mth) and calls (road super)	1,500	1,397	1,700
141	150300104 WSIB&EHT	All Road dept included here. 5.28% of Total Salaries	6,545	6,640	6,800
142	150300105 Seminars, Workshops, Memberships	Includes training (eg. Propane/every three years beginning 2017 @\$135 approx p.p., wheel end course, grader operator, plow operator)	2,000	757	2,000
143	150300106 Misc				
144	150300107 Hydro		1,800	1,500	1,800
145	150300108 Heating Fuel	Garage and Sand dome (Estimated)	8,600	8,602	8,500
146	150300110 Services Roads				
147	150300113 CPP & EI	All roads Dept included here. Approx 6.51% of department salaries	8,075	7,693	8,200
148	150300114 Group Insurance	Approx \$1004/mth plus \$200 for Increase in Sept	12,250	10,116	10,800
149	150300120 Lawyer Fees	Complex By-law Review and Legal Counsel	5,000	0	5,000
150	150300132 Capital Expenditures			623,947	740,539
151	150300133 Transfer to Reserves	Transferring \$30,000 for future road/bridge work from 2019 surplus. Bridge study Required In 2020, (\$5000 every two years, raise \$2500 per year, 1st year(2019) transfer to Road Reserve, 2nd year (2020) transfer it out and add an additional \$2500)	30,000	34,500	34,500
152	150300135 Building Maintenance	Roof replacement needed (future? \$12,000) Doors, furnace cleaning	2,000	384	2,000
153	150300149 Small Tools	Wrenches, hoses, tools etc., others under \$1000, \$1000 New Brush Saw	2,200	2,588	1,200
154	150300150 Office and Shop Expense	Supplies, radio license (\$210), paint, oxygen, acetylene, cylinder lease. Service/maint of communication system @\$800/yr split 50/50 with Roads and Fire - Plow Blades. Grader Blades, Nuts and Bolts	10,000	8,289	10,000
155	150300169 Insurance		9,600	9,015	9,015
156	150300182 Water System	Water Use In Garage and maintenance to water system at 40% (Rec has other 60%) Cisterns flushed at 2019 & 2021 at approximately \$1500 - No Longer In Use (Drilled Well Now)		978	2,600
157	150300184 Transfer to Cap fund				
158	150300402 Interest Grader	2019 Grader Interest	5,098		
159	150300404 Payment on Grader	Grader Payments 12 x \$3013.83 plus lump sum payment of \$39,733 (HST Refund Amt)	70,801	31,128	37,710
160	150300187 Roads Pension Exp	For budget purposes all Pension expenses are included under Admn.			
161			307,073	872,826	1,019,064
162	HARDTOP MAINTENANCE				
163	150310100 Salaries and Benefits				
164	150310101 Materials and Supplies	Resurfacing Aug 2019 - 1 load cold mix required 2019 - New Sweeper Brushes (\$1700)	5,200	3,299	3,500
165	150310104 WSIB&EHT				
166	150310106 Misc. Hardtop				
167	150310110 Services				
168	150310113 CPP&EHC				
169			5 200	3 299	3 500
170	DITCHING				
171	15031100 Salaries and Benefits				

172	150311101 Materials and Supplies	Straw, Filter Cloth, Wooden Stakes, Paint	500	0	500
173	150311110 Service	Possible Option of Renting Mid Size Excavator (Battlefield) for same value as hiring outside source. Do all Ditching In House NOTE: Landfill site needs cover materials from ditching.	15,000	15,943	15,000
174			15,500	15,943	15,500
175	GRAVEL PATCHING				
176	150312100 Salaries and Benefits				
177	150312101 Materials and Supplies	"A" gravel 1200T@\$10/T (Picked Up) 10-12 loads of gravel for the Fire Truck Access Point	12,000	11,651	12,000
178	150312110 Services				
179			12,000	11,651	12,000
180	GRADING				
181	150313100 Salaries and Benefits				
182	150313101 Materials and Supplies				
183	150313110 Services				
184			0	0	0
185	DUST LAYER				
186	150314100 Salaries and Benefits				
187	150314101 Materials and Supplies	96000 lbs (extra load) @ 19.5¢ ltr + tax (to \$18,720), skid of Magnesium Flake (\$1000)	19,720	18,209	19,500
188	150314110 Services				
189			19,720	18,209	19,500
190	GRAVEL RESURFACING				
191	150315100 Salaries and Benefits				
192	150315101 Materials and Supplies	52/km gravel road in twp. 6 yr life span on newly gravelled 2 lane Rd. A Gravel, 3000T @ 10.00(picked up), \$15.00 Delivered	30,000	27,866	30,000
193	150315110 Services				
194			30,000	27,866	30,000
195	SAFETY DEVICES				
196	150316100 Salaries and Benefits				0
197	150316101 Materials and Supplies	New Road Side Municipal Signs, Caution signs, Speed signs, Marker Cones Detour Signs	1,600	1,816	1,600
198	150316110 Services	Railway lights \$825 x4 = \$3300	3,500	3,099	3,500
199			5,100	4,915	5,100
200	BRIDGES AND CULVERTS				
201	150317100 Salaries and Benefits				
202	150317101 Materials and Supplies	327 culverts in tp. Average lifespan is 30-35 years. Misc Culvert Failure replacements average 6-10 new culverts annually	8,000	10,532	8,000
203	150317106 Misc Bridges				
204	150317110 Services	Bridge study Required In 2020.(\$5000 every two years, raise \$2500 per year, 1st year(2019) transferred to Road Reserve, 2nd year (2020) transfer it out and add an additional \$2500). Culvert installation-NBMCA (Permit Required \$855	6,000	0	1,000
205			14,000	10,532	9,000
206	ROADSIDE MAINTENANCE				
207	150318100 Salaries and Benefits				
208	150318101 Repairs & maintenance mower				
209	150318106 Materials and Supplies	Mechanical Brushing Roadside - Removed in 2020 to reduce expenses (Covid 19)	0	9,922	10,000
210	150318110 Services	Roadside grass cutting - Removed in 2020 to reduce expenses (Covid 19)	0	2,849	2,600
211			0	12,771	12,600
212	SNOWPLOWING				
213	150319100 Salaries and Benefits				
214	150319101 Materials and Supplies				
215			0	0	0
216	SANDING				
217	150320100 Salaries and Benefits				
218	150320101 Materials and Supplies	Budget should be based on the amount of sand we anticipate to USE in the year, not what we purchase. 3000T @ 10.00 plus 200T of A gravel for ice storms @\$10.00/T	32,000	31,618	32,000
219			32,000	31,618	32,000
220	ICE BLADING				
221	150321100 Salaries and Benefits				
222			0	0	0
223	THAW CULVERTS				
224	150322100 Salaries and Benefits				
225	150322101 Materials and Supplies				
226			0	0	0
227	STAND BY WAGES				

279	150400146 Monitoring of Wells	2020/21 monitoring expected to be (\$24,000 total) Landfill monitoring report is \$4000 of the \$24,000...therefore monitoring costs are \$10,000/yr (\$2200 raised In 2020 placed In reserve to be pulled from reserves In 2021 - see above),Capacity review letter due 2018 (done every 5 yrs - 2023) is \$4400, \$1000 for required well extension, well cap and extended well that will be covered In garbaged at base.	12,000	13,183	18,000
280	150400147 Recycling Other	Includes hazardous waste disposal (\$560), Metal, WEEE, Tires.	1,000	538	1,000
281	150400175 Blue Box Recycling	Miller Waste Recycling - Allows for 2 extra bins due to Resident Sorting during Covid 19	12,000	9,882	10,000
282	150400187 Landfill Pension Exp	All pension is budgeted under Admin.			
283	150400183 Compaction	Operational costs of compactor, fuel, repairs, parts etc.	1,500	1,452	1,500
284			97,062	83,282	94,795
285	HEALTH SERVICES				
286	150500100 Salaries and Benefits Cemetery	Includes gravedigger. No Increase in Salaries for 2020 To Reduce costs (Covid 19)	6,200	6,220	6,500
287	150500101 Materials and Supplies Cemetery	Locate/replace caps and plns, Lawntractor repair, Lawntractor gas	500	251	1,000
288	150500102 Vehicle expense		250	207	250
289	150500104 WSIB & EHT	Approx 5.28%	326	337	360
290	150500108 Health Unit	2019 Levy to Calvin was \$17,747. Increase of 4.99%.	18,634	17,747	17,747
291	150500109 Equip. Charges		450	0	450
292	150500110 Outside Services	Possible treeremoval, damage, headstone repair	500	0	500
293	150500113 CPP & UIC	Approx. 6.83%	421	435	460
294			27,281	25,197	27,267
295	SOCIAL SERVICES				
296	150600110 DNSSAB	2019 levy was \$224,209 (Increase + 6.1%).	237,881	224,209	224,209
297	150600111 Mattawa Seniors Home	To begin budgeting funds for 25 year commitment to Seniors Home. Estimated Total from 2016 is \$3,809,500 over 25 years split between 4 local municipalities. Based on 2011 population Calvin's population (568) our annual portion is \$578,400.43/25 yrs = \$23,136.07/yr/12 = \$1928.01/mth x 7 mths beginning In June 2020	13,496	0	13,496
298	150600112 Casselholme	2020 Levy apportionments, 2020 Increase over 2019 is 3.03%. 2019 Levy is \$46,809. 2018 Levy was \$42,739 (Increase of 9.5%)	48,228	45,891	46,809
299	150600158 Mattawa Hosp Staff Recruitment	\$1250 annually - Dr. Recruitment and \$1250 Dr. Incentive (6 yr period to 2020/21)	2,500	2,500	2,500
300	150600181 Transfer to Reserve Mattawa Seniors Home	Annual payments estimated to be \$23,136.07 (calculation made a number of years ago). Raised in advance to help reduce the amount to be collected when payments required.	23,136	52,648	52,648
301			325,241	325,248	339,662
302	RECREATION EXPENSE				
303	150700100 Salaries and Benefits	Student wages are included here. No Increase In Salaries for 2020 To Reduce costs (Covid 19)	49,489	60,864	58,605
304	150700101 Materials and Supplies	Janitorial supplies, lawn equip. repair and gas, extinguisher inspections, tools, maintenance, grounds maintenance, drinking water for hall . Every 5 Yrs replace pads AED pads (if not used next due 2022).	5,600	3,923	7,500
305	150700102 Vehicle Expenses		800	691	800
306	150700104 WSIB & EHT	Approx 5.28%	3,035	3,099	3,180
307	150700105 Seminars and Workshops		200	0	200
308	150700106 Misc		200	90	200
309	150700107 HydroHall		4,000	3,499	4,000
310	150700108 Heating Hall	Fuel and minor repair to heating system. Furnace replaced with propane furnace In 2017, reduced costs.	5,000	3,874	5,000
311	150700109 Internal Equip. Charges Services	Various Rec grounds/rink. Backhoe required for grounds work - Lawn Repairs from Well Water Lines - Carried over from last year.	2,000	1,800	1,125
312	150700110 Outside Service	Electrical Work required for LED Lights and Hall Updates. Carried over from last year.	2,000		
313	150700113 CPP & EI	Approx 6.83%	3,927	3,977	4,500
314	150700114 Group Insurance	955/mth x 12 Plus \$200 for Increase in September	12,000	11,955	12,600
315	150700132 Capital Expenditures	Accessible Doors for Community Centre - Carried overfrom last year - \$4000 discount b/c of issues.	8,000	47,660	85,000
316	150700133 Transfer to Reserves				
317	150700135 Building Maintenance	Community Centre Entrance Renovations, Bathroom Updating and General Building Maintenance.	3,000	6,214	8,000
318	150700153 Rink and Sportscentre	Hydro (\$2000) - May go down with LED conversion. Other repairs - boards and nets, boom truck rental for light install. Playground inspection annually (\$750 In 2019).	7,750	3,980	4,750
319	150700155 Smith Lake Boat Launch	Repair and maintenance to dock and area as required. Gravel for the parking area, lumber and foam for docks	1,500	1,685	1,500
320	150700156 Library	\$1177 from Provincial grant applied for.	1,177	1,177	1,177
321	150700169 Insurance	Low Risk Insurance added In late 2018, paid up until Feb 2020 (2019 portion is \$848.63, 2020 will be \$134.90 up to Feb 2020 plus renewal)	2,883	3,556	3,556
322	150700171 CRC Postage	Rec Committee Dissolved 2017			
323	150700182 Water system Maintenance	Sampling of Water at Lab Quarterly - 6 test to prove secure, plus two regular tests. U/V system maintenance	1,500	3,415	4,700

324	150700186 Rec. Committee Expense	Rec Committee Dissolved 2017			
325	150700187 Recreation Pension Exp	Budgeted In Admin			
326					
327			114,061	161,457	206,393
328		PLANNING AND DEVELOPMENT			
329	150800100 Salaries and Benefits				
330	150800101 Materials and Supplies				
331	150800104 WSIB & EHT				
332	150800110 Services	CGIS GPS contract Includes Calvin portion of shared costs with Pap-Cam for Building Module (Total Cost Is 9275/yr), Planner annual retainer fee - Unknown at this time - estimated at \$5000. MBEDC Is no longer In existence.	14,275	5,770	14,057
333	150800113 CPP & UIC				
334	150800158 Zoning	Anticipated once OP Review Is complete - Unknown at this time due to Planner yet to be determined.	3,000	0	3,000
335	150800160 East Nipissing Planning Board	Estimated \$2500 annual fee to remain constant in order to be able to fulfill our requirement for OP and Zoning review. Currently working on a 10 year OP review 2018-2019.	2,500	2,500	2,500
336	150800161 Zoning Amendments	Minor Variance or Zoning amendment applications. (budgeted 1 Minor variance @\$520 and 1 ZBLA at \$1050)	1,570	0	1,570
337	150800162 Assessment Services	MPAC - 2018 was \$13,418. Increased to \$13,543 for 2019	13,650	13,543	13,637
338	150800163 Municipal Drainage	Drain costs for drainage superintendent and reporting \$7,000 which Is 50% recoverable through OMAFRA, \$3500 to be recorded In Revenues. Clean Out of Drain (Deschamps) potentially in 2020 - Estimated 5K, fully recoverable through grant (see account # 1-4-0104-125 (\$5K Revenue))	12,000	16,686	12,000
339			46,995	38,499	46,764
340		BUILDING			
341	150900100 Salaries and Benefits	No Building Staff - Contracted through Papineau Cameron			
342	150900101 Materials and Supplies				
343	150900102 Vehicle Expenses		500	235	1,000
344	150900104 WSIB & EHT				
345	150900105 Seminars, Courses, Workshops	For any new training required	700	608	700
346	150900106 Misc	Updates to Building Code	300		
347	150900110 Building Services/Papineau Cameron	Contract with Papineau Cameron for Shared Services of CBO Shane Conrad. Includes services Invoiced by Papineau Cameron on a monthly basis. Numbers based on 2017/2018/2019 percentage of permits plus rate Increase	28,000	20,492	20,000
348	150900113 CPP & UIC				
349	150900120 Lawyer Fees	Legal	1,000	715	1,000
350	150900133 Transfer to Reserve	\$9000 in reserve at 2020 prior to budget.			
351	150900169 Insurance	MIS Insurance Services	1,486	1,395	1,395
352			31,986	23,445	24,095
353		ENFORCEMENT			
354	150950100 Salaries and Benefits	By-Law enforcement. (Canine control and all departments). Increased hours due to Increased case load and new parking by-law - Suggestion - take hours from Cemetery	1,200	1,119	1,200
355	150950101 Livestock Valuer/ Fence Viewer/ Canine Expense		150	0	150
356	150950102 Vehicle Expense	Mileage animal control	250	104	250
357	150950104 WSIB & EHT	Approx 5.28%	65	61	65
358	150950106 Misc	Vet Charges for Injured Animals \$500 (If not used put Into reserves to build up to \$5000 over 10 years) and Signage for Parking by-law \$1000	2,000	38	450
359	150950113 CPP & UIC	Approx. 6.83%	81	78	80
360	150950141 Policing Services	2020 Group of 4 Policing Costs \$101930 (8494.17/mth) + estimated \$500 for 2020 Operating costs for Police Services Bd. - Court Transportation Revenue is Unknown at this time.	102,430	98,381	98,972
361	150950143 911 Maintenance	CERB Contract (billed annually - \$337.22). Signs and Posts	500	338	500
362	150950144 Conservation Authority	Operating budget \$5555 (+0.03%) + Capital budget \$4358 (+0.04%) = \$9913 (2020 One Time Cap Ask Paymt was not made as per resolution 2020-056)	9,913	9,574	9,574
363	150950145 Animal Control	Vet Unit \$350, dog tags, forms, \$100 per animal to North Bay Humane Society (max 15 per yr)	2,000	395	2,000
364			118,589	110,088	113,241
365		TOTAL EXPENDITURES	1,830,101	2,351,362	2,638,479
366					
367			2020		
368	TOTAL 2020 LEVY	Base levy 2020	1,260,437		
369	Cindy Pigeau Clerk-Treasurer	PLUS 1% of previous years Levy - Increase to Reserves for AMP (Infrastructure)	13,313		To be transferred to Reserve for future Infrastructure as per AMP
370	"A"	2020 Levy	1,273,750		-4.32404 % Levy change
371		2019 Levy	1,331,317		
372		\$ Increase 2020 over 2019	(57,567)		

CORPORATION OF THE MUNICIPALITY OF CALVIN

2020 FINAL CAPITAL

	2020	2019	DIFF Yr/Yr
Capital Costs	48,300	909,239	-860,939

REVENUES

TAXATION REVENUES		BUDGET 2020	2019	
Account	Description			
14010110	Taxation General Levy			
1	Calculated from Original Returned MPAC Roll			
2	PLUS 1% capital specific levy increase based on previous years levy, dedicated to increasing funding available for capital assets. As identified in Asset Management Plan.			
14010111	Supplementary /Omitted			
3	Additions and/or CVA Omitted or Added to MPAC Roll During the Year			
14010113	Railway Taxation			
4	CPR Taxes - estimated			
14010115	Payments Received in Lieu of Tax Included in General Levy (eg. Sam Park/CEC, MTO or MNR Property)			
5				
6		0		

ONTARIO CONDITIONAL GRANTS		BUDGET 2020	2019	
140104124	Infrastructure Grants			
8	OCIF Grant (\$50,000/yr 2017, 2018, 2019 = \$150,000 to be applied to hardsurfacing of Peddlers Dr in 2019 NOTE: Top Up Based - No longer available as of 2019. Replaced by Investing In Canada Infrastructure Program: Rural & Northern Stream, Formula Based is still available		(150,000)	
9		0		

140104123	Other Provincial/Federal Grants			
11	One Time UnConditional Payment of \$206,800 from the Ministry of Municipal Affairs.\$100,000 to Grader Purchase, \$85,000 to Recreation Projects and \$21,800 to Mattawa Seniors Home Reserve. 2 each - \$5,000 Payments from OCILF (Cannabis Fund) - Not Included in 2019 Revenue and deferred for future use. - FCM Grant money of \$46,480 for the PSD AMP software and reports to be compliant with Phase 1 of the O. Reg by July 1, 2019.		(253,280)	
12		0		

OTHER REVENUE		BUDGET 2020	2019	
140110191	Bank Loan Proceeds			
14	Remainder of cost for Grader to be paid on a monthly basis. See account 1-5-0300-404 for payments for 2020		(162,126)	
140110192	Transfer from Reserves Roads			
15	For the purchase of Grader, October 2019 (Cost of Grader is estimated at \$383,126 - Road Reserve after \$121,000 towards Grader, Balance left in Reserves will be \$50,600), Anticipated ICIP Grant Approval will require \$1702.85 in 2019 and \$26,678.00 in 2020, not included.		(121,000)	
140110193	Transfer from Reserves			
16	Drainage Work to be done in 2020.	(12,000)	(14,533)	
140110194	Transfer from Reserves Fire			
17			0	
140110195	Transfer from Reserves Landfill			
18	Reserves for landfill monitoring purposes. Next Report due in 2021.		(2,000)	
140110198	Transfer from Reserves-Gas Tax			
19			(207,413)	
140110199	Surplus from previous Yr.			
20	Surplus 2019 was \$233,865 (Note - Operating and Capital Budgets will also reflect any surplus applied in 2020 budget)	(233,865)	(91,245)	
140110203	Transfer from Working Funds Reserves			
21	As of January 1, 2020, balance at \$108,200.15, Transfer \$5000 for new computers including installation	(5,000)	(21,000)	
140110204	Transfer from Unexpended Capital			
22				
23		(250,865)		
24	TOTAL REVENUES	(250,865)		

EXPENDITURES

ADMINISTRATION		BUDGET 2020	2019	
150101132	Capital Expenditures	4	5,000	21,000
27			5,000	

FIRE DEPT.		BUDGET 2020	2019	
150200132	Capital Expenditures		5,300	27,700
30	2 Sets bunker Gear (\$4100). 3 pairs of Coveralls (\$1200)		5,300	
31				

ROAD DEPARTMENT

ROADS OVERHEAD		BUDGET 2020	2019	
150300132	Capital Expenditures			740,539
34				
150315101	Materials and Supplies			
35	52/km gravel road in twp. 6 yr life span on newly gravelled 2 lane Rd. A Gravel, 3000T @ 10.00(plcked up), \$15.00 Delivered	30,000	30,000	
36		30,000		

LANDFILL		BUDGET 2020	2019	
150400132	Capital Expenditures			5,000
38				
39		0		

RECREATION		BUDGET 2020	2019	
150700132	Capital Expenditures		8,000	85,000
41	Accessible Doors for Community Centre - Carried over from last year - \$4000 discount b/c of issues.		8,000	
42		8,000		
43	TOTAL EXPENDITURES	48,300		

CORPORATION OF THE MUNICIPALITY OF CALVIN

2020 FINAL OPERATING		OPERATING	2020	2019	DIFF Yr/Yr
		Operating Costs	1,809,151	1,716,242	92,909
REVENUES					
Account	Description	BUDGET 2020	BUDGET 2019		
1	140101110 Taxation General Levy	Calculated from Original Returned MPAC Roll			
2		PLUS 1% capital specific levy increase based on previous years levy, dedicated to increasing funding available for capital assets. As Identified in Asset Management Plan. (2019 Levy was \$1,331,317 x1% = \$13,313)			13,313
3	140101111 Supplementary /Omitted	Additions and/or CVA Omitted or Added to MPAC Roll During the Year			
4	140101113 Railway Taxation	CPR Taxes - estimated	(5,239)	(5,239)	
5	140101115 Pavments In Lieu	Payments Received In Lieu of Tax Included In General Levy (eg. Sam Park/CEC, MTO or MNR Property)			
6			(5,239)	0	(5,239)
7	ONTARIO CONDITIONAL GRANTS				
8	140103117 OMPF	OMPFF is a base grant paid quarterly to eligible municipalities to offset costs of services transferred from the Province under the LSR Initiative (1998). The amounts are determined by a formula set by the Province. Our base OMPFF for 2018 is \$194,900. Reduced by 3.37% - 2017 was \$201,700. OMPFF for 2019 \$193,400 - 0.77% Reduction. Our 2020 base OMPFF has been set by the Province at \$192,500 - 0.47% Reduction.	(192,500)	(193,400)	
9	140103118 Fire Dept. One Time Grant		0		
10	140104124 Infrastructure Grants				
11			(192,500)	0	(193,400)
12					
13	14000104120 Fire Grant Provincial	Annual estimate for MTO & MNR calls (based on 5 yr history 2012-2016 / 2017 calls were unusually high)	(5,000)	(5,000)	
14	140104121 Livestock Grant Prov	Reimbursements under the Wildlife Compensation Program OMAFRA	0		
15	140104122 Library Provincial	Funds which we apply for from the province and then forward to John Dixon Public Library as per our user agreement	(1,177)	(1,177)	
16	140104123 Other Provincial/Federal Grants				
17	140104125 Drainage Prov Grant	Estimated 50% of Costs to Employ Drainage Superintendent for 2019 (\$3500), plus recovery of Drain #1 and #2 Cleanout scheduled 2019 (\$5K)	(5,500)	(8,500)	
18			(11,677)	0	(14,677)
19	POA REVENUE				
20	140105126 CEMC Revenue	Planning to alternate years hosting mock disaster with Pap-Cam. Pap-Cam 2018. No Involving between municipalities.	0		
21	140105127 Provincial Offences Act	Calvin's expected portion of POA fines estimated for 2019.	(200)	(650)	
22			(200)	0	(650)
23	USER FEES AND SERVICE CHARGES				
24	140106130 Cemetery Revenue	Sale of plots, portion of markers etc. Estimated based on avg of 6 yrs.	(800)	(800)	
25	140106131 Recreation Revenue	Estimated 2019 Hall rental (\$100). This account to also include internal revenue for use of Gas (from Rec Gas Tank) to other departments (eg. Fire, Roads), any monies raised from fundraisins	(800)	(1,810)	
26			(1,600)	0	(2,610)
27	LICENSES, PERMITS, FEES				
28	140107140 Building Permits	Expected average demand for permits in 2019. Based on a 5 year average.	(4,000)	(4,000)	
29	140107144 Election Revenue			(200)	
30	140107143 Gen. Govt. Revenue	Spectrum annual fee for tower at landfill site. Line Fences Act. NSF cheques etc.	(39,239)	(2,000)	
31	140107145 911 Revenues	Installation of new signs if required	(35)	(35)	
32	140107146 Fire Dept Revenue	Donations to Dept for Services provided.	(3,000)	(3,000)	
33	140107148 Fire Dept. Agreements	Lauder Twp residents @ \$92 ea x 23/Canadian Ecology Centre \$2042 (to review and increase by December CPI annually going forward). Increase in annual from \$75 to \$90 per household in 2016 for Lauder (increased by CPI in 2020).	(4,158)	(4,070)	
34	140107150 Road Dept Revenue	2018 Loader Rate \$18.00/hr, Truck \$29.00/hr, Grader \$20.00/hr based on 3 yr avg. DO NOT USE as of 2018, now included as credit to 150325106		(1,400)	
35	40107151 Road Vehicle Truck Credits		(450)	(2,700)	
36	140107153 Road Vehicle Loader/Hoe Credit		(8,750)	(6,255)	
37	140107155 Aggregates Revenue	Funds to municipality from Aggregate Trust generated from Registered gravel pits within the municipality. 2008 was the first year of this Trust. There has also been minimal aggregate activity. Rec'd for 2019 - \$2580, 2018 - \$1800, 2017 - \$1525, 2016 - \$1479, 2015 - \$838, 2014 - \$665, 2013 - \$2445, 2012 - \$2884, 2011 - \$2456. Used average of 6 previous years	(1,481)	(1,459)	
38	140107156 Road Non-machine Revenue	Outside Revenue - Fire Wood Sales	(500)	(880)	

39	140107160 Landfill Site	Algonquin Park (\$2000) - to be reviewed before Dec 31, 2021 (5 year contract with CPI Increase?), CEC (\$2590.79 to be increased by December CPI annually), Samuel de Champlain Park (\$0) plus tipping fees (\$3500). 12 bins Columbia F.P. (\$150 ea), plus household tipping fees/fridge disposal/sh/nelcs (\$700).	(11,000)		(11,000)
40	140107161 Blue Box Recycling Revenue	Metal, tires, WEEE, Blue Box for 2018 Is \$7912	(10,000)		(9,000)
41	140107162 Industrial Waste Revenue		0		
42	140107170 Recreation Revenue	Recreation Committee dissolved In 2017	0		
43	140107172 Tax Cert., Maps, Copies, Faxes	Estimated based on 2018 Actual vs. Budget	(500)		(500)
44	140107175 Zoning Amendments	Estimating one ZBLA and one Minor Variance	(1,570)		(1,570)
45			(84,683)	0	(48,069)
46	PENALTIES AND INTEREST				
47	140108180 Penalty and Interest	Estimated amount charged on tax arrears throughout the year.	(15,000)		(14,900)
48			(15,000)	0	(14,900)
49	OTHER REVENUE				
50					
51	140109185 Investment Income	Interest rates remain low on GIC's. As of Jan 1, 2019 value was \$124883.23. Interest Rate Is 1.7%. Matures April 23, 2019 - Renewed, Bank Interest.	(7,000)		(7,000)
52	140110191 Bank Loan Proceeds	Remainder of cost for Grader to be paid on a monthly basis. Backhoe paid off In 2019. See account 1-5-0300-404 for payments for 2020	(86,156)	(162,055)	(162,126)
53	140110192 Transfer from Reserves Roads		0	(119,345)	(121,000)
54	140110193 Transfer from Reserves	Drainage Work to be done in 2020.	(12,000)	(12,476)	(14,533)
55	140110194 Transfer from Reserves Fire		0		
56	140110195 Transfer from Reserves Landfill	Reserves for landfill monitoring purposes. Next Report due In 2021.	0	(2,000)	(2,000)
57	140110197 Transfer from Reserves Mattawa Hospital Funds	FINAL payment from reserve 2015. (obligation complete)	0	0	0
58	140110198 Transfer from Reserves-Gas Tax	Gas Tax funds available \$134,277.		(113,383)	(207,413)
59	140110199 Surplus from previous Yr.	Surplus 2018 was \$91,245 (Note - Operating and Capital Budgets will also reflect any surplus applied In 2019 budget)	(233,865)	(91,245)	(91,245)
60	140110203 Transfer from Working Funds Reserves	As of January 1, 2020, balance at \$108,200.15, Transfer \$5000 for new computers Including Installation	(5,000)	(11,117)	(21,000)
61	140110204 Transfer from Unexpended Capital	None	0	0	0
62			(344,021)	(511,622)	(626,317)
63		TOTAL REVENUES	(654,920)	(511,622)	(905,862)
64	EXPENDITURES				
65	COUNCIL				
66	15010100 Council fees	Paid monthly to Mayor and Councillors. Council is paid only for meetings attended. Increase to allow for potentially 6 special Council meetings (4 Strategic Plan Meetings and 2 extra special meetings)	37,500		36,850
67	150100102 Council Vehicle & Expenses	Travel costs for meetings etc.	800		200
68	150100104 WSIB & EHT	1.95% approx of Total Salary	750		525
69	150100106 Integrity Commissioner	NEW ACCOUNT AS OF 2019 - Costs associated with the use of the Integrity Commissioner	15,000		5000
70	150100113 CPP	New Account Number	770		
71			54,050	0	37,575
72	ADMINISTRATION				
73	150101100 Salaries and Benefits	Includes 2 FT. and 26 hrs/yr H&S Rep - No Increase in Salaries for 2020 To Reduce costs (Covid 19)	103,562		130,922
74	15010101 Materials and Supplies	Office supplies & forms, Alarm System/Answering Service, employee expenses.	5,000		5,000
75	15010102 Vehicle Expenses	Administration staff estimated use of personal vehicle.	1,000		1,300
76	150101103 Telephone and Fax	Monthly costs(\$305 x12 mths = \$3660)	3,660		3,100
77	150101104 WSIB & EHT	5.28% approx of Total Salary	5,468		7,095
78	150101105 Seminars, Workshops and Training	2018 Cindy Pigeau enrolled In the MLP Program Unit 1 AMCTO \$500 (online) and to enroll In MLP Program Unit 2 In Fall Session (\$500). Plus \$500 Workshops/Training - Reduced from \$3000 to \$1500 to try to help reduce costs (Covid 19)	1,500		3,000
79	150101106 Misc. and Memberships	Costs for annual memberships (AMO, FONOM, AMCTO etc), radio license (\$328), ePay License \$14.88/mth for support (ongoing), other misc. advertising or published notices, small misc. expenses.	2,100		2,100
80	150101110 Services		0		0
81	150101113 CPP & EI	6.66% approx of total salary	6,901		8,445
82	150101114 Group Ins.	Approx \$985/mth Increase received In September - approximately 5% from Sept to Dec - Approximately \$200	12,020		8,250

83	150101115 Computer Expenses	Total support costs for system (\$8227). Cartridges for printers, parts, antivirus updates, outside services not provided by VADIM, \$3620.52 annual costs for Progressive plus extra \$2400 if required. Includes \$350.30/mth for wireless internet. Software support for CityWide Software (\$2456)	21,000		17,500
84	150101116 Auditor	Grant Thornton Auditors , audit planning, prep and onsite testing, general questions re: legislation and accounting. M. Robinson re: accounting assistance for more complex adjustments, FIR, O.REG Report 284/09.	15,000		15,000
85	150101117 Copier	5 yr Lease (to Apr 2021) copier/fax/scanner/printer @\$107/mth (\$1284/yr) Includes non-refundable portion of HST, plus copy and monthly maintenance/service charges. Size of monthly flyer has increased - requiring more copies. Reduced from \$2000 to \$1700 to try to help reduce costs (Covid 19)	1,700		2,000
86	150101118 Office Repairs	Carpet cleaning twice year. Other repairs as required.	250		250
87	150101119 Donations	Reduced from \$500 to \$40 to try to help reduce costs (Covid 19)	40		500
88	150101120 Lawyer Fees	Estimated cost for legal counsel/advice, drafts of new complex By-laws etc.	4,000		4,000
89	150101121 Election		0		0
90	150101123 Bank Chg. Interest	Based on past 4 yr avg.	1,900		1,900
91	150101125 Tax Registration	Tax Sale Process	5,000		5,000
92	150101126 Tax Write Offs	Estimated adjustments \$4000.	4,000		3,000
93	150101132 Capital Expenditures				
94	1500101133 Transfer to Reserves - working Funds	Transferred \$69622 here in 2006 for future needs. Used \$10,000 In 2006 due to windstorm emergency costs. Used \$81,027 In 2009 for Columbia settlement. Used \$9657 In 2012 for Nurse Practitioner at Mattawa Hosp. Balance in working funds reserve is \$108,200 opening 2020. NORMALLY ADD \$5,000/YR FOR SERVER FROM SURPLUS REPLACEMENT REQUIRED APPROX. EVERY 5 YRS but reduced to \$3,000 in 2018 to allow the remaining \$2,000 to be used for Succession Planning Senior Management training In 2018. Replaced Server in 2019. Need Computers this year. \$120 000 transfer to Reserves for miscellaneous cost (Covid 19) (Additional \$100K added to original \$20K)	125,000		12,698
95	150101169 Insurance	MIS Municipal Insurance Services. Re-tendered In 2016 to Feb 2020 (with 2 yr renewal option) Two Year Renewal Option Taken	9,212		8,652
96	150101171 Postage	Stamps, mail flyers 1/mth @ \$46/mth, tax billing, courier	2,500		2,800
97	150101174 Health and Safety	NEW Account 2012. All expenditures for all departments related to Health and Safety (eg. PPE, Supervisor/Management training course, H & S Rep course if necessary, materials, signage, safety equipment etc.)	2,000		2,000
98	150101187 Employee Pension Expense	All Departments are included here. Pension Plan Initiated July 2009. Includes wage adjustments in this total. Pension Fee 2020 is \$850	8,900		11,500
99	150101188 AMP Project		\$ -		55,100
100			341,714	0	311,112
101	FIRE DEPT.				
102	150200100 Salaries and Benefits	Volunteer points asking for Increase \$2500 In 2020. Volunteer points were increased by \$1000 In 2019 (Note at year end calculate HST). 1.0 hours/wk for maintenance of equipment and building	46,797		44,250
103	150200101 Materials and Supplies	Medical Supplies, Helmets, Boots, Fuel for Small Engines, Bunker Gear Cleaner, Bunker Gear Repairs, 8 X Hoods, FD Flashes (60), 5 x FF Gloves, 10 x Auto X Gloves, 10 X Barma Socks, Hose Bag, Gas Detector Bump Testing, Poly Tanks, Fire Craft Tracer, Small Misc.	8,200		10,000
104	150200102 Vehicle Expense	All expenses related to vehicles within the Fire Dept. Pump tests, fuel & gas, oil and filter, safety inspections (4 trucks /yr), Mileage, Hydraulic Equip servicing (2019-2021), Scott Foam Pack, Minor Repairs/Tools	9,500		13,500
106	150200104 WSIB & EHT	approx 5.28% of wages	4,000		3,900
108	1500200106 Misc	Picnic (\$1000), Awards (4 badges and 1 - 10 yr of service, 1 - 30 yr service) (\$900), couriers, uniforms, food, water and other non-specific items (\$1100), Personal Clothing (\$2000)	5,000		3,700
107	150200107 Hydro		1,800		1,800
108	150200108 Heating Fuel	Heating fuel, repairs and maintenance to heating system	4,800		3,500
109	150200109 Equip. Charges Internal	May need other equipment for paving of driveway	0		200
110	150200113 CPP & UIC	Approx 2.2% of department salaries	1,000		1,000
111	150200114 Group Insurance				
112	150200132 Capital Expenditures				
113	150200133 Transfer to Reserves	2019 Fire Revenues from 2019 surplus (\$17386)	17,386		22,364
114	150200134 Memberships	Mutual aid, Fire Fighters Assoc, Fire Chiefs Assoc. etc	720		720
115	150200135 Building Maintenance	Repairs, painting, wiring Interior hall. Interior hall painting, roof repair	1,600		1,600
116	150200136 Breathing Air and Oxygen	Bottle refills, 1/2 share of system modifications & repairs with Pap-Cam. Required hydrostatic testing on cascade system cylinders mandatory every 5 yrs (next 2020). BA bottles hydro testing (varies per year). Service contract BA's approximately \$1000.	3,975		3,000
117	150200137 Communications	Paging (\$750), phones, radio license (\$673.52), batteries (\$322.46), dispatcher (\$1440), radios (\$750). Service/maint \$800/yr split 50/50 between fire and roads	5,500		4,500
118	150200138 Training	Outside training, workshops and courses. Bringing in outside services to provide specialized training. Training centre at landfill site. NFPA training standards requirements.	5,000		5,000
119	150200139 Fire Prevention	Pamphlets, brochures, smoke detectors, CO detectors, public event, advertising etc.	300		300
120	150200140 Payments to Other FireDept				

121	150200142 Forest Fire Expense	MNR Forest Fire Agreement. No longer have an expiry date, to be reviewed by Mar 31/20)	650		650
122	150200169 Insurance		6,538		6,140
123	150200402 Loan payment	Fire Truck Purchased 2015 (Debenture) Payments 6 & 7 of 20	20,000		20,000
124	150200404 Interest Fire Truck	Fire Truck Interest on Debenture Loan 2020	2,527		3,000
125	150200187 Fire Pension Exp	Budgeted under Admin			
126			145,293	0	149,124
127	Community Emergency Measures				
128	150210100 Salaries and Benefits	CEMC \$2000. No Increase in Salaries for 2020 To Reduce costs (Covid 19)	2,000		2,000
129	150210101 Materials and Supplies	CEMC Mileage and Services	1,500		1,500
130	150210104 WSIB & EHT	Approx 4% of Dept salary	75		75
131	150210110 Services		0		0
132	150210113 CPP & UIC	Approx 7% of Salary for dept.	112		112
133	050210138 Training		2,000		2,000
134	150210133 Transfer to Reserves	Reserve fund for emergency management from surplus. Has \$3007 opening 2018	0		0
135			5,687	0	5,687
136	ROAD DEPARTMENT				
137	ROADS OVERHEAD				
138	150300100 Salaries and Benefits	All roads wages are Included in this G/L account for Budget purposes. No Increase in Salaries for 2020 To Reduce costs (Covid 19)	120,004		125,200
139	150300101 Material and Supplies	All to Office & Shop Expense			
140	150300102 Vehicle Expense	Approx \$11,500/yr Based on mileage per month submitted to A/P	11,600		11,500
141	150300103 Telephone, Cell	Garage phone, Cell phone (based on Calls approx \$75/mth) and calls (road super)	1,500		1,700
142	150300104 WSIB& EHT	All Road dept Included here. 5.28% of Total Salaries	6,545		6,800
143	150300105 Seminars, Workshops, Memberships	Includes training (eg. Propane/every three years beginning 2017 @\$135 approx p.p., wheel end course, grader operator, plow operator)	2,000		2,000
144	150300106 Misc				
145	150300107 Hydro		1,800		1,800
146	150300108 Heating Fuel	Garage and Sand dome (Estimated)	8,600		8,500
147	150300110 Services Roads				
148	150300113 CPP & UIC	All roads Dept Included here. Approx 6.51% of department salaries	8,075		8,200
149	150300114 Group Insurance	Approx \$1004/mth plus \$200 for Increase in Sept	12,250		10,800
150	150300120 Lawyer Fees	Complex By-law Review and Legal Counsel	5,000		5,000
151	150300132 Capital Expenditures				
152	150300133 Transfer to Reserves	Have been transferring \$30,000 for future road/bridge work from 2018 surplus and \$2000 from 2019 surplus for grader repair. In 2016 Budget this amount was reduced to \$22,000 total to reduce overall levy by 1%, not intended to be ongoing. Bridge study Required in 2020, (\$5000 every two years, raise \$2500 per year, 1st year (2019) transfer to Road Reserve, 2nd year (2020) transfer it out and add an additional \$2500)	30,000		34,500
153	150300135 Building Maintenance	Roof replacement needed (future? \$12,000) Doors, furnace cleaning, consider new roof	2,000		2,000
154	150300149 Small Tools	Wrenches, hoses, tools etc., others under \$1000, \$1000 New Brush Saw	2,200		1,200
155	150300150 Office and Shop Expense	Supplies, radio license (\$210), paint, oxygen, acetylene, cylinder lease. Service/maint of communication system @\$800/yr split 50/50 with Roads and Fire -Plow Blades, Grader Blades, Nuts and Bolts	10,000		10,000
156	150300169 Insurance		9,600		9,015
157	150300182 Water System	Water Use in Garage and maintenance to water system at 40% (Rec has other 60%) Cisterns flushed at 2019 & 2021 at approximately \$1500 - No Longer in Use (Drilled Well Now)			2,600
158	150300184 Transfer to Cap fund				
159	150300402 Interest Backhoe	2019 Grader Interest			
160	150300404 Payment on Backhoe	Grader Payments 12 x \$3013.83 plus lump sum payment of \$39,733 (HST Refund Amt)	75,899		37,710
161	150300187 Roads Pension Exp	For budget purposes all Pension expenses are Included under Admin.			
162			307,073	0	278,525
163	HARDTOP MAINTENANCE				
164	150310100 Salaries and Benefits				
165	150310101 Materials and Supplies	Resurfacing Aug 2019 - 1 load cold mix required 2019 - New Sweeper Brushes (\$1700)	5,200		3,500
166	150310104 WSIB&EHT				
167	150310106 Misc Hardtop				
168	150310110 Services				
169	150310113 CPP&UIC				

170			5,200	0	3,500
171	DITCHING				
	150311100				
	SALARIES AND BENEFITS				
172	150311101				
	MATERIALS AND SUPPLIES		500		500
173		Straw, Filter Cloth, Wooden Stakes, Paint			
	150311110	Possible Option of Renting Mid Size Excavator (Battlefield) for same value as hiring outside source. Do all Ditching In House NOTE: Landfill site needs cover materials from ditching.	15,000		15,000
174					
175			15,500	0	15,500
176	GRAVEL PATCHING				
	150312100				
	SALARIES AND BENEFITS				
177	150312101				
	MATERIALS AND SUPPLIES	"A" gravel 1200T@ \$10/T (Picked Up) 10-12 loads of gravel for the Fire Truck Access Point	12,000		12,000
178					
179	150312110				
	SERVICES				
180			12,000	0	12,000
181	GRADING				
	150313100				
	SALARIES AND BENEFITS				
182	150313101				
	MATERIALS AND SUPPLIES		0		
183					
184	150313110				
	SERVICES		0	0	0
185			0	0	0
186	DUST LAYER				
	150314100				
	SALARIES AND BENEFITS				
187	150314101				
	MATERIALS AND SUPPLIES	96000 lbs (extra load) @ 19.5¢/lbr + tax (to \$18,720), skid of Magnesium Flake (\$1000)	19,720		19,500
188					
189	150314110				
	SERVICES				
190			19,720	0	19,500
191	GRAVEL RESURFACING				
	150315100				
	SALARIES AND BENEFITS				
192	150315101				
	MATERIALS AND SUPPLIES	52/km gravel road in twp. 5 yr life span on newly gravelled 2 lane Rd. A Gravel, 3000T @ 10.00/picked up, \$15.00 Delivered	30,000		30,000
193					
194	150315110				
	SERVICES				
195			30,000	0	30,000
196	SAFETY DEVICES				
	150316100				
	SALARIES AND BENEFITS				
197	150316101				
	MATERIALS AND SUPPLIES	New Road Side Municipal Signs, Caution signs, Speed signs, Marker Cones Detour Signs	1,600		1,600
198					
199	150316110				
	SERVICES	Railway lights \$825 x4 = \$3300	3,500		3,500
200			5,100	0	5,100
201	BRIDGES AND CULVERTS				
	150317100				
	SALARIES AND BENEFITS				
202	150317101				
	MATERIALS AND SUPPLIES	32 culverts in twp. Average lifespan is 30-35 years. Misc Culvert Failure replacements average 6-10 new culverts annually	8,000		8,000
203					
204	150317106				
	Misc Bridges				
	150317110	Bridge study Required in 2020. (\$5000 every two years, raise \$2500 per year, 1st year (2019) transferred to Road Reserve, 2nd year (2020) transfer it out and add an additional \$2500). Culvert Installation-NBMC Permit Required \$855	6,000		1,000
205					
206			14,000	0	9,000
207	ROADSIDE MAINTENANCE				
	150318100				
	SALARIES AND BENEFITS				
208	150318101				
	Repairs & maintenance				
209	150318106				
	MATERIALS AND SUPPLIES	Mechanical Brushing Roadside - Removed to reduce expenses	0		10,000
210					
211	150318110				
	SERVICES	Roadside grass cutting - Removed to reduce expenses	0		2,600
212			0	0	12,600
213	SNOWPLOWING				
	150319100				
	SALARIES AND BENEFITS				
214	150319101				
	MATERIALS AND SUPPLIES				
215					
216			0	0	0
217	SANDING				
	150320100				
	SALARIES AND BENEFITS				
218	150320101				
	MATERIALS AND SUPPLIES	Budget should be based on the amount of sand we anticipate to USE in the year, not what we purchase. 3000T @ 10.00 plus 200T of A gravel for ice storms @ \$10.00/T	32,000		32,000
219					
220			32,000	0	32,000
221	ICE BLADING				
	150321100				
	SALARIES AND BENEFITS				
222			0	0	0
223	THAW CULVERTS				

225	150322100 Salaries and Benefits				
226	150322101 Materials and Supplies				
227			0	0	0
228	STAND BY WAGES				
229	Salaries and Benefits	Nov 1 - Apr 30 weekends only @\$72 per weekend/per worker on standby, Current Standby Rate is \$4.50.	3,500		3,500
230			3,500	0	3,500
231	MAIN RD. EXPENDITURES				
232	150324100 Salaries and Benefits				
233	150324101 Material & Supplies				
234	150324106 Misc.				
235	150324110 Services				
236			0	0	0
237	TRUCK EXPENDITURES				
238	150325100 Salaries and Benefits				
239	150325101 Repair and Maintenance	Standard Repair, new tires, sugar chains, clutch brake, differential Exhaust Gas Cooler, Engine Repairs.	20,000		20,000
240	150325106 Fuel and Oil	Estimated for two trucks	25,000		25,000
241			45,000	0	45,000
242	GRADER EXPENDITURES				
243	150326100 Salaries and Benefits				
244	150326101 Repair and Maintenance	Trucks are getting older therefore maintenance increases.	4,000		4,000
245	150326106 Fuel and Oil	DEF fluid Required, Tier E Engine on New Grader	8,000		10,000
246			12,000	0	14,000
247	LOADER/HOE EXPENDITURES				
248	150327100 Salaries and Benefits				
249	150327101 Repair/Maint	Note that covering at landfill is very hard on loader tires. New Set of Tires Annually	3,000		2,000
250	150327106 Fuel and Oil		5,500		5,500
251			8,500	0	7,500
252	STEAM JENNY				
253	150328100 Salaries and Benefits				
254	150328101 Repair and Maintenance	None anticipated	0		
255	150328106 Fuel and Oil	Propane 4 x \$124	500		500
256			500	0	500
257	PROJECTS AND IMPROVEMENTS				
258	150329100 Salaries and Benefits				
259	150329101 Materials and Supplies				
260	150329109 Equip. Charges				
261	150329110 Outside Services				
262			0	0	0
263		TOTAL ROADS	510,093	0	488,225
264	ENVIRONMENTAL SERVICES				
265	LANDFILL				
266	150400100 Salaries and Benefits	Staff, including students and costs for Roads to dump and cover (4 hrs/every 2 wks). Rates for Landfill Attendants and Dump and Cover have increased.	42,521		38,550
267	150400101 Materials and Supplies	Signage, pass cards \$275 etc. Calcium (10 bags stored at quonset \$500), paint and repairs to buildings \$1200, Sand for Load Cover Until Ditching is done (25 loads - \$165 per load) Fridge freon removal \$1600 (did not get done last year), Gravel for Roadway \$250 per load (10 loads) -\$2500	11,000		5,350
268	150400102 Vehicle Expenses	Mileage for courses, inspections, pick up supplies	700		700
269	150400103 Communications	No Cell			
270	150400104 WSIB & EHT	Approx 5.28%	2,317		3,500
271	150400105 Seminars and Workshops		200		200
272	150400106 Misc	Advertising, flyers, legal fees etc.	200		200
273	150400109 Internal Equipment charges	Costs for use of public works equipment to cover (Increase to dump and cover 4 hours every two weeks) Misc equipmet work at site (150 hrs) - New Rates for use of Roads Equipment.	6,750		7,380
274	150400110 Outside Services	Miller Urso Survey of Landfill 2018 - last done 2013 due every 5 yrs (next 2023). Work done to tipping edge.			
275	150400113 CPP & UIC	Approx 6.83%	2,998		2,640
276	150400114 Group Insurance Landfill				
277	150400126 Capital Expenditures	Tax Write Off for Landfill	775		775

279	150400133 Transfer to Reserves	For 50% of 2020/21 Reporting - 2021 to pull from Reserve \$2000 for Reporting.	2,200		0
280	150400146 Monitoring of Wells	2020/21 monitoring expected to be (\$25,000) Landfill monitoring report is \$4000 of the \$24,000...therefore monitoring costs are \$10,000/yr (\$2000 raised in 2020 placed in reserve to be pulled from reserves in 2021 - see above). Capacity review letter due 2018 (done every 5 yrs - 2023) is \$3000 - \$1000 for required well extension, well cap and extended well that will be covered in garbaged at base.	12,000		18,000
281	150400147 Recycling Other	Includes hazardous waste disposal (\$560), Metal, WEEE, Tires.	1,000		1,000
282	150400175 Blue Box Recycling	Miller Waste Recycling - Allows for 2 extra bins due to Resident Sorting during Covid 19	12,000		10,000
283	150400187 Landfill Pension Exp	All pension is budgeted under Admn.			
284	150400183 Compaction	Operational costs of compactor, fuel, repairs, parts etc.	1,500		1,500
285			96,162	0	89,795
286		HEALTH SERVICES			
287	150500100 Salaries and Benefits Cemetery	Includes gravedigger. Suggestion to take hours from Cemetery for By-Law No Increase in Salaries for 2020 To Reduce costs (Covid 19)	6,200		6,500
288	150500101 Materials and Supplies Cemetery	Locate/replace caps and pins, Lawntractor repair, Lawntractor gas	500		1,000
289	150500102 Vehicle expense		250		250
290	150500104 WSIB & EHT	Approx 5.28%	326		360
291	150500108 Health Unit	2019 Levy to Calvin was \$17,747. Increase of 4.99%.	18,634		17,747
292	150500109 Equip. Charges	If needed	450		450
293	150500110 Outside Services	Possible tree removal, damage, headstone repair	500		500
294	150500113 CPP & UIC	Approx. 6.83%	421		460
295			27,281	0	27,267
296		SOCIAL SERVICES			
297	150600110 DNSSAB	2019 levy was \$224,209 (increase + 6.1%).	237,881	224,209	224,209
298	150600111 Mattawa Seniors Home	To begin budgeting (to start paying pay 2019) funds for 25 year commitment to Seniors Home. Total is \$3,809,500 over 25 years split between 4 local municipalities. Based on 2011 population Calvin's population (568) our annual portion is \$578,400.43/25 yrs = \$23,136.07/yr/12 = \$1928.01/mth x 7 mths beginning in June 2019	13,496	0	13,496
299	150600112 Cassellholme	Cassellholme 2020 Levy apportionments \$48,228. 2020 Increase over 2019 is 3.03%. 2019 Levy is \$46,809. 2018 Levy was \$42,739 (Increase of 9.5%)	48,228	45,891	46,809
300	150600168 Mattawa Hosp Staff Recruitment	\$1250 annually - Dr. Recruitment and \$1250 Dr. incentive (6 yr period to 2020/21)	2,500	2,500	2,500
301	150600181 Transfer to Reserve Mattawa Seniors Home	Annual payments estimated to be \$23,136.07 (calculation made a number of years ago). Raised in advance for 2019 to ease into annual budgets going forward. (\$1928.01/mth) x 4 months as payments estimated to begin in May of 2019 - Includes Balance of the MMAH Funding (\$21,800)	23,136	52,648	52,648
302			325,241	325,248	339,662
303		RECREATION EXPENSE			
304	150700100 Salaries and Benefits	Student wages are included here. No Increase in Salaries for 2020 To Reduce costs (Covid 19)	49,489		58,605
305	150700101 Materials and Supplies	Janitorial supplies, lawnequip, repair and gas, extinguisher inspections, tools, maintenance, grounds maintenance, drinking water for hall . Every 5 Yrs replace pads AED pads (if not used next due 2022).	5,600		7,500
306	150700102 Vehicle Expenses		800		800
307	150700104 WSIB & EHT	Approx 5.28%	3,035		3,180
308	150700105 Seminars and Workshops		200		200
309	150700106 Misc		200		200
310	150700107 Hydro Hall		4,000		4,000
311	150700108 Heating Hall	Fuel and minor repair to heating system. Furnace replaced with propane furnace in 2017, reduced costs.	5,000		5,000
312	150700109 Internal Equip. Charges Services	Various Rec grounds/rink. Backhoe required for grounds work - Lawn Repairs from Well Water Lines - Carried over from last year.	2,000		1,125
313	150700110 Outside Service	Electrical Work required for LED Lights and Hall Updates. Carried over from last year.	2,000		
314	150700113 CPP & UIC	Approx 6.83%	3,927		4,500
315	150700114 Group Insurance	955/mth x 12 Plus \$200 for Increase in September	12,000		12,600
316	150700132 Capital Expenditures				
317	150700133 Transfer to Reserves				
318	150700135 Building Maintenance	Community Centre Entrance Renovations, Bathroom Updating and General Building Maintenance.	3,000		8,000
319	150700153 Rink and Sportscentre	Hydro (\$2000) - May go down with LED conversion and Propane heating. Other repairs - boards and nets, boom truck rental for light install. Playground Inspection annually (\$750 in 2019).	7,750		4,750
320	150700155 Smith Lake Boat Launch	Repair and maintenance to dock and area as required. Gravel for the parking area, lumber and foam for docks	1,500		1,500
321	150700156 Library	\$1177 from Provincial grant applied for. \$500 donation was cancelled 2010 due to budget restraint.	1,177		1,177
322	150700169 Insurance	Low Risk Insurance added in late 2018, paid up until Feb 2020 (2019 portion is \$848.63, 2020 will be \$134.90 up to Feb 2020 plus renewal)	2,883		3,556
323	150700171 CRC Postage	Rec. Committee Dissolved 2017			

324	150700182	Water system Maintenance	Sampling of Water at Lab Quarterly - 6 test to prove secure, plus two regular tests. Cistern tank removal from building. UV system maintenance	1,500		4,700
325	150700186	Rec. Committee Expense	Rec Committee Dissolved 2017			
326	150700187	Recreation Pension Exp	Budgeted in AdmIn			
327						
328				106061	0	121893
329			PLANNING AND DEVELOPMENT			
330	150800100	Salaries and Benefits				
331	150800101	Materials and Supplies				
332	150800104	WSIB & EHT				
333	150800110	Services	CGIS GPS contract includes Calvin portion of shared costs with Pap-Cam for CBO (Costs 9275/yr), Planner annual retainer fee - Unknown at this time - estimated at \$5000. MBEDC is no longer in existence. (Financial support Ski Hill (Committed to \$25,000 paid \$5000/2015 & \$6667/2016) - Pay out balance of \$6666 by Nov 30 2018. Res #2015 186 - DONE)	14,275		14,057
334	150800113	CPP & UIC				
335	150800158	Zoning	Anticipated once OP Review is complete - Unknown at this time due to Planner yet to be determined.	3,000		3,000
336	150800160	East Nipissing Planning Board	Estimated \$2500 annual fee to remain constant in order to be able to fulfill our requirement for OP and Zoning review. Currently working on a 10 year OP review 2018-2019.	2,500		2,500
337	150800161	Zoning Amendments	Minor Variance or Zoning amendment applications. (budgeted 1 Minor variance @ \$520 and 1 ZBLA at \$1050)	1,570		1,570
338	150800162	Assessment Services	2018 was \$13,418. Increased to \$13,543 for 2019	13,650		13,637
339	150800163	Municipal Drainage	Drain costs for drainage superintendent and reporting \$7,000 which is 50% recoverable through OMAFRA, \$3500 to be recorded in Revenues. Clean Out of Drain (Deschamps) potentially in 2020 - Estimated \$K, fully recoverable through grant (see account # 1-4-0104-125 (\$5K Revenue))	12,000		12,000
340				46,995	0	46,764
341			BUILDING			
342	150900100	Salaries and Benefits	No Building Staff - Contracted through Papineau Cameron			
343	150900101	Materials and Supplies				
344	150900102	Vehicle Expenses		500		1,000
345	150900104	WSIB & EHT				
346	150900105	Seminars, Courses, Workshops	New Training -	700		700
347	150900106	Misc	Updates to Building Code	300		
348	150900110	Building Services/East Ferris	Contract with Papineau Cameron for Shared Services of CBO Shane Conrad. Includes services invoiced by Papineau Cameron on a monthly basis. No Calvin staff. Numbers based on 2017/2018/2019 percentage of permits plus rate increase	28,000		20,000
349	150900113	CPP & UIC				
350	150900120	Lawyer Fees	Legal	1,000		1,000
351	150900133	Transfer to Reserve	\$9000 in reserve at 2020 prior to budget.			
352	150900169	Insurance	MIS Insurance Services	1,486		1,395
353				31,986	0	24,995
354			ENFORCEMENT			
355	150950100	Salaries and Benefits	By-Law enforcement. (Canine control and all departments). Increased hours due to increased case load and new parking by-law - Suggestion - take hours from Cemetery	1,200		1,200
356	150950101	Livestock Valuer/ Fence Viewer/ Canine Expense		150		150
357	150950102	Vehicle Expense	Mileage animal control	250		250
358	1500950104	WSIB & EHT	Approx 5.28%	65		65
359	150950106	Misc	Vet Charges for Injured Animals \$500 (If not used put into reserves to build up to \$5000 over 10 years) and Signage for Parking by-law \$1000	2,000		450
360	150950113	CPP & UIC	Approx. 6.83%	81		80
361	150950141	Policing Services	2020 Group of 4 Policing Costs \$101930 (8494.17/mth) + estimated \$500 for 2020 Operating costs for Police Services Bd. - Court Transportation Revenue is Unknown at this time.	102,430		98,972
362	150950143	911 Maintenance	CERB Contract (billed annually - \$337,72). Signs and Posts	500		500
363	150950144	Conservation Authority	Operating budget \$5555 (+0.03%) + Capital budget \$4358 (+0.04%) = \$9913 (2019 One Time Cap Ask Paymt was not made as per resolution 2020-056)	9,913		9,574
364	150950145	Animal Control	Vet Units \$350, dog tags, forms, \$100 per animal to North Bay Humane Society (max 15 per yr)	2,000		2,000
365				118,589	0	113,241
366			TOTAL EXPENDITURES	1,809,151	325,248	1,753,940
367						

PRELIMINARY A 2020 ESTIMATED MUNICIPAL REQUISITION (working sheet with OPTA TAX RATES)

June 11/20

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
TAXABLE CLASS	CVA	TRANSITION RATIOS	TAX REDUCTION	CVA WEIGHTED BY TRANSITION RATIOS	PERCENT SHARE	TAXES (2019 LEVY 1,331,317)	TAX RATE	TAXES MUNICIPAL PORTION	EDUCATION RATE	EDUCATION PORTION					
						\$1,273,750									
											2020	2019	% change Tax Rate	% Change Levy	\$ Levy increase
RES/FARM	54,911,500	1.000000		54,911,500	0.42895	\$546,375	0.00994927	\$546,329.34	0.00153000	\$84,014.60	0.01147927	0.01248866	-8.082452401	-4.32406407	-\$57,567
MULTI-RES	0			0	0.00000	\$0	0	\$0.00	0.00153000	\$0.00					
COMM. OCCUPIED	1,028,500	1.353400		1,391,972	0.01087	\$13,850	0.01346534	\$13,849.10	0.00601963	\$6,191.19	0.01948497	0.02080122	-6.327753853		
COMM. VAC. UNITS	0			0	0.00000	\$0	0.00942574	\$0.00	0.00601963	\$0.00					
COMM. VAC. LANDS	12,600	0.094738	.7(30%)	1,194	0.00001	\$12	0.00942574	\$118.76	0.00601963	\$75.85	0.01544537	0.014557858	6.096446332		
SUBTOTAL															
IND. OCCUPIED	2,974,000	2.632964		7,830,435	0.06117	\$77,914	0.02619607	\$77,907.11	0.00980000	\$29,145.20	0.03599607	0.03894312	-7.567575479		
IND. VAC. UNITS	0			0	0.00000	\$0	0.01702745	\$0.00	0.00980000	\$0.00					
IND. VAC. LANDS	5,700	1.711427	.65(35%)	9,755	0.00008	\$97	0.01702745	\$97.06	0.00980000	\$55.86	0.02682745	0.02531302	5.982810427		
SUBTOTAL															
PIPELINES	25,903,000	2.312600		59,903,278	0.46794	\$596,044	0.02300868	\$595,993.84	0.00907364	\$235,034.50	0.03208232	0.03449448	-6.9928870		
FARMLANDS	3,649,700	0.250000		912,425	0.00713	\$9,079	0.00248732	\$9,077.97	0.00038250	\$1,396.01	0.00286982	0.00312216	-8.082225126		
MANAGED FOREST	239,900	0.250000		59,975	0.00047	\$597	0.00248732	\$596.71	0.00038250	\$91.76	0.00286982	0.00312216	-8.082225126		
TOTAL TAXABLE	88,724,900			125,020,533		\$1,243,967									
PAYMENTS IN LIEU															
RES/FARM	257,500	1.000000		257,500	0.00201	\$2,562	0.00994927	\$2,561.94	0.00000000		0.00994927	0.01087866	-8.5432397		
MULTI-RES				0	0.00000	\$0	0								
LANDFILL	1,800	1.469615		2,645	0.00002	\$26	0.0146216	\$26.32	0.00584711		0.02046871	0.02145982	-4.618445075		
COMM. OCCUPIED	2,019,400	1.353400		2,733,056	0.02135	\$27,194	0.01346534	\$27,191.91	0.00000000		0.01346534	0.01472318	-8.543263072		
COMM. VAC. UNITS				0	0.00000	\$0	0.00942574								
COMM. VAC. LANDS				0	0.00000	\$0	0.00942574								
SUBTOTAL															
IND. OCCUPIED				0	0.00000	\$0									
IND. VAC. UNITS				0	0.00000	\$0									
IND. VAC. LANDS				0	0.00000	\$0									
SUBTOTAL															
PIPELINES				0	0.00000	\$0									
FARMLANDS				0	0.00000	\$0									
MANAGED FORESTS				0	0.00000	\$0									
TOTAL PIL	2,278,700			2,993,201		\$29,783									
GRAND TOTAL	91,003,600			128,013,735	1.00000	\$1,273,750		\$1,273,750.06		\$356,004.96					
EXEMPT	3,963,700														
	94,967,300														

No longer have Tax Reduction applied to Educational Rate as of 2019

2019 Tax Levy \$1,331,317.00
 2020 Tax Levy \$1,243,967.00
 Change -\$87,350.00

13,313 1% of 2019 Levy for AMP

Final CVA 2019 86,327,909
 Start CVA 2020 91,003,600
 Change 4,675,691
 % increase in CVA 5.42%

CORPORATION OF THE MUNICIPALITY OF CALVIN
BY-LAW NO. 2020-014

BEING A BY-LAW TO PROVIDE FOR THE ADOPTION OF TAX RATES, ADOPTION OF ANNUAL BUDGET AND TO FURTHER PROVIDE FOR PENALTY AND INTEREST IN DEFAULT OF PAYMENT THEREOF FOR THE YEAR 2020.

WHEREAS the Council of the Municipality of Calvin has, in accordance with Section 290(1) of the Municipal Act, S.O. 2001, c. 25 as amended, considered the estimates of the Municipality;

AND WHEREAS Section 312(2) of the Municipal Act, 2001, c. 25, as amended, provides that the Council of a local municipality shall, after the adoption of the estimates for the year, pass a By-law levying a separate tax, as specified in the by-law, on the assessment in each property class in the local municipality rateable for local municipality purposes;

AND WHEREAS Section 312(6) of the Municipal Act, 2001, c. 25 requires that the tax rates on the different classes of property must be in the same proportion to each other as the tax ratios established under section 308 for the property classes are to each other;

AND WHEREAS all property assessment rolls on which the 2020 taxes are to be levied have been returned and revised pursuant to the provisions of the Assessment Act subject to the appeals at present before the District Court and Ontario Municipal Board;

AND WHEREAS Residential Assessment, Multi-Residential Assessment, Commercial Assessment, Industrial Assessment, Landfill Assessment, Pipeline Assessment, Farmland Assessment and Managed Forest Assessment as defined in the Assessment Act, R.S.O. 1990, Chapter 31, as amended, by the Fair Municipal Finance Act, 1997, and further amended by Regulations thereto have been determined on the basis of the aforementioned property assessment rolls;

AND WHEREAS the tax ratios on the aforementioned property for the 2020 taxation year have been set up in By-Law 2020-013 of the Corporation of the Municipality of Calvin;

AND WHEREAS the tax rates on the aforementioned property classes and property sub-classes have been calculated pursuant to the provision of the Municipal Act and the manner set out therein;

AND WHEREAS it is necessary for the Council of the Corporation of the Municipality of Calvin, to levy tax rates as prescribed by the Province of Ontario (hereinafter referred to as the Province) pursuant to Section 257.12.1 of the Education Act, R.S.O. 1990, c. E2, as amended (hereinafter referred to as the Education Act) and the Regulations passed under the Education Act;

NOW THEREFORE, the Council of the Corporation of the Municipality of Calvin enacts as follows:

1. THAT the 2020 budget presents a levy for municipal purposes set at **\$1,273,750**;
2. THAT the tax rates for the year 2020 for municipal purposes as per Schedule "A" hereto attached and for education purposes as set by the Province be hereby set as follows;

CLASS	MUNICIPAL	EDUCATION	TOTAL RATE
Residential/Farm	0.00994927	0.00153000	0.01147927
Commercial Occupied	0.01346534	0.00601963	0.01948497
Commercial Vacant	0.00942574	0.00601963	0.01544537
Industrial Occupied	0.02619607	0.00980000	0.03599607
Industrial Vacant	0.01702745	0.00980000	0.02682745
Pipelines	0.02300868	0.00907364	0.03208232
Landfill	0.0146216	0.00584711	0.02046871
Farmlands	0.00248732	0.0003825	0.00286982
Managed Forests	0.00248732	0.0003825	0.00286982

3. THAT the levy provided for in this By-Law shall be reduced by the amount of the interim levy for 2020.
4. THAT for payments-in-lieu of taxes due to the Corporation of the Municipality of Calvin, the actual amount due shall be based on the assessment roll and the tax rates for the year 2020.
5. THAT for the railway rights of way, taxes due to the Corporation of the Municipality of Calvin, the actual amount due shall be based on the assessment roll and the tax rates for the year 2020.
6. THAT the taxes shall become due and payable on the 31st day of August.
7. THAT the Treasurer, no later than 21 days prior to the date that the installment is due, is hereby authorized to mail or cause to be mailed the notice of taxes due to the last known address of the residence or place of business of the persons to whom such notice is required to be given.
8. THAT all taxes are due and payable to the Municipality of Calvin at the Calvin Municipal Office.
9. THAT non-payment of the amount, as noted on the date stated in accordance with this By-Law constitutes a default, a penalty of 1.25% per month shall be added to all taxes of the levy which are in default until December 31, 2020.

10. THAT on all 2020 taxes unpaid as of December 31, 2020 interest shall be added at the rate of 1.25% per month, for each month or fraction thereof in which the arrears continue.

11. THAT this By-Law shall come into force and effect upon the date of final passing thereof.

READ A FIRST TIME BEFORE AN OPEN COUNCIL THIS 23rd DAY OF JUNE, 2020.

READ A SECOND TIME BEFORE AN OPEN COUNCIL THIS 23rd DAY OF JUNE, 2020.

READ A THIRD TIME AND FINALLY PASSED BEFORE AN OPEN COUNCIL
THIS _____ DAY OF _____, 2020.

Mayor

seal

Clerk-Treasurer

CORPORATION OF THE MUNICIPALITY OF CALVIN
By-law No. 2020-014
Schedule "A"

Section 1: Municipal Estimates required from Taxation

Expenditures	1,273,750
Revenues	
Levy	<u>1,273,750</u>

Section 2: Calculation of Tax Rates based on Municipal Estimates

TAXABLE	CVA	TAX RATIOS	CVA WEIGHTED BY TAX RATIOS	TAXES LEVIED	%SHARE	2020 MUN. TAXATION	EFFECTIVE TAX RATE
RES/FARM	54,911,500	1.000000	54,911,500	546,375	42.90%	546,329.34	0.00994927
COMM. OCC.	1,028,500	1.353400	1,391,972	13,850	1.09%	13,849.10	0.01346534
COMM. VAC LANDS	12,600	0.094738	1,194	12	0.00%	118.76	0.00942574
IND. OCC	2,974,000	2.632964	7,830,435	77,914	6.12%	77,907.11	0.02619607
IND. VAC LANDS	5,700	1.711427	9,755	97	0.01%	97.06	0.01702745
PIPELINE	25,903,000	2.312600	59,903,278	596,044	46.79%	595,993.84	0.02300868
FARMLANDS	3,649,700	0.250000	912,425	9,079	0.71%	9,077.97	0.00248732
MANAGED FOREST	239,900	0.250000	59,975	597	0.05%	596.71	0.00248732
	88,724,900		125,020,533	1,243,968		1,243,969.89	
PAYMENTS IN LIEU							
RES/FARM	257,500	1.000000	257,500	2,562	0.201%	2,561.94	0.00994927
LANDFILL	1,800	1.469615	2,645	26	0.002%	26.32	0.0146216
COMM. OCC.	2,019,400	1.353400	2,733,056	27,194	2.135%	27,191.91	0.01346534
TOTAL PIL	2,278,700		2,993,201	29,782		29,780.16	
GRAND TOTAL	91,003,600		128,013,735	1,273,750	100.000%	1,273,750.06	

MAYOR - Ian Pennell

CLERK-TREASURER - Cindy Pigeau

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: June 23, 2020 NO. 2020-107

MOVED BY _____

SECONDED BY _____

“That the Council of the Municipality of Calvin has received and hereby approves the 2020 Compliance Report – Estimate of Expenses Excluded from 2020 Budget, as required by the Municipal Act 2001, Ontario Regulation 284/09, Budget Matters – Expenses, Section 2(1)(a)(b) and Section 3.”

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	_____	_____
<u>Coun Maxwell</u>	_____	_____
<u>Coun Olmstead</u>	_____	_____
<u>Coun Grant</u>	_____	_____
<u>Mayor Pennell</u>	_____	_____

**Corporation of the Municipality of Calvin
Municipal Act, 2001 Ontario Regulation 284/09
2020 Budget**

Commencing in 2009, significant changes were made to Public Sector Accounting Board ("PSAB") rules that govern the preparation of municipal financial statements. Although municipalities were required to adopt these rules for financial statement purposes, *for a transition period*, they have been allowed to follow their historical "modified accrual accounting" procedures for budget purposes. The most significant differences between the two accounting methods relate to the treatment of tangible capital assets, the treatment of debt and other long-term liabilities and accounting for reserves/reserve funds.

Under a modified accrual accounting method of budgeting, tangible capital asset purchases are recorded as expenditures for which revenue must be raised in the year of purchase; under a PSAB-based method of budgeting, the budgeted expense would equal the annual amortization of all existing tangible capital assets (purchase price divided by the number of years an asset is expected to be useful). Under modified accrual accounting budgeting, increases in debt and transfers from reserves are recorded as revenue for budgeting purposes (and conversely, debt repayment and transfers to reserves are recorded as expenditures). Under PSAB accounting, debt and reserve transactions would not be recorded as revenue or expense in the budget.

In light of the new PSAB standards, the Municipal Act, 2001 was amended and a regulation passed to address the changes. Ontario Regulation 284/09 states that a municipality may currently exclude amortization expenses, post-employment benefit expenses and solid waste landfill closure and post-closure expenses from the budgeted amounts for which revenue must be raised. However if excluded, the regulation requires councils to adopt annual reports that show the impact of not fully covering these estimated expenses. The intent of the regulation is to ensure Council is aware of the longer-term implications of their annual budget decisions.

The anticipated effect of the 2020 draft budget of the Municipality on the overall accumulated surplus is shown below. This illustrates the difference between setting a balanced budget on a modified accrual basis and one set on a PSAB accounting rule basis.

1. Expenses Excluded from the Budget: Estimated Impact on the Accumulated Surplus

Per PSAB accounting rules, the following estimated expenses will be recorded in 2020. These expenses have been excluded from the 2020 budget:

Description	Estimated Expense	Basis of Estimate
Amortization expense	196,180	2020 amortization of existing assets plus 1/2 year amortization of budgeted asset additions
Solid waste landfill closure and post-closure expenses	16,655	Anticipated increase in post-closure and closure liability assuming 2% inflation and no change in other underlying assumptions for current year
Post-employment benefits	480	Prior-year change in liability adjusted for retirement of 1 employee
Total excluded expenses	213,315	

It is estimated that the actual surplus recorded for PSAB accounting purposes will be reduced by \$213,315 as a result of amortization, landfill closure, and employee post-employment benefits expenses.

2. Other Budget Deviations from PSAB Accounting

Offsetting the excluded expenses noted above, the following additional non-PSAB revenue and expense items have been included in the 2020 draft budget. These will not be recorded as revenue/expense for PSAB reporting purposes.

Description	Estimated Impact on Surplus	Comments
Surplus carried forward from prior year	(233,865)	Per Municipal Act, must be included in following year's budget
Capital acquisitions	44,900	Excludes items not likely to be capitalized in the year
Transfers to reserves	216,035	Total budgeted transfers to reserve for operating and capital purposes
Transfers from reserves	(17,000)	Budgeted transfers from reserves in the year. Note that any budgeted use of parkland or gas tax funds (i.e., deferred revenue) is considered revenue under PSAB accounting rules and is excluded from this line
Net long-term debt transactions	92,065	Repayment of photocopier lease and fire pumper and grader loans
Total non-PSAB net expenditures included in the 2020 budget	102,135	

3. Net Effect of Budget Deviations from PSAB Accounting - Impact on Surplus and Future Tangible Capital Asset Funding

The following table provides a summary of the effect of the items outlined in sections 1 and 2 above on the Municipality's surplus:

Surplus Component Description	Anticipated Increase (Decrease) in Year	Comments
Regular budget surplus	(233,865)	Elimination of prior-year operating surplus
Net book value of tangible capital assets	(151,280)	Amortization expense in excess of capital acquisitions
Reserves	199,035	Transfers to reserves in excess of transfers from reserves
Unfunded employee benefits	(480)	Anticipated increase in liability for the year
Unfunded landfill closure and post-closure costs	(16,655)	Anticipated increase in liability for the year
Unfunded municipal debt	92,065	Anticipated decrease for the year
Overall anticipated change in surplus	(111,180)	

The above analysis shows that in 2020 the Municipality should anticipate an decrease in its overall surplus of approximately:
(\$111,000)

By adopting the 2020 draft budget, the overall surplus of the Municipality--which can be viewed as one measure of the Municipality's ability to meet future capital asset funding requirements--is expected to deteriorate.

Funds Available to Finance Past, Present and Future Capital Expenditures

In 2013 the Municipality adopted an Asset Management Plan, one purpose of which was to introduce a strategy for financing required capital expenditures. In an effort to move towards sustainability, the Plan called for a gradual increase in the amount of taxation revenue available for financing past (via debt repayment), present (actual capital expenditures) and future (capital reserve transfers) capital acquisitions. Until 2019, progress was being made on this front. In the 2019 budget, \$127,193 of taxation revenue was available for this purpose, up by approximately 70% from its 2014 level of \$75,000. The actual amount produced by the 2020 draft budget can be calculated as follows:

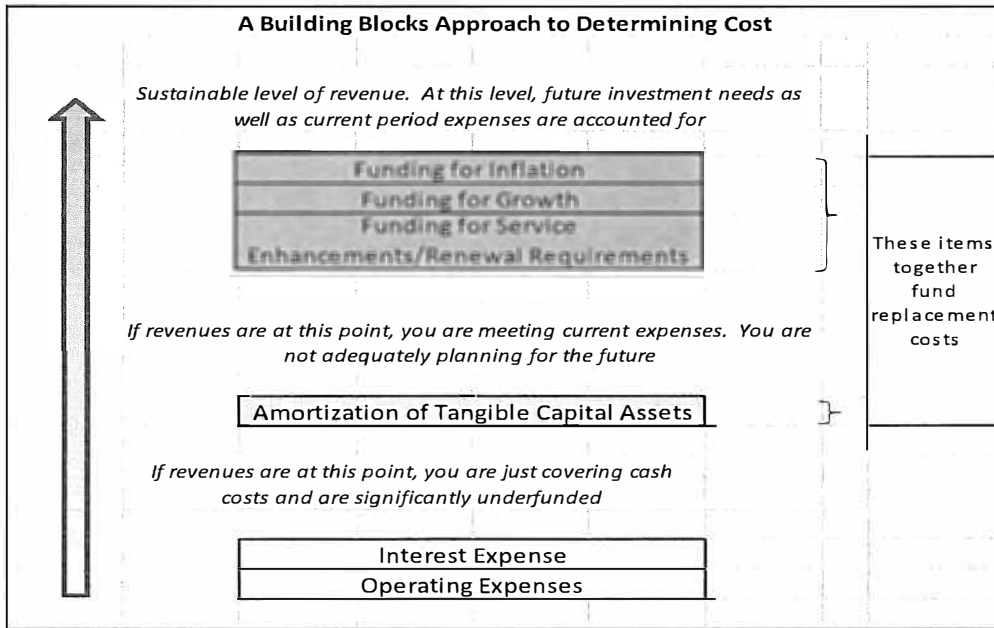
Total capital acquisitions	-	44,900
Net increase in reserves for capital purposes		165,699
Net decrease in debt		92,065
Net investment in capital assets		302,664
Deduct other Sources of Capital Asset Financing:		
OCIF formula-based funding used in year	-	
Gas Tax funding used in year	-	
Opening surplus applied to capital items		188,529
Funding provided from other sources		188,529
Net taxation available for financing capital		114,135

The above calculation reveals that the tax rate policy proposed in the 2020 draft budget has resulted in a modest decline in taxation revenue available for financing capital assets compared to 2019. However, it is still 52% higher than it was when the initial Asset Management Plan was adopted.

The annual amortization of the Municipality's assets is a conservative estimate of a sustainable level of capital asset funding. The weaknesses of using amortization as an indicator of appropriate capital funding include:

- a) Assets that are fully amortized are excluded from the calculation.
- b) Amortization is based on the historical cost of tangible capital assets and not replacement costs, which in most cases would be significantly higher due to inflation.

This idea is depicted in the following funding level summary, adapted from the Province's Building Together Guide. In a more comprehensive view of sustainability, a municipality's funding levels would be sufficient to cover not only current amortization, but also, would take price increases and service level changes into account.



The Municipality's estimated 2020 amortization expense is \$196,180 (which excludes approximately \$43,000 amortization of road assets that are already fully amortized). This can be compared to the Municipality's current level of permanent/predictable annual funding for capital asset purchases from all sources, including net taxation revenue, of \$201,135 as detailed below:

a) net operating income generated by the 2020 budget	114,135
b) approximate annual gas tax funding	37,000
c) approximate annual OCIF funding	50,000
	201,135

The Municipality's current level of capital asset funding is sufficient to cover the existing amortization of the historical cost of its assets. However, it continues to be insufficient to cover amortization adjusted for fully amortized assets or inflation. As depicted in the diagram above, this level of investment, while covering current expenses, is not sustainable in the longer-term. Consequently, if the municipality to move towards sustainable investment in tangible capital assets, through the taxation policies adopted in the annual budgets, a sustained effort to increase funds available to finance capital expenditures must be made.

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE June 23, 2020

NO. 2020-118

MOVED BY _____

SECONDED BY _____

“THAT the Council of the Corporation of the Municipality of Calvin hereby acknowledges the attached “Municipality of Calvin – Road Use Agreement” template;

AND FURTHER that the attached Road Use Agreement will be used as the template though reviewed on a case by case basis for any requests made by property owners for this type of agreement with the Municipality of Calvin.”

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEAS</u>	<u>NAYS</u>
<u>Coun Cross</u>	_____	_____
<u>Coun Maxwell</u>	_____	_____
<u>Coun Olmstead</u>	_____	_____
<u>Coun Grant</u>	_____	_____
<u>Mayor Pennell</u>	_____	_____

ROAD USE AGREEMENT

THIS AGREEMENT MADE BETWEEN:

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

(hereinafter called the "Municipality")

OF THE FIRST PART

- and -

(Insert Name of Property Owner Here)

(hereinafter called the "-----")

OF THE SECOND PART

WHEREAS the Municipality is the registered owner of the **(insert type of road here)** road called "**(Name of Road)**";

AND WHEREAS the **(name of property owner)** have applied to the Municipality for permission to use certain sections of **(name of road)** more particularly described in Schedule "A" attached hereto (the "Premises") as a driveway and to perform maintenance on those sections during the period from October 1st in one year to May 31st in the following year (the "winter period");

AND WHEREAS the Municipality has agreed to permit certain sections of **(Name of Road)** Road to be so used on the understanding that the **(name of property owner)** will assume all responsibility for maintenance of the driveway and for certain liability arising out of its use as specified in this Agreement;

NOW THEREFORE IN CONSIDERATION OF THE MUTUAL COVENANTS HEREINAFTER CONTAINED, THE PARTIES HERETO AGREE AS FOLLOWS:

1. PERMISSION TO USE

1.1 The Municipality hereby grants to **(name of property owner)** a non-exclusive permission to use the Premises as a driveway to access their lands and premises as described in Schedule "B" **((name of property owner) Lands)** including maintenance and snowplowing during the winter period. Notwithstanding the granting of this permission the Municipality shall continue to have the right to use the Premises and the Premises shall continue to be open for public usage. **(Name of property owner)** shall not be permitted to install or erect any barriers, fencing or signage indicating that the Premises are for **(name of property owner)** sole and exclusive use.

2. TERM

2.1 Subject to termination for the reasons hereinafter set out, this Agreement shall continue unless and until the Municipality, in its sole and unfettered discretion, determines that the Premises are required for municipal purposes that are inconsistent with this Agreement or that it is in the best interests of the Municipality to terminate this Agreement. In such event, the Municipality shall

give to **(name of property owner)** at least six (6) months' notice in writing of its intention to terminate this Agreement.

- 2.2 In the event that **(name of property owner)** fail to keep, observe or perform any of the terms, conditions, covenants and agreements herein contained which **(name of property owner)** are required to keep, observe or perform for a period of fifteen (15) days after notice in writing of such failure has been given to **(name of property owner)** then, at the option of the Municipality, the Municipality may terminate this Agreement by giving notice in writing to **(name of property owner)**.
- 2.3 In the event that the use of the Premises for the purposes more particularly set out in this Agreement have been discontinued for a period of more than twelve (12) consecutive months then the Municipality may terminate this Agreement by giving notice in writing to **(name of property owner)**.
- 2.4 This Agreement shall terminate in the event that **(name of property owner)** are no longer the registered owner of **(name of property owner)** Lands unless a Transfer of the Agreement has been completed.
- 2.5 Notwithstanding the Municipality's right of termination as set out herein the Municipality may also remedy a default of **(name of property owner)** and **(name of property owner)** agree to be responsible for all costs incurred by the Municipality with respect to correcting the said default.
- 2.6 In the event that the Municipality establishes **(name of road)** as a year round maintained municipal road this Agreement shall terminate without notice.

3. CONDITION OF PREMISES

(Name of property owner) accept the Premises in an "as is" condition and shall not make any improvements or alterations to the Premises, other than snowplowing, without the prior written consent of the Municipality.

4. NO INTEREST IN LAND

(Name of property owner) acknowledge that this Agreement shall in no way create any interest in land or easement rights.

5. MAINTENANCE AND REPAIR

- 5.1 **(Name of property owner)** agree to maintain the Premises, including any permitted improvements or alterations, so that the Premises will at all times be in good repair and safe for use during the winter period. Upon termination of this Agreement **(name of property owner)** agree to leave the Premises in good repair and safe for use and this provision shall survive the termination of this Agreement.
- 5.2 **(Name of property owner)** acknowledge that the Municipality does not have any obligation or responsibility whatsoever for the care and use of the Premises including tree or vegetation removal, sanding during the winter period.

6. INDEMNIFICATION FROM LIABILITY

(Name of property owner) agree and covenant to indemnify and save harmless the Municipality and its employees, officers, directors, agents, servants and invitees (collectively, the “**Indemnified Parties**”) from and against any and all loss, liability, damages, costs and expenses of every nature and kind whatsoever that are asserted against or suffered or incurred by the Indemnified Parties or any of them arising from or as a result of the exercise by **(name of property owner)** of the Agreement rights granted herein or arising from or as a result of any act or omission of **(name of property owner)** resulting from or relating to damage to property or injury or death to individuals. If any of the Indemnified Parties, shall, without fault on his, her or its part, be made a party to any action, application or other legal proceeding commenced against any of the Indemnified Parties and **(name of property owner)**, **(name of property owner)** shall indemnify and save harmless the applicable Indemnified Parties, and shall defend such action, application or other legal proceeding in the name of the applicable Indemnified Parties, or, at the option of the applicable Indemnified Parties, pay all costs, expenses and legal fees (on a full indemnity basis) incurred by the applicable Indemnified Parties, to defend any such action, application or other legal proceeding so that the Indemnified Parties shall suffer no loss or harm in connection with such action, application or other legal proceeding.

7. INSURANCE

7.1 **(Name of property owner)** agree to maintain during the term of this Licence insurance coverage insuring against:

(a) liability for bodily injury or death or property damages sustained by third parties with respect to the Premises with a minimum limit of Five Million Dollars (\$5,000,000.00) per occurrence.

7.2 Such insurance coverage shall apply both to the vehicle which **(name of property owner)** will operate for winter maintenance and also be on their personal home/property policy.

7.3 Such insurance coverage shall show the Municipality as an additional insured and the policy shall include a cross-liability endorsement.

7.4 Such policy shall require the insurer to give the Municipality a minimum of fifteen (15) days written notice prior to cancellation or material change; and

7.5 **(Name of property owner)** shall provide a copy of the insurance coverage required herein to the Municipality prior to the execution of this Agreement by the Municipality and proof of continuing coverage on or before the expiration of any policy year.

7.6 The issuance of the insurance policy required by this Agreement shall not be construed to relieve **(name of property owner)** in any way from responsibility for any claim for which **(name of property owner)** are liable or against which **(name of property owner)** have indemnified the Municipality that may exceed the amount of the insurance coverage.

8. TRANSFER OF AGREEMENT

8.1 **(Name of property owner)** shall not assign or transfer this Agreement in whole or in part without the prior written consent of the Municipality which shall not be unreasonably withheld or delayed, but shall be subject to the following conditions:

- (a) the transferee entering into a new Agreement with the Municipality substantially on the same terms as provided for herein;
- (b) the transferee being the registered owner of **(name of property owner)** Lands;
- (c) the transferee being responsible for the reasonable legal and administrative costs incurred by the Municipality with respect to the transfer and the new Agreement.

9. SIGNAGE

9.1 **(Name of property owner)** shall erect signage at the **(direction)** end of the Premises which reads as follows:

(Insert Appropriate Verbiage Here)

9.2 **(Name of property owner)** shall also erect signage at the **(direction)** end of the Premises which reads as follows:

(Insert Appropriate Verbiage Here)

9.3 The signage shall be prior approved in writing by the Municipality before being erected and shall be maintained in good condition by **(name of property owner)**.

10. NOTICE

Any notice required or permitted to be given by one party to the other pursuant to the terms of this Agreement may be given by personal delivery, by prepaid first class mail or by electronic transmission addressed to the respective parties as follows:

To the Municipality: The Corporation of the Municipality of Calvin
Attention: Municipal Clerk
1355 Peddlers Drive, R.R. #2
MATTAWA, Ontario, P0H 1V0
Email: clerk@calvintownship.ca

To **(Name of Property Owner)**:

or to such other address or email address as either party may from time to time notify the other. Any notice given by personal delivery shall be conclusively deemed to have been received by the party to which it is addressed on the day of actual delivery thereof and if given by email transmission on the same day as the date of sending providing that an email transmission report is generated and retained. Any notice sent by prepaid first class mail as aforesaid shall be deemed to have been given and received on the 5th day (excluding Saturdays, Sundays and Statutory Holidays) following the date of mailing.

11. GENERAL

11.1 Time shall in all respects be of the essence hereof.

11.2 No condoning, excusing or overlooking by the Municipality of any default, breach or non-observance by **(name of property owner)** at any time or times in respect of any terms, conditions, covenants or agreements contained herein shall operate as a waiver of the Municipality's rights hereunder in respect of any continuing or subsequent default, breach or non-observance so as to defeat or affect such continuing or subsequent default or breach, and no waiver shall be inferred or implied by anything done or omitted by the Municipality, save only an express waiver in writing.

11.3 This Agreement shall enure to the benefit of and be binding upon the successors and permitted assigns of the parties hereto.

11.4 This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario.

11.5 This Agreement, including any Schedules attached hereto, shall constitute the entire Agreement between the parties. There are no representations, warranties, collateral agreements or conditions which affect this Agreement other than as expressed herein. This Agreement shall be read with all changes of gender or number required by the context.

11.6 In the event that this Agreement is granted to more than one person then the obligations of all persons herein shall be joint and several.

SIGNED, SEALED AND DELIVERED BY:

the Municipality this _____ day of _____, 2020.

THE CORPORATION OF THE
MUNICIPALITY OF CALVIN

Per: _____

Name: Ian Pennell

Title: Mayor

Per: _____

Name: Cindy Pigeau

Title: Clerk-Treasurer

I/We have authority to bind the Corporation.

SIGNED, SEALED AND DELIVERED BY:

(name of property owner) this _____ day of _____, 2020.

Witness

(name of property owner)

Witness

(name of property owner)

THIS IS SCHEDULE "A" TO THE AGREEMENT BETWEEN THE CORPORATION OF
THE MUNICIPALITY OF CALVIN AND (name of property owner)

THE PREMISES

(Diagram of the premises)

**THIS IS SCHEDULE "B" TO THE AGREEMENT BETWEEN THE CORPORATION OF
THE MUNICIPALITY OF CALVIN AND (name of property owner)**

(name of property owner)LANDS

(Legal Description of Lands)

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE June 23, 2020

NO. _____

MOVED BY _____

SECONDED BY _____

“THAT the Council of The Corporation of the Municipality of Calvin has performed a review of the “Municipality of Calvin - Ice Building and Maintenance Manual” and enacts the changes made to the attached Municipality of Calvin – Ice Building and Maintenance Manual into practice;

AND FURTHER that the manual shall continue to be reviewed on an annual basis to incorporate any changes that may be required due to changing technology, climate, staff and/or volunteers.”

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	_____	_____
<u>Coun Maxwell</u>	_____	_____
<u>Coun Olmstead</u>	_____	_____
<u>Coun Grant</u>	_____	_____
<u>Mayor Pennell</u>	_____	_____



Municipality of Calvin –
Ice Building and
Maintenance Manual

Responsibilities of Staff and Volunteers

The Ice Building and Maintenance Manual

Purpose:

To establish clear responsibilities staff and volunteers in the process of the building and the maintenance our outdoor ice skating rink.

Municipal Responsibilities

1. Build and maintain the municipal outdoor ice surface in conjunction with the fire department.
2. Provide suitable training for volunteers with information on how to effectively maintain our outdoor ice surface, how to complete the daily inspection logs, properly manage risk, health and safety procedures, etc.
3. Deliver and sign-out any necessary equipment that may include shovels, hoses, spray nozzles, etc.
4. Post appropriate signs at the ice rink to address risk management (Attachment 3).
5. Complete a thorough review of the ice rink installation on a once a week basis and document the findings on an inspection log. Discuss any observed issues or concerns with the volunteers.
6. Respond to or appropriately direct emergency situations to the proper authorities.
7. Follow-up on concerns respecting the improper use of the ice rink.
8. Periodically check all equipment for damages, especially the hockey nets. If caught in time, a minor repair is preferable and less expensive than a major one.
9. Rink signs announcing rules and hours of operation should be fastened securely out of reach of participants. Eight to ten feet above the ground is the minimum height recommended.

Volunteer Responsibilities

1. All volunteers must participate in training by Calvin staff to acknowledge their roles and responsibilities prior to the set-up and operation of an outdoor rink. Training topics will cover such aspects as proper use of equipment, maintenance, managing risk, health and safety procedures and volunteer safety.
2. Volunteers are required to immediately report any serious issues, accidents or medical emergencies that they have personally observed or have been made aware of.
3. It is recommended that volunteers work in pairs throughout the winter season to help keep the ice rink properly maintained.
4. Volunteers will typically be required after 4pm on weekdays and on weekends unless otherwise requested by staff.

Volunteer Training

Volunteer recruiting will be done through advertising in the September, October and November Calvin Monthly Newsletter. Volunteer applications will be accepted until December 1st and training will be completed by December 15th.

Ice Building and Maintenance Procedure

Ice Building Procedure – TO BE COMPLETED BY STAFF

How to lay the first sheet of ice.

1. Snow should be kept off the planned rink area to allow the frost to freeze the ground. This will ensure that there will be level ground for the rink liner to be installed.
2. The temperature must be consistently below freezing. Recommended temperature is between -10°C and -17°C.
3. Install the rink liner and add water to cover the shallowest point with 90 mm of water. It is recommended that the water be added from the fire truck versus a garden hose for a smoother ice surface.
4. Once water is completely frozen which should take approximately 3 – 4 days after initial flooding, install kick plate and cut off liner above kick plate.

Maintaining a Good Ice Surface

Flood as often as possible. Build up the sheet's thickness so that on mild days the rink can withstand the sun without patches of liner showing through and chunks breaking off the surface. **Caution:** Make certain that each flood is frozen solid prior to adding another.

- The ice surface must be scraped clean of all snow, ice chips, flakes and dirt before flooding. Make sure the edge of the scraper is straight.
- It is very important, when removing the snow for the ice surface, not to block the entrance used by the machinery and/or vehicles. Throw the snow clear of this entrance. The entrance for emergency access must be kept clear at all times.
- Good ice is clean ice, not covered by dirt or litter. This is primarily a participant concern, however, proper supervision will increase awareness and lessen the maintenance frustrations. Smoking on the ice surface should be discouraged as a lit cigarette butt can melt and mar a good skating surface.
- Be aware that many individuals using the rink will be wearing boots or rubbers rather than skates. Restrict the use of salt or sand in areas such as walkways, the equipment storage area, parking lot, etc. otherwise this salt or sand will eventually end up on your rink causing you maintenance problems.
- "An Ounce of Prevention" ... Ongoing repairs to cracks and chips in the ice surface is more desirable than attempting to repair damages to the ice surface through flooding alone.

The Steps for Repairing a Crack, Chip or Hole are:

1. Sweep or clean the hole of all snow or ice chips.
2. Mix a slush mixture of snow and water.
3. Pack the slush in the hole.
4. Level off the slush with a shovel, trowel, hockey stick or puck, etc.
5. (Optional) Sprinkle with a light flood of water.
6. Keep people from skating on the spot until frozen (see diagram).

- Shell Ice ... During your flooding, whether it be on your initial sheet or ongoing throughout the winter, be aware of shell ice. Shell ice occurs when for some reason or another, an air bubble is frozen into the surface. Shell ice is characterized by a white patch of thin brittle ice that is easily broken. When broken, the layer of ice underneath is exposed.

How do you Deal with Shell Ice?

1. Break the surface.
2. Remove the brittle ice completely.
3. Pack solid with a mixture of snow and water.
4. Level with shovel, trowel, hockey stick, etc. and remove excess slush.
5. Avoid stepping or skating on this area until frozen solid (see diagram).

Care of Equipment

The proper care of equipment will insure that when it is required, it will be available. Consider the following hints or suggestions on proper maintenance:

- Please do not leave any equipment outdoors overnight and return the equipment to the storage room when not in service.
- Please do not leave shovels or brooms lying around.
- To drain the garden hose, please elevate the hose nearest the tap and walk towards the nozzle. Any water remaining within the hose should drain. This will minimize excess water or ice buildup in the hose.
- Please be certain that the water is shut off completely after every use.
- Please keep the storage area clean at all times.
- Please don't leave the storage area unlocked or unattended.
- If straw brooms are used for sweeping around the edges, please monitor when they begin to lose their straw. The presence of large amounts of straw when flooding reduces the quality of the ice. Please request a new broom when this begins to occur.

Ice Problems that May Occur

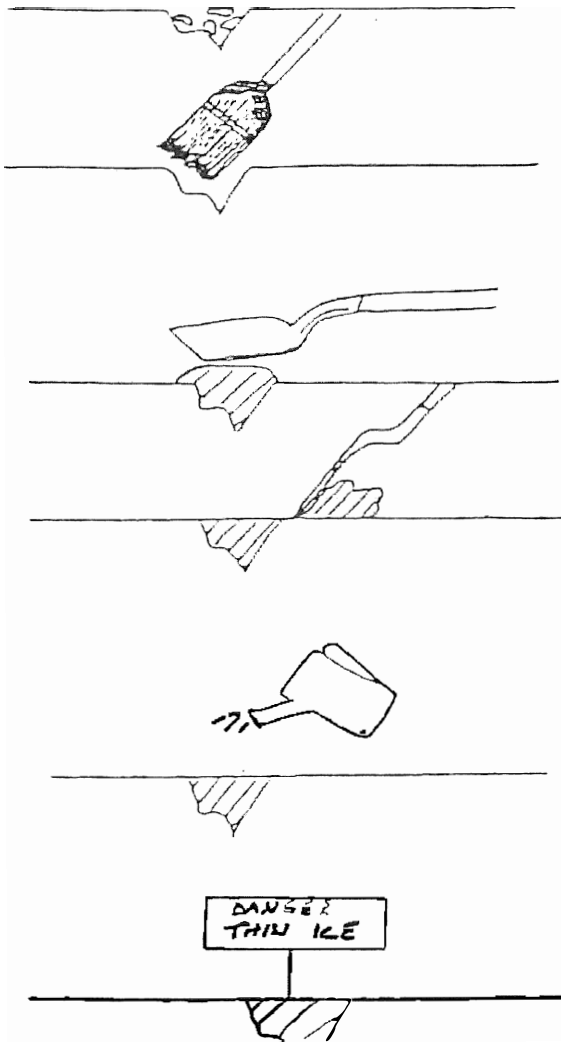
Some of the more common problems are:

1. Your nozzle doesn't fit, doesn't work or is leaking.
2. Your hose leaks or has a split.
3. Your water line is frozen or has burst.
4. Your scraper or shovel handle gets broken.
5. The storage area or ice surface has been vandalized.

The Recreation Department will provide training on general use of the equipment.

The Municipality is not responsible for the replacement or repair of damaged equipment that does not belong to the Municipality.

How to Repair Holes, Cracks or Shell Ice



Uh Oh

Clean

Pack Slush

Level

Sprinkle

No Skating

Outdoor Skating Rink Log Sheet for Municipal Staff

Location:	Time:	Day of Week:	Year:	Month	Day
Weather Conditions & Temperature:					
Daily Average Attendance: Morning: [] Afternoon :[] Evening: [] Daily Total : []					

Inspected	Good (X)	Fair (X)	Poor (X)	Corrective Action Taken	Operator (Please Print)
Ice Surface					
Rink Boards/Snow					
Perimeter of Rink					
Storage Area					
Equipment					
Garbage Containers					
Signs					
Fencing					
Parking Lot					
Walkways					
Emergency Vehicle Access					
Outhouse					
Notes:					

"Daily" Risk Management Report				
Time	AM	PM	Identify Condition & Corrective Action Taken	Operator (Please Print)
:				
:				
:				
:				
Comments: (Describe any extraordinary circumstances and action taken)				

What to do in case of Accident or Incident

Deal with medical emergencies immediately by calling “911” from the nearest phone.

If a problem arises volunteers should call the appropriate Recreation Department staff at 705-744-2700, during regular working hours or 705-497-6961, after hours. On evenings and weekends volunteers will receive a call back as soon as possible from an on-duty supervisor.

In all cases, be prepared to give the following information:

1. Your name and phone number.
2. The name and location.
3. The problem – as you see it.

Note: It is important that all persons involved in maintaining, flooding and operating the rink carefully complete the log sheets documenting the work performed. The log sheets you provide to the Recreation Supervisor will be kept in Municipal files. This documentation, along with completed, signed accident/incident report forms will be maintained for reference should any injury become the basis of an inquiry or legal claim.

ATTACHMENT 2

Outdoor Ice Rink Daily Inspection Form for Volunteers

Date/Time: _____ Volunteer Name(s): _____

Signature(s): _____ Hours Worked: _____

ITEM	ACCEPTABLE CONDITION	NATURE OF DEFECT
Perimeter Boards (Snow Clear from top and bottom of boards)		
Ice Surface Condition		
Lighting (on/off and after 5pm only)		
Parking		
Emergency Access (Access to Change Room and Rink – Clear of Snow)		
Other		

NOTES:

- 1) A inspection sheet must be completed and left in the designated area in the change room.
- 2) Ice Skating Rink defects shall be reported immediately. Please contact the Municipality of Calvin by e-mail at fire@calvintownship.ca or by telephone at 705-744-2700 or After Hours at 705-497-6961.

ATTACHMENT 3



Outdoor Ice Skating Rink

Rules and Regulations

- Inspect Ice surface prior to use
- Children should be supervised at all times
- Helmets and other safety equipment is strongly recommended
 - Alcohol is prohibited
 - Be considerate of others
- Hours of operation: 7:00am to Midnight

To report dangerous conditions or any damaged equipment,
please call 705-744-2700 or after hours—705-497-6961

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	_____	_____
<u>Coun Maxwell</u>	_____	_____
<u>Coun Olmstead</u>	_____	_____
<u>Coun Grant</u>	_____	_____
<u>Mayor Pennell</u>	_____	_____

Watch this space: How will ineligible sources be impacted by transition to IPR?

← [Back to CIF Connections Blog](#)

In the [June 3 article](#) published by the *Globe and Mail*, Environment Minister Yurek has been quoted as saying that despite the pandemic, Ontario's draft residential Packaging and Printed Paper (PPP) program regulation(s) are still on track to be made public in the coming months. While details are not yet known, municipalities can begin to anticipate what the initial regulation(s) may contain and start preparing for the impact of transition. One example of this could be building out a plan to address ineligible sources of PPP.

Ontario's current regulation does not require local municipalities with less than 5,000 people to provide Blue Box recycling services, however it does not prevent these communities from voluntarily establishing a Blue Box program and receiving funding. The Blue Box Program Plan excludes non-residential sources such as schools, municipal buildings, public spaces, and Business Improvement Areas (BIA). The *Globe and Mail* article highlighted concerns with the fact that, over the decades since O.Reg 101/94 was passed, many communities below the population threshold have voluntarily opted to deliver Blue Box recycling services to residents. Under the new regulation(s), Producers may no longer be obliged to provide service to these communities. Many municipalities also collect from non-residential sources, which similarly producers may not be obliged to service under the new IPR arrangement.



Photo courtesy of the City of Cornwall.

Under current system, some small communities and non-residential sites receive service

While not currently required, some municipalities with a population of less than 5,000 offer recycling services to help preserve local landfill space. Often, municipalities that provide recycling services for local parks, schools, public spaces and BIAs do so as it provides the opportunity to deliver consistent servicing and messaging to the resident whether they are at home, school, work or play. It is viewed as an important part of promotion and education (P&E) efforts and a chance to reinforce good recycling habits.



A potential change to service levels

If the new regulation(s) do not require provision of recycling service by Producers to smaller communities or to non-residential sites, municipalities will need to decide whether to continue servicing them at their own cost or to transfer the costs where possible. Given the strain on municipal budgets in the aftermath of COVID-19, local governments will want to understand the financial impact and diversion opportunities now in order to ready themselves for the choices they may need to make as a result of transition. Starting the planning process now will give municipalities time and opportunity to collaborate with all affected parties to help determine potential new collection opportunities.

Engage with stakeholders now to prepare for potential change

Charlotte Ueta, Project Director of Business Transformation (EPR), for City of Toronto, and Erwin Pascual, Manager of Waste Planning for the Region of Peel recommends initiating the planning process as soon as possible to engage with stakeholders to a) make them aware of the potential for change and b) begin developing potential solutions. Their 'action plan' advice, while straight forward, requires time to implement. Here's are some of their tips to help municipalities get started:

→ Ensure the municipality has an accurate count of sources that might be excluded.

For small communities ensure the number of households served by your curbside program or depot is up to date. All program operators should also ensure the count and locations are updated for parks, schools, BIA stops, and public spaces (e.g., community centres or bins lining the streets in the downtown core). A review of current collection contracts will help with this task. Check to see how your municipality handles their administration buildings (e.g., City Hall), nursing homes, service groups (e.g., Lion's Club), and churches.

➔ Develop a stakeholder engagement strategy.

A stakeholder engagement strategy will ensure a) all potentially ineligible sites are aware of what's happening and b) provide an opportunity to discuss potential alternative collection options.

➔ Explore cooperative procurement opportunities where possible.

For smaller communities, explore cooperative procurement for services across municipal boundaries. For non-residential sources, encourage libraries, police and fire stations, post-secondary institutions and other small to mid-sized organizations to work together to build back some of the economies of scale lost by separation from the residential programs. The goal is to build a 'milk run' of sites to service to create a volume that promotes operational efficiencies that allow for better pricing.

➔ Solicit input on potential new collection arrangements now to determine the most cost-effective collection options.

Strategize with your municipal colleagues from other communities. Consider talking with your current collection operator about options to break out these stops and collect them under a separate contract.

➔ Ensure senior management and council are made aware of the potential impacts.

Communicate with leadership teams and council about the number of sites that will be affected, the financial impact and the diversion tonnage that could be lost.

Seeking help with planning issues like these? The CIF still has limited funds available through the [2020 RECI](#) for transition related initiatives of a collective benefit, on a first come first served basis. Please contact [Carrie Nash](#) to discuss your needs.

← [Back to CIF Connections Blog](#)

RECENT POSTS

05
Jun Financial model assists in identifying preferred transition date
Despite COVID-19, June 30 remains the deadline to submit council
resolutions...
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28
May Revenue Sharing Revisited
Historically, the CIF has advocated that municipalities share
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MUNICIPALITY OF CALVIN

2020CT22 - REPORT TO COUNCIL

REPORT DATE: June 23/20
ORIGINATOR: Cindy Pigeau; Clerk-Treasurer
SUBJECT: Sections 8 and 9 Landfill By-Law 2019-021

RECOMMENDATION

That a Motion be passed stating “WHEREAS the North Bay Parry Sound District Health Unit has been approved by the Provincial government to enter into Phase 2 of Re-opening; AND WHEREAS that procedures have been in place at the landfill to help the community sort their own recycling for approximately 2-3 months; AND WHEREAS to help continue to extend the life of our landfill; THEREFORE BE IT RESOLVED THAT as of July 14, 2020, Sections 8 and 9 of the “Landfill By-Law 2019-021” will be reinstated.”

BACKGROUND

On April 14, 2020, the Municipality of Calvin Council passed a resolution which provided for an exemption of Sections 8 and 9 of the “Landfill By-Law 2019-021” which allowed for some divertible materials to be included with their garbage. This exemption was implemented due to the changes that were implemented at the Calvin Landfill requiring the public to sort their own recyclable materials. This exemption allowed the public time to receive training from landfill staff and take home educational materials and not be penalized for any mistakes made during this process.

These new self-sorting procedures have been in place for approximately 2-3 months which staff feels is an appropriate amount of time for the community to become familiar with what is and is not recyclable.

Staff also is concerned about the lifespan of our landfill and would like to try to extend it for as long as possible by diverting recyclables as much as possible. Based on the landfill life expectancy report received in 2018, there was a decrease in the life expectancy of our landfill to 30 years which was down from the previous report by approximately 40 years.

If Council would prefer not to pass this motion at this time, providing the public more time to get used to self-sorting their recyclables, then it is recommended that the motion be deferred versus defeated. As per the Procedural By-Law 2008-008, the process of reconsideration would have to be followed for any decided matter. If the motion is decided and the process of reconsideration is not followed then the By-Law would have to be reviewed and amended accordingly.

Respectfully submitted;
Cindy Pigeau
Clerk Treasurer

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: June 23, 2020 NO. 2020-070

MOVED BY _____

SECONDED BY _____

“That Council hereby authorizes the Recreation Supervisor to proceed with the Community Centre Entrance Project Plan;

AND FURTHER, the costs for this project have been included in the proposed 2020 Municipal Final Budget as outlined in report JG2020-05 dated March 19, 2020.”

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	_____	_____
<u>Coun Maxwell</u>	_____	_____
<u>Coun Olmstead</u>	_____	_____
<u>Coun Grant</u>	_____	_____
<u>Mayor Pennell</u>	_____	_____

MUNICIPALITY OF CALVIN
REPORT TO COUNCIL
Recreation, Cemetery, Landfill JG2020-05

REPORT DATE: 19/03/2020

ORIGINATOR: Jacob Grove – Recreation Supervisor

SUBJECT: Community Center Entrance

BACKGROUND

Council asked for a cost report to be given at the next council meeting.

Additional Information

Drywall, Mud, screws, tape – materials purchased for washroom renovation that were left over and can be used for this entrance project.

Materials to purchase: insulation @ 3 packs, vapor barrier, tape, base board & door trim @ 14 boards, floor surface self-leveler & paint, light fixture flush mount 2 bulb, light switches white @ 3 switches, cover for 2 switches, exterior light motion light, light bulbs, paint, caulking, paint brushes, roller refills.

Cost Estimate = \$900.00 plus 10% contingency brings total cost estimate to \$1000.00.

Electrician – Exact costs unknown at this time but will be included in other planned projects in 2020 such as the LED lights for the rink.

The vinyl floor was explored but is not recommended because there is a lack of clearance between the floor and door. The door company does not recommend the door to be cut.

The water line cover around the interior door is recommended to remain wood (versus changing it to drywall) as it allows for easy removal and reinstallation if work is required on the heating system.

This is an estimate of material cost for Community Center Entrance. If any structural damage or unforeseen issues are noticed once the current finishing is removed from the walls or ceiling there could be increased cost to the project.

Respectfully submitted;

Jacob Grove
Recreation Supervisor

Cindy Pigeau
Clerk - Treasurer

PROJECT MANAGEMENT PLAN

Community Center Entrance



The Corporation of the Municipality of Calvin

Instructions

Document Purpose

The Project Management Plan defines the project objective and scope as well as how it is executed, monitored, and controlled during the Delivery Stage.

Who Produces This Document

The Clerk-Treasurer in conjunction with Council produces the Project Management Plan in collaboration with the project team members and in consultation with the functional organizations involved in the managerial and technical processes described herein.

DRAFT

Revision History

Version Number	Description	Date Modified	Author
1.0			

DRAFT

Authority Signatures

The Clerk-Treasurer and Council agree to deliver the Delivery Stage of this project in accordance with this Project Management Plan and amend it periodically as project parameters change.

Prepared by:
<u>Signature</u>
<u>Cindy Pigeau, Clerk-Treasurer</u>

Prepared by:
<u>Signature</u>
<u>Ian Pennell, Mayor</u>

DRAFT

EXECUTIVE SUMMARY

Council would like to look into the modernization of the Community Center Entrance located at 1355 Peddlers drive. The public is currently using Community Center for public and private events. There have been upgrades to the doors to make them accessible.

1 Integration Management

Permits are may be required from the following:

- Electrical permit should the light fixture be included in the project.
- Building permit should any structural changes be made.

Whether permits are required will depend on the work to be done to develop the area. Applications will be submitted by the Electrician and the Recreation Supervisor.

1.1 Roles and Responsibilities

Council – Directs Staff as to what will be done to modernize the Community Center Entrance.

Staff – Applies for and obtains the appropriate permits, carries out the physical modernization of the Community Center Entrance. The appropriate manager will oversee the progress and report back to Council.

1.2 Change Management

Major changes from the project plan will require the approval of Council before proceeding.

Minor changes from the project plan will require the approval of the appropriate manager and will be reported back to Council.

1.2.1 Issue Management

Progress on the project plan will be provided to the appropriate manager on a bi-weekly basis and in turn reported to Council. Should an issue arise that could cause a major change to the project plan, it will be brought to Council for a final decision on how to proceed. If the issue does not or the change to the project plan is minimal then the appropriate manager for the work will make the decision so as to not hold up the progress of the project.

1.3 Project Close Out

A final report prepared by the Recreation Supervisor and Clerk-Treasurer will be provided to Council when the project has been completed. Any surplus resources will be distributed appropriately amongst the respective departments as per resolution of Council.

2 Scope Management

Progress reports will be provided to Council on a monthly basis. Any issues or activities outside the scope of the project will be discussed at that time, a response to the issues will be decided by Council and adopted by resolution.

Activities In Scope	Activities Out of Scope
Interior wall, ceiling and floor finishing	Exterior wall siding
Insulation and vapour barrier	Parking lot grading
Electrical fixture and switches	Grounds modernization

2.1 Requirements Management

The requirements will be determined by Council before the project begins with a resolution.

2.2 Project Deliverables

Deliverable	Department	Delivery Date
Signage	Recreation/Administration	TBD
Accessibility	Recreation	TBD

3 Schedule Management

3.1 Milestones

The Recreation Departments will be required to complete this project. A schedule will determined by the department head so as to not interfere with annual required projects.

Description	Forecast Date	Gate / Approval
Appropriate Permits Obtained	TBD	
Insulation and vapour barrier	TBD	
Drywall and mudding of walls and ceiling	TBD	
Light fixture and switches	TBD	
Flooring	TBD	
Trim and baseboard	TBD	

4 Cost Management

The costs associated with this project will be included in the 2020 Recreation Budget.

Estimation

A budgeted amount will be determined by obtaining quotations from the appropriate suppliers for signage and building materials. Time estimates will be determined by the Recreation Supervisor in consultation with the Clerk-Treasurer. The estimated values and actuals will be tracked throughout the process and will be included in the monthly reports to Council.

Budget Control

Any costs not included in the budgeted amount will need to be approved by Council by resolution.

5 Quality Management

5.1 Quality Assurance and Control

Quality Assurance and Control will be monitored on a weekly basis by the department head and monthly reports will be provided to Council and the public.

6 Human Resource Management

The Recreation Department will be required to complete this project. A schedule will be determined by the department head so as to not interfere with annual required projects.

7 Communications Management

Progress reports will be provided to Council on a monthly basis. Any issues or activities outside the scope of the project will be discussed at that time, a response to the issues will be decided by Council and adopted by resolution.

8 Risk Management

The risk involved in this project will be related to unforeseen issues due to obtaining appropriate permits and any structural issues as well as any time and cost overages needed to correct these issues.

9 Procurement Management

Any procurement required for this project will follow the Procurement By-Law #2004-022

10 REFERENCES

The following documents are attached to this Project Plan for immediate reference.

Appendix	Document Name	Date

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: June 23, 2019 NO. _____

MOVED BY _____

SECONDED BY _____

“That Council has received and reviewed the 2018 Annual Energy Report on Energy Consumption and Greenhouse Gas Emissions, required to be reported annually on or before July 1st as per Ontario Regulation 397/11 under the Green Energy Act, 2009, and hereby authorizes that the report be released as presented.”

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	_____	_____
<u>Coun Maxwell</u>	_____	_____
<u>Coun Olmstead</u>	_____	_____
<u>Coun Grant</u>	_____	_____
<u>Mayor Pennell</u>	_____	_____

CORPORATION OF THE MUNICIPALITY OF CALVIN

**2018 ANNUAL REPORT
ENERGY CONSUMPTION
and
GREENHOUSE GAS EMISSIONS (GHG)**

Preamble

The Provincial Government has committed to help public agencies better understand and manage their energy consumption. As part of this commitment, Ontario Regulation 397/11 under the *Green Energy Act, 2009* requires certain public agencies—Municipalities, Municipal Service Boards, Schools Boards, Universities, Colleges and Hospitals—to report on their energy consumption and greenhouse gas (GHG) emissions annually beginning July 1, 2013, and to develop and implement five-year energy conservation and demand management (CDM) plans starting in 2014. The Corporation of the Municipality of Calvin completed their 2018 – 2023 Five (5) year Energy Plan approved and adopted by Council on July 10, 2018. The Corporation of the Municipality of Calvin presents its figures for the **2018** energy reporting year as follows:

<u>Location</u>	Total Floor Area (sq.ft)	Avg # of Hours/Wk	Electricity (kw) Used	Fuel Oil 1 & 2 Used	Propane (litres) Used	Renewable?	GHG Emission (Kg)	Energy Intensity (ekWh/sqft)
Calvin Fire Hall	3121.5	40	5656.71	2107.30		No	5930.93863	9.08817
Calvin Garage	2583.30	48	8593.57		12348.70	No	19283.07193	36.93407
Calvin Community Centre/Office	3752.30	40	26111.53		5621.40	No	9434.03095	17.49143

GHG Emissions - Reports the kilograms (kg) of equivalent carbon dioxide (CO 2) units of GHG emissions attributed to the energy purchased and consumed for each operation type reported. The GHG emission factors are based on Environment Canada’s National Inventory.

Energy Intensity - reports the equivalent kilowatt hours per square foot (ekWh/sq.ft) of each operation type reported. The Energy Intensity is calculated based on all of the energy purchased and consumed for each operation type reported relative to floor area.

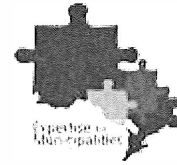
Information Compiled by: Lucie Viel

Information Reviewed and Final Report Prepared during June 2020 by: Cindy Pigeau

Reviewed by Council on this ____ day of June, 2020

Mayor

Clerk-Treasurer



COVID-19

Council Member Fit for Work Questionnaire

The following must be completed by all Members of Council, Committees or Local Boards who are attending meetings on behalf of the Municipality.

NAME [Please Print]: _____

- 1 You are not now and have not within the last 14 days exhibited any symptoms of a cold or flu. Yes No
- 2 No person residing in your home has not within the last 14 days exhibited any symptoms of a cold or flu. Yes No
- 3 You have not had or come in contact, with a presumed or confirmed COVID-19 positive person within the last 14 days. Yes No
- 4 No person residing in your home had or come in contact, with a presumed or confirmed COVID-19 positive person within the last 14 days. Yes No
- 5 You have not travelled via airplane or cruise ship within the last 14 days. Yes No
- 6 You have not travelled out of the district in the last 14 days. Yes No
- 7 No person residing in your home has travelled via airplane or cruise ship within the last 14 days. Yes No
- 8 No person residing in your home has travelled out of the district in the last 14 days. Yes No
- 9 You are following all Government of Ontario social distancing guidelines. Yes No
- 10 All persons residing in your home are following all Government of Ontario social distancing guidelines. Yes No

By my signature below, I confirm my responses are accurate and acknowledge that any false statement is a contravention of Policy # may result in disciplinary action.

Signature

Date



COVID-19

Daily Fit for Work Employee Questionnaire

The following must be completed by all employees of the Municipality daily.

NAME [Please Print]: _____

- 1 You are not now and have not within the last 14 days exhibited any symptoms of a cold or flu. Yes No
- 2 No person residing in your home has not within the last 14 days exhibited any symptoms of a cold or flu. Yes No
- 3 You have not had or come in contact, with a presumed or confirmed COVID-19 positive person within the last 14 days. Yes No
- 4 No person residing in your home had or come in contact, with a presumed or confirmed COVID-19 positive person within the last 14 days. Yes No
- 5 You have not travelled via airplane or cruise ship within the last 14 days. Yes No
- 6 You have not travelled out of the district in the last 14 days. Yes No
- 7 No person residing in your home has travelled via airplane or cruise ship within the last 14 days. Yes No
- 8 No person residing in your home has travelled out of the district in the last 14 days. Yes No
- 9 You are following all Government of Ontario social distancing guidelines. Yes No
- 10 All persons residing in your home are following all Government of Ontario social distancing guidelines. Yes No

By my signature below, I confirm my responses are accurate and acknowledge that any false statement may result in disciplinary action.

Signature

Date



COVID-19

Workplace Visitor Questionnaire

All visitors must:

- Sign this Questionnaire
- Be expected by the site by prearranging visits with the facility manager.
- Sign in and out. Document arrival and exit times (if entering the building).
- Complete hand hygiene (wash for 20 sec and/or use hand sanitizer) and wear a mask provided by the site

NAME [Please Print]: _____

- | | | | |
|----|--|------------------------------|-----------------------------|
| 1 | You are not now and have not within the last 14 days exhibited any symptoms of a cold or flu. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2 | No person residing in your home has not within the last 14 days exhibited any symptoms of a cold or flu. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3 | You have not had or come in contact, with a presumed or confirmed COVID-19 positive person within the last 14 days. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4 | No person residing in your home had or come in contact, with a presumed or confirmed COVID-19 positive person within the last 14 days. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5 | You have not travelled via airplane or cruise ship within the last 14 days. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 6 | You have not travelled out of the district in the last 14 days. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 7 | No person residing in your home has travelled via airplane or cruise ship within the last 14 days. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 8 | No person residing in your home has travelled out of the district in the last 14 days. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 9 | You are following all Government of Ontario social distancing guidelines. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 10 | All persons residing in your home are following all Government of Ontario social distancing guidelines. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

By my signature below, I confirm my responses are accurate and acknowledge that any false statement is a contravention of Policy # and may result a penalty as outlined in the Policy.

Signature

Date

RESOLUTION NO.: 2020-64



DATE: June 3, 2020

CARRIED: ✓

DEFEATED: _____

<u>MOVED BY:</u>	<u>DIVISION LIST</u>	<u>FOR</u>	<u>AGAINST</u>
<u>Councillor Ryman</u>	Councillor Constable	_____	_____
	Councillor Gregory	_____	_____
<u>SECONDED BY:</u>	Councillor Malott	_____	_____
<u>Councillor Constable</u>	Councillor Ryman	_____	_____
	Mayor Robinson	_____	_____

WHEREAS Council for the Corporation of the Municipality of McDougall received correspondence dated May 14, 2020 from The Federation of Northern Ontario Municipalities (FONOM) regarding issues discussed at their May 13th, 2020 virtual meeting;

AND WHEREAS the correspondence brought attention to AMO's Discussion Paper "New Ontario Provincial Police Detachment Boards: Building a Framework for Better Policing Governance";

AND WHEREAS AMO's discussion paper proposes that Northern Ontario District Social Services Administration Boards (DSSAB) replace the current OPP Detachment Boards;

AND WHEREAS the FONOM Board has identified several issues with DSSAB Boards replacing the current Detachment Boards, and recognizes that Community Policing is distinctive to each Municipality;

THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Municipality of McDougall is in agreement with the opinion of FONOM, that the current DSSAB's would not be the best solution for overseeing the Northern OPP Detachments;

BE IT FURTHER RESOLVED THAT a copy of this resolution be sent to FONOM and its member municipalities, AMO, the Honourable Sylvia Jones, Solicitor General, and Norm Miller, MPP for Parry Sound-Muskoka.

FONOM

The Federation of Northern Ontario Municipalities

May 14, 2020

The Federation of Northeastern Ontario Municipalities met on Wednesday, May 13th, 2020, by ZOOM, to discuss the issues and challenges facing their 110 members. Since the COVID19 Pandemic contributed to the cancellation of FONOM's Annual Conference, the Executive and Board have been meeting monthly to understand the changing landscape better. President Danny Whalen said "with several members of the Board sitting at other political tables, it's important that we hear from our members about the impacts the COVID19 Pandemic is having in the North".

The Board reviewed and discussed AMO's Policy Paper on the "OPP Detachment Boards, Building a Framework for Better Policing Governance." The Paper notes that Northern Ontario is unique, but the FONOM Board identified several issues with the DSSAB Boards replacing the current Detachments Boards. Community Policing is distinctive to each Municipality, and the current DSSAB's would not be the best solution for overseeing the Northern OPP Detachments. Several of those issues were;

- The discrepancy between the number of DSSAB Boards to the number of Detachments.
- Representation on some boards, with members of the municipalities with no OPP contracts.
- The concern that this will start a conversation about the creation of Upper Tier or Regional Governments in the North.

During the meeting the Board appointed Sandra Hollingsworth to the Northern Ontario School of Medicine, Nominations and Community Relations Committee and as our representative to the AMO's Health Task Force. Sandra's experience working in the Health field will be a benefit for our members.

FONOM is an association of some 110 districts/municipalities/cities/towns in Northeastern Ontario mandated to work for the betterment of municipal government in Northern Ontario and to strive for improved legislation respecting local government in the north. It is a membership-based association that draws its members from northeastern Ontario and is governed by an 11-member board.



President Danny Whalen
705-622-2479

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
Toronto ON M7A 1Y6
Tel: 416 325-0408
MCSCS.Feedback@Ontario.ca

Solliciteur général

Bureau de la solliciteure générale

25, rue Grosvenor, 18^e étage
Toronto ON M7A 1Y6
Tél.: 416 325-0408
MCSCS.Feedback@Ontario.ca



Ontario

EX-2020-1470
By email

June 10, 2020

Dear Head of Council:

I am writing to provide you with an update regarding your Ontario Provincial Police (OPP) invoices. I would also like to take the opportunity to thank you for your continued efforts as local leaders in supporting frontline workers and protecting the health and well-being of your communities.

Due to the disruption caused by the COVID-19 pandemic, unexpected issues were encountered with the issuance of OPP related billing statements. As a result, municipalities receiving policing services from the OPP did not receive invoices for the following billing cycles by the regularly scheduled invoice date:

- April 2020; and
- May 2020.

We know our municipal partners are experiencing financial challenges in response to the COVID-19 pandemic and our government is committed to supporting you during these unprecedented times. To that end, the government will be providing municipalities with an extended 90-day payment timeline to make these payments. Specifically, municipalities will have up to 90 days, from the date their delayed invoice is issued, to pay their outstanding OPP invoices.

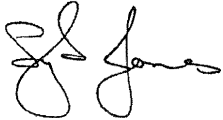
These invoices will be issued shortly and municipalities will be receiving them within the coming days.

The regular invoicing schedule for OPP invoices will resume as of June 2020.

Page 2

I look forward to continuing to work with our municipal partners as we address the various challenges related to COVID-19. Should you have any questions regarding your invoice, please contact the OPP Financial Services Unit at OPP.MPB.Financial.Services.Unit@OPP.ca.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sylvia Jones', written in a cursive style.

Sylvia Jones
Solicitor General

"alison.collard@champlain.ca"; "cswearengen@chapleau.ca"; "Chapple"; "Linda Ringler"; "Clearview"; "Coleman"; "Julie Oram"; "crystal@dourodummer.on.ca"; "kballance@ear-falls.com"; "Susan Stone"; "ljalonde@eashawkesbury.ca"; "tcampbell@eastperth.ca"; "bfoster@emo.ca"; "llehr@essatowship.on.ca"; "clerk@evanturel.com"; "d.switzer@faraday.ca"; "bobc@fauquierstrickland.com"; "Dianne Quinn"; "Gillies"; "ksurerus@hamiltontowship.ca"; "Anita Herd"; "Hilliard"; "Hilton"; "Carol Watson"; "Chantelle Gascon"; "James"; "Janet Boucher"; "ruth@johnsontowship.ca"; "Administrator"; "kmoyle@king.ca"; "La Vallee"; "Laird"; "vanessa@townshipleeds.on.ca"; "Limerick"; "Brenda Paul"; "mcasavecchia@malahide.ca"; "Margaret Hartling"; "bschellenberger@mapleton.ca"; "deputy@ntl.sympatico.ca"; "qcoulombe@matticevalcote.ca"; "Sylvie Côte"; "Jasmin Ralph"; "Carole Gendron"; "Teresa Desserre"; "kvrooom@mulmur.ca"; "lesliccampbell@nairncentre.ca"; "lindsaymanila@nipigon.net"; "Beth Morton"; "kkruger@norwich.ca"; "O'Connor"; "Opatatika"; "wayne.miller@pelee.ca"; "Karen Landry"; "jconnor@ramara.ca"; "Joanne Camiré Laflamme"; "clerk@ryersontowship.ca"; "Kim Sloss"; "Don McArthur"; "jnewman@scuqog.ca"; "achittick@nexicom.net"; "sgoerke@townshipofsevern.com"; "wkabel@snnf.ca"; "Sue Klatt"; "jhyde@southgate.ca"; "cao@southwold.ca"; "renee.chaperon@springwater.ca"; "jbaranek@stclairtownship.ca"; "atjoeadmin@bellnet.ca"; "bbrooks@stonemills.com"; "clerk@strongtownship.ca"; "agray@tay.ca"; "cao@terracebay.ca"; "Sue Walton"; "clerk@tyendinagatowship.com"; "Uxbridge"; "wkolasa@wainfleet.ca"; "A Gubbels"; "Grace Kosch"; "Tina Forsyth"; "rtremblay@whitewaterregion.ca"; "Wilmot"; "Wollaston"; "vhummel@woolwich.ca"; "clerk@zorra.on.ca"; "mweaver@thearchipelago.on.ca"; "Melinda Reith"; "Lynne Duquay"; "vdion@townsrf.ca"; "yrobert@ektwp.ca"; "doug.irwin@trenthills.ca"; "kstevenson@trentlakes.ca"; "nqladun@shawbiz.ca"; "MCadieux@prescott-russell.on.ca"; "hthomson@sdqcounties.ca"; "dsauriol@lvtowship.ca"; "Burk's Falls"; "sdion@casselman.ca"; "Peggy Cramp"; "Betty Gordon"; "Oil Springs"; "Jim Burns"; "Susan Arnold"; "clerk@sundridge.ca"; "Thornloe"; "psnider@villageofwestport.ca"; "across@wainfleet.ca"; "Centre Wellington"; "Karren Wallace"; "Clerk"; "Michelle Hendry"; "clerk@nalqonawil.com"; "ekwarciak@plympton-wyoming.ca"; "jault@frontofyonqe.com"; "christopher.raynor@york.ca"; "mmanitfel@blrtowship.ca"; "qilesp@tbaytel.net"; "mavis@doriontownship.ca"; "clerk@tudorandcashel.com"; "Cc: Mary Lynn Standen"; "cindy.filmore@townofkearney.ca"; "Barbara McEwan"; "kmoyle@king.ca"; "iwilloughby@shelburne.ca"

Subject: Orangeville Council Resolution - Diversity Training Program
Date: Wednesday, June 10, 2020 3:17:49 PM

Good afternoon,

Orangeville Council at its June 8, 2020 meeting passed the following resolution:

"WHEREAS The Town of Orangeville recognizes there have been questions in the public related to both diversity training and use of force training and protocols for Police Services, including in Ontario;

WHEREAS the Town recognizes that police officers join this profession out of a desire to do good, to serve and to protect the communities they serve;

AND WHEREAS an understanding of community diversity can foster authentic inclusion;

AND WHEREAS empathy training, and de-escalation training, can support understanding other people's perspectives;

AND WHEREAS the Town recognizes that policing can be a dangerous profession, and officer as well as community safety are critical considerations in law enforcement;

AND WHEREAS the Ontario Provincial Police have indicated they have a comprehensive diversity training program, however there may not be the same resources available across the entire province for smaller Police Services;

AND WHEREAS there is concern in the public about the boundaries of use of force, such as neck restraints, and oversight;

AND WHEREAS there isn't clarity on a common bar on diversity and empathy training or on use of force and oversight;

THEREFORE BE IT RESOLVED that the Mayor write to the Solicitor General to encourage common training requirements for all members of Police Services in Ontario as it relates to diversity, empathy and use of force;

AND THAT the Solicitor General provide clarity on police oversight going forward given the anticipated changes to legislation to ensure effective accountability continues;

AND THAT annual updates or refresher courses be mandatory to ensure our Police Services have the best and current information available to them;

AND THAT THE TOWN request that the use of force protocols be reviewed to ensure they are safe and would meet current standards, and then shared across the province;

AND THAT THE TOWN circulate this resolution to all Ontario municipalities seeking their support.”

Regards,

Tracy Macdonald | Assistant Clerk | Corporate Services
Town of Orangeville | 87 Broadway | Orangeville ON L9W 1K1
519-941-0440 Ext. 2256 | Toll Free 1-866-941-0440 Ext. 2256
tmacdonald@orangeville.ca | www.orangeville.ca

June 11, 2020

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Honourable Christine Elliott
Deputy Premier and Minister of Health
Ministry of Health
5th Floor, 777 Bay Street
Toronto ON M7A 2J3

Honourable Merrilee Fullerton
Minister of Long-Term Care
6th Floor, 400 University Avenue
Toronto ON M5G 1S5

Dear Premier Ford, Minister Elliott, and Minister Fullerton:

At its meeting of June 1, 2020, Chatham-Kent Municipal Council unanimously supported a request from Councillor Clare Latimer to submit a letter to the Premier, Minister of Health, and Minister of Long-Term Care (LTC) regarding current and long-standing issues being faced by the LTC sector and to support the government's Commission on Long-Term Care.

The COVID-19 pandemic has exacerbated the human resources crisis that LTC has faced for a number of years. It has also brought homes and the residents who place trust in the system they will be well cared for into the limelight, when all along the number one priority of all levels of government and oversight should be the health, safety, and well-being of some of our most vulnerable citizens.

The LTC and Retirement Home (RH) sectors are chronically understaffed; losing the extra hands of visitors and volunteers during the pandemic, while necessary, has created an additional burden. Homes in Ontario are experiencing increasing difficulty recruiting and retaining Personal Support Workers (PSW), Registered Practical Nurses (RPN) and Registered Nurses (RN), creating long delays in the ability to fill vacant positions. Before the pandemic, many homes were indicating they no longer have a 'pool' of PSWs ready and available to fill vacant shifts. Homes are seeing more PSWs experiencing stress-related illnesses, mental and physical exhaustion, and an increase in work-related injuries. In addition to an already limited available workforce, hospitals are now hiring PSWs to fill support roles, and many RNs or RPNs accept positions in LTC only to resign when an acute care or community health position becomes available. Additional stressors directly related to the pandemic have certainly added to the staffing crisis. The provision of pandemic pay to front-line staff has helped, and while it would be a welcomed addition to the funding envelope moving forward, wage increases alone will not solve the chronic lack of people choosing long-term care as a career.

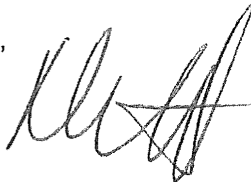
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Staffing ratios have been discussed for several years and there has been lobbying from many avenues to increase the number of direct nursing care hours for residents up to four hours of care per day in order to safely meet the complex needs of the current long-term care population. Without an influx of provincial dollars, coupled with a provincial LTC human resources strategy, homes will not be able to increase direct patient care hours; there simply are not enough human resources to go around. This is difficult for staff in long-term care and retirement homes. They are a determined, passionate bunch who want nothing more than to provide quality care to their residents who call their facilities home.

As a Municipal Council, we have watched the impact the COVID-19 pandemic has had on LTC and RHs across our province. Our municipality has not had any COVID-19 outbreaks in homes in Chatham-Kent; however, we are certainly aware of the ongoing risk and continue to do everything we can to ensure our residents and staff are safe and they have the tools and resources to manage during such a difficult time. As a Council, we support the government's LTC Commission and ask that it remain non-partisan, and be independent of owners and operators including ourselves as the owner and operator of Chatham-Kent's largest LTC home. While we are supportive of the Commission, we are asking for an impartial review of current best practices in both private and publicly operated homes. We are also requesting that the Commission be tasked with recommending best practice standards of care, and accountability protocols regarding documentation, peer reviews, and resident/family reviews.

We appreciate the work involved in any type of large-scale review with the hope the Commission is able to review the current impact of the pandemic and merge these findings with what the sector has known and has been advocating for over the last several years including staffing, governance models, physical structures of homes, and LTC regulations. A comprehensive look at past, current, and future insights will move the sector towards action and real change.

Sincerely,



Darrin Canniff, Mayor/CEO
Municipality of Chatham-Kent

C Rick Nicholls, MPP Chatham-Kent-Leamington
Monte McNaughton, MPP Lambton-Kent-Middlesex
All municipalities in Ontario

June 11, 2020

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Honourable Christine Elliott
Deputy Premier and Minister of Health
Ministry of Health
5th Floor, 777 Bay Street
Toronto ON M7A 2J3

Honourable Merrilee Fullerton
Minister of Long-Term Care
6th Floor, 400 University Avenue
Toronto ON M5G 1S5

Dear Premier Ford, Minister Elliott, and Minister Fullerton:

At its meeting of June 1, 2020, Chatham-Kent Municipal Council received a letter from eleven organizations serving Long-Term Care and Retirement Homes in Ontario. The letter spoke to the importance of psychosocial and emotional well-being of all Long-Term Care (LTC) and Retirement Home (RH) residents. Council agreed there was significant evidence presented within the letter to warrant supporting the call to action and to encourage the government to review and act on the recommendations provided.

The COVID-19 pandemic has presented a variety of challenges to the LTC and RH sectors, as well as the congregate care sector. Many of these challenges involve protecting the physical health of this extremely vulnerable population. Increased infection control requirements, eliminating non-essential visitors, active screening protocols, and restrictions on the movement of LTC and RH staff working between different homes, are a few examples of the measures taken and backed financially by the provincial government. In Chatham-Kent, early and rigorous adoption of these measures has kept COVID-19 out of our LTC and RH facilities. While this is a commendable achievement, it is important to examine the social costs to residents of such an undertaking.

People living in LTC and RHs depend completely on interactions with staff, visitors, volunteers, and other residents to fulfill their social and emotional needs. Losing any one of these groups impacts residents in ways that are difficult to measure quantitatively but qualitatively we see it in our residents' eyes each day as we strive to provide the best care possible for them. The exclusion of non-essential visitors has left a tangible hole in the lives of residents. In Chatham-Kent's municipally-run LTC home, Riverview Gardens (RVG), this order saw the exclusion of 500-600 additional visitors, volunteers, and contract support staff per week. They were cherished, familiar faces; their visits much-anticipated by residents and appreciated by staff.

Cont'd...

Visitors and volunteers provide more than just visiting, they help in the daily care of our residents. Conversations with other LTC and RHs throughout Chatham-Kent show the same losses and the same impacts on residents and staff. Additional stressors directly related to the pandemic have added to the staffing crisis in LTC and RHs. Supporting a strategy for homes to hire additional staff specifically trained to support the psychosocial and emotional needs of residents would alleviate some of the stress on nursing staff and may lead to better outcomes for residents.

Chatham-Kent has always been a community that comes together and rises to the challenges before us. COVID-19 and the impact this has had on our local LTC and RH sectors is no exception. Through our local United Way, volunteers are finalizing an Adopt a Grandparent program similar to pen pals of years past. This program will link teenagers and young adults with one of our LTC and/or RH residents. Young and old, both with different needs, sharing thoughts and ideas and supporting one another through the pandemic. At Riverview Gardens we have created a Resident Support Worker (RSW) position that provides emotional and social support to our residents. RSWs work on the same floor with the same residents each day where they assist residents with feeding, games, crafts, companionship, and outdoor time when the weather cooperates. RSWs also help provide such services as assisting with laundry, as well as sorting, folding, and organizing a resident's personal items. Currently, redeployed municipal staff are fulfilling these roles at RVG but as Ontario moves further with reopening, these staff will be needed back at their home base location and residents in our home will once again be faced with spending much of their day alone. The homes in Chatham-Kent are providing great care to our residents but they can only do so much. This is why the recommendations from the Long-Term Care and Retirement Home sectors are so important.

Chatham-Kent Municipal Council believes people need human interaction. It is what makes the difference between simply being alive, and living. It is time to act, and protect the psychosocial and emotional health of our LTC and RH residents. We support whole-heartedly, the recommendations presented to you from our LTC and RH partners (attached).

Sincerely,



Darrin Canniff, Mayor/CEO
Municipality of Chatham-Kent

Attachment: Letter from Alzheimer Society et al RE: Psychosocial and Emotional Well-being of LTC Residents

- C Hon. Michael Tibollo, Associate Minister of Mental Health and Addictions
- Hon Raymond Cho, Minister of Seniors and Accessibility
- Helen Angus, Deputy Minister, Ministry of Health
- Richard Steele, Deputy Minister, Ministry of Long-Term Care
- Rick Nicholls, MPP Chatham-Kent-Leamington
- Monte McNaughton, MPP Lambton-Kent-Middlesex
- Matthew Anderson, President and CEO, Ontario Health
- All municipalities in Ontario



May 8, 2020

Hon. Doug Ford
 Premier of Ontario
 Legislative Building
 Queen's Park
 Toronto, ON M7A 1A1

Hon. Christine Elliott
 Deputy Premier and Minister of Health
 Ministry of Health
 5th Floor, 777 Bay St.
 Toronto, ON M7A 2J3

Hon. Merrilee Fullerton
 Minister of Long-Term Care
 6th Floor, 400 University Ave
 Toronto, ON M5G 1S5

Dear Premier Ford, Minister Elliott and Minister Fullerton,

On behalf of almost 80,000 residents, their families and staff in Ontario's long-term care (LTC) homes, we are writing this letter to urgently request that the provincial government take immediate action to support the psychosocial and emotional wellbeing of residents. COVID-19 has changed every aspect of the lived experience in LTC. Despite fervent efforts and commitment from LTC team members to protect residents from the negative physical outcomes of COVID-19, the psychosocial and emotional impacts remain ignored and under-resourced.

According to a recently released study by Mental Health Research Canada, the number of Canadians expressing high-to-extreme levels of anxiety has quadrupled since the start of the COVID-19 crisis. “Mental Health in Crisis: How COVID-19 is Impacting Canadians.” *Mental Health Research Canada*, www.mhrc.ca/our-research/. If that is the reality of people living in the general population, what is happening to the mental health of LTC residents, many of whom are already living with compromised cognitive ability and living in isolation? ‘There is no health without mental health’ - Minister Elliott.

Thousands of residents are living cohorted and/or isolated lives away from their personal belongings and away from the important people in their lives. Many residents are eating alone, experiencing virtually no human connection aside from 2-3 brief encounters with LTC team members for personal care/meal delivery each day and 1-2 virtual visits with a family member each week, if such a program exists in their home. Team member shortages further exacerbate the sense of isolation, we have heard from residents that there is little to no program or activity to nurture social engagement opportunities during these times.

Pre-COVID-19, the realities of pervasive isolation, depression and loneliness are coined as the ‘three plagues’ of life in LTC (Dr. Bill Thomas, founder of The Eden Alternative). While person-centered practices combat these plagues, the current reality of LTC living will lead to residents left with broken spirits and the corresponding negative outcomes associated with their psychosocial, emotional health.

People need people. We are writing this letter now to ask that immediate attention and allocated resources be applied to LTC homes to support the psychosocial and emotional wellbeing of residents. The government of Alberta, in recognizing the importance of ‘quality of life’ for residents, has released substantive directives that clearly define essential visitors as those who contribute to the quality of life of residents in addition to provision of needed physical care. I urge you to follow suit, so that residents can experience the psychosocial and emotional support that has been missing for 7 weeks thus far.

Imagine the new reality when a group of team members (comprised of ‘essential visitors’ and/or dedicated staff) is incorporated into **every LTC home** to exclusively provide avenues/programs/opportunities for psychosocial and emotional support. Residents will experience **multiple** weekly virtual visits using iPads, tablets or cell phones with friends and family members, and even amongst themselves, providing peer to peer support. Residents will enjoy safe outdoor visits during the warm weather now upon us. Imagine residents being supported in a virtual resident activity, meal or conversation between other residents. Residents will feel engaged and connected to each other once again, to their families, to their environment and to their community. They will be well protected from the negative outcome of prolonged isolation.

This is what is needed:

- Declare psychosocial and emotional wellbeing of residents as essential to their quality of life
- Expand the definition of ‘essential visitors’ to include people who contribute to the quality of life including psychosocial and emotional health
- Resources for homes to hire and train additional team members/staff whose primary role is to support psychosocial and emotional health via facilitating virtual and safe physical visiting
- Resources for homes to purchase technology and infrastructure required to support virtual visits amongst residents and families
- Creation of a safe plan for residents to enjoy social engagement outdoors in the coming weeks (physical distancing, wearing of masks, etc.), complete with human resources and supplies to make this a reality

We must act now. COVID-19 requires physical distancing, but in order to uphold resident's quality of life and wellbeing we must enable and support social connection.

We look forward to hearing from you soon, as we work together to provide the best care for LTC residents who are the most vulnerable group of Ontarians during this COVID-19 crisis.

Sincerely,

 Cathy Barrick Chief Executive Officer Alzheimer Society of Ontario	 Lisa Levin Chief Executive Officer AdvantAge Ontario	 Kiran Rabheru MD, CCFP, FRCP Co-Chair Canadian Coalition for Seniors' Mental Health
 Laura Tamblin Watts Chief Executive Officer CanAge	 Carola Collins MD CCFP Medical Director	 Marta Hajek Executive Director Elder Abuse Prevention Ontario
 Samantha Peck Executive Director Family Councils Ontario	 George Heckman, MD, FRCP(C)	 Margaret Gillis President International Longevity Centre Canada
 Raza M. Mirza, PhD Network Manager National Initiative for the Care of the Elderly (NICE)	 Dee Lender Executive Director Ontario Association of Residents' Councils	
 Fred Mather, MD President, Ontario Long Term Care Clinicians	 Donna Duncan Chief Executive Officer Ontario Long Term Care Association	

cc: Hon. Michael Tibollo, Associate Minister of Mental Health and Addictions
Hon Raymond Cho, Minister of Seniors and Accessibility
Helen Angus, Deputy Minister, Ministry of Health
Richard Steele, Deputy Minister, Ministry of Long-Term Care
Matthew Anderson, President and CEO, Ontario Health



The Corporation of the Town of Bracebridge

June 12, 2020

The Honourable Steve Clark,
Minister of Municipal Affairs and Housing
17th Floor, 777 Bay St.
Toronto, ON
M5G 2E5

Dear Minister Clark,

RE: Town of Bracebridge Resolution regarding the establishment of a Municipal Financial Assistance Program to offset the financial impact of the COVID-19 pandemic

At its meeting of June 4, 2020, the Council of the Corporation of the Town of Bracebridge ratified motion 20-TC-089, regarding the Town of Bracebridge support for the Federation of Canadian Municipalities (FCM) recommendations contained in their report titled "Protecting Vital Municipal Services", as follows:

"WHEREAS the Federation of Canadian Municipalities (FCM) issued a report titled "Protecting Vital Municipal Services" on April 23, 2020 which included recommendations to the federal government to provide financial assistance for municipalities across the country;

AND WHEREAS the Association of Municipalities of Ontario (AMO) recognizes that a collaborative federal-provincial effort is required to provide much needed financial assistance to municipalities and their May 14, 2020 letter (attached) to the Prime Minister and the Premier urges Canada and Ontario to extend their successful collaboration through financial support for municipalities;

NOW THEREFORE BE IT RESOLVED THAT the Town of Bracebridge supports the FCM recommendation and requests that both the Federal and Provincial Governments establish a municipal financial assistance program to offset the financial impact of the COVID-19 pandemic;

AND FURTHER THAT the Town of Bracebridge supports the Association of Municipalities of Ontario (AMO) in lobbying the Provincial Government for financial assistance to support Municipalities in offsetting the financial impact of the COVID-19 pandemic;

AND FURTHER THAT this resolution be forwarded to the Honorable Steve Clark, Minister, Municipal Affairs and Housing, local Member of Parliament (MP) and local Member of the Ontario Legislature (MPP), FCM, AMO and its member municipalities, and the Muskoka municipalities."

In accordance with Council's direction I am forwarding you a copy of the associated memorandum for your reference.

1000 Taylor Court
Bracebridge, ON
P1L 1R6 Canada

telephone: (705) 645-5264
corporate services and finance fax: (705) 645-1262
public works fax: (705) 645-7525
planning & development fax: (705) 645-4209

Please do not hesitate to contact me if I can provide any additional clarification in this regard.

Yours truly,

A handwritten signature in black ink, appearing to read 'L. McDonald', written in a cursive style.

Lori McDonald
Director of Corporate Services/Clerk

Copy: Scott Aitchison, MP, Parry Sound-Muskoka
The Honourable Norm Miller, MPP, Parry Sound-Muskoka
The Federation of Canadian Municipalities
Association of Municipalities Ontario and member municipalities
Muskoka Municipalities

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél.: 416 585-7000



Ontario

234-2020-2382

June 12, 2020

Dear Heads of Council / Clerks and CAOs:

Nothing is more important than protecting the health and well-being of Ontarians. Since first learning of COVID-19, Ontario has taken decisive action to stop the spread of this deadly virus, and we thank you for your support in our efforts.

We appreciate that the current situation for municipalities is not “business as usual”, and that all municipalities have had to make adjustments to adapt to new priorities and shifting ways of doing business.

When municipalities requested our help, we listened and acted quickly to legislate changes to the Planning Act and make the necessary regulation to suspend decision-making timelines. These changes balanced the need to suspend the timelines that would allow a municipality to refocus time and resources on the COVID-19 outbreak, while allowing councils to continue to make decisions on planning matters as municipal capacity evolved.

As we move forward with our gradual approach that will allow Ontario to emerge from the COVID-19 outbreak, we know that getting shovels in the ground is key to moving forward on the path to economic recovery together. Many municipalities may be well on their way to a more normalized planning review process, and we want to ensure that the land use planning system is in step with a municipality's expanding capacity during this time. As a result, we intend to end the temporary suspension of the Planning Act timelines as of June 22nd, 2020.

We understand that the safety of your constituents must remain a priority, and that there are certain provincial restrictions in place regarding public gatherings. Therefore, we encourage you to continue to use electronic and virtual channels, as appropriate, to engage and provide the public with an opportunity to make representations on planning matters, while following the advice of Ontario's Chief Medical Officer of Health.

It is vital for our economic recovery from this outbreak that we work together to help move the planning approvals process forward. We need to continue the important job of creating housing and keeping infrastructure projects moving while also ensuring we maintain public health. Development has always played a key role in supporting growth in our communities, and it will play an especially important role on our road to economic recovery from COVID-19.

Let me assure you that our government is working to support you, our municipal partners, and will continue to work collaboratively to keep all Ontarians safe.

Sincerely,

A handwritten signature in black ink that reads "Steve Clark". The signature is written in a cursive, flowing style.

Steve Clark
Minister

c. Association of Municipalities of Ontario

Friday, June 12, 2020 9:55 AM

MEDIA RELEASE

Blue Sky Net releases “The Speed of Northern Ontario Broadband” Report

For immediate Release

North Bay, Ontario – June 10, 2020, Many residents throughout rural Canada have limited access to affordable high-speed internet. It has never been so evident as during the COVID- 19 crisis. This is mainly because the investment needed to install and operate internet infrastructure is expensive, and there is uncertainty with telecommunication providers’ ability to return that investment. Over the past number of years, Blue Sky Net has led a partnership with FedNor, other Information Communication Technology Networks (ICTN’s) and area Telecommunication Service Providers (TPS’s) to create a visual database of all coverage in Northern Ontario and can provide a spatial view of where internet is, where it isn’t and what speeds it is delivered at.

Blue Sky Net based in North Bay, has created this GIS map as part of their ongoing technology development initiatives. One of the many features of the public portal includes a high-speed service availability checker where visitors can search their street address to see what TSP delivers connectivity to their cottage, home or office. Additionally, www.connectednorth.ca has over the last five years, collected speed test data retrieved from that portal. Recently, Blue Sky has partnered with CIRA's Internet Performance Test, to collect the most detailed information relating to Northern Ontario's internet speeds. When you take this test, users are helping to support applications to funding agencies such as the CRTC, the Universal Broadband Fund and the Provincial Broadband Fund. We use the information about speeds at the property level to show the need and the impact improved Broadband Infrastructure will have.

Blue Sky Net has released “The Speed of Northern Ontario Broadband”, a report of the collective data from those historical speed tests. The report findings are consistent with other reports issued showing disparity between urban and rural connections, as well as an overall average of test results being below Federal Government objectives.

Speed tests are typically run by internet users that are dissatisfied with their service. Aggregate results per community do not necessarily reflect the overall average of internet connections for every user within that community.

Key findings show that 4,330 speed tests were run in Northern Ontario over five years. The average download speed was just under 9 Mbps and upload is 5 Mbps.

When tests run from within the major urban communities were removed from the sample, the average speeds dropped to 7.2/3 Mbps. Urban community averages are 21.88/20.29 Mbps.

Not all internet services are created equal! Fibre is heads and tails the fastest, but only available to the largest population centres. The interactive map in the report demonstrates the disparity between urban and rural connections.

Viewers of the report are urged to continue taking speed tests at their locations by visiting <https://www.ic.gc.ca/eic/site/139.nsf/eng/home>. Results of these tests will go directly to the government department of Industry Canada where speed test data is analyzed for use with funding programs.

The interactive report and a downloadable pdf format are available online and can be found at:

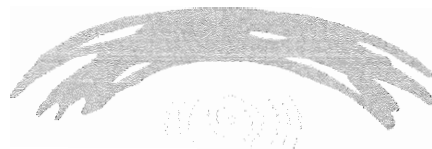
<http://www.connectednorth.ca/speed-test-report>



CONNECTED NORTH

The Speed of Northern Ontario Broadband

Prepared by Blue Sky Net



BLUE SKY NET

ONTARIO • CANADA

BLUE SKY ECONOMIC GROWTH CORPORATION

The following report is a summary of findings collected from users that ran speed tests at www.connectednorth.ca between Oct. 2015 and April 2020. The results of individual speed tests can be impacted by a variety of factors both inside and outside the tester's premises that is beyond the control of the network or network operator as well as the internet service provider. Device used, router, cabling, distance from wireless router, number of users using the access point, background software and viruses are all examples of factors that can affect internet performance as well as speed test results.

OVERVIEW

In late 2015 Blue Sky Net launched connectednorth.ca as part of its Broadband and Associated Infrastructure Mapping and Analysis Project (BAIMAP) initiative. [Connectednorth.ca](http://connectednorth.ca) was intended to provide visitors to the site with useful information about broadband access in Northern Ontario. It was especially helpful to those who experience challenges in obtaining access due to availability, or lack thereof. Since the beginning, connectednorth.ca drew on the BAIMAP database as a key feature to develop a broadband availability search engine where visitors can search a civic address for available broadband service providers at that location, what kind of internet is available, as well as anticipated speeds and contact information for the Telecommunication Service Providers.

Shortly after the launch of connectednorth.ca, an Internet speed test module was also incorporated in the front page of the site. As important as it was to provide visitors information related to connectivity, Blue Sky Net also felt strongly that there was an opportunity to collect information from the website visitors as well.

The intent of the speed test has been to provide real-time feedback of Internet performance to the site's visitors in real time, while also collecting that same information for analysis and interpretation. From the outset, it was intended that the visitor speed test information was going to be collected and used to inform decision makers about the realities of Internet access in Northern Ontario.

While the BAIMAP database consisted largely of coverage information provided by Telecommunication Service Providers (TSP's), it was felt that sampling performance results from Internet users would provide an interesting and valuable cross-reference of user experience versus promoted or advertised speeds. It should be noted that the speed test does not collect TSP information or IP addressing, it only links speed test results to user-entered addresses, as well as user-entered service type. The intent of the data is not to contradict TSP-provided information, but to compare the realities of promoted speeds versus user experience.

From late 2015 there have been just over 4,500 speed tests completed that can be verified and 4,330 within Northern Ontario. To date, connectednorth.ca has used the Speedofme platform with the test server located at a key interconnection point in Sudbury. The Speedofme platform was selected for several reasons, including because it was built with HTML5 the test looked similar and performed the same, across all browsers and devices. Speedofme also uses a testing methodology that does not overwhelm limited connections, making the test as fast for someone connecting with .5 Mbps as it does for someone connecting at 50 Mbps. With every speed test there are limitations, however due to the high number of test results received from connectednorth.ca, the test results provide useful insight into averages of upload and download speeds for those in Northern Ontario.

SUMMARY OF SPEED TEST RESULTS BY COMMUNITY AND SERVICE TYPE FILTER

Of the 4,330 speed tests recorded within Northern Ontario, the average download speed was just below 9 Mbps and the average upload speed was just above 5 Mbps. The interactive summary table at connectednorth.ca/speed-test-report provides a summary table of these test results. Listed are 101 communities that logged a minimum of five tests within each community. Each community can be searched using the search bar to the right of the table. The default results view of the table is displaying all speed test results regardless of service platform. Results can be filtered by selecting the individual service types (Fibre, DSL, Fixed Wireless, etc.), or by selecting any combination of them.

Of the 101 individual communities logging at least 5 tests, only 30 have an average download speed above the overall Northern Ontario average. Although there are some surprises on the list, most of these communities are amongst the larger and most densely populated communities. This relationship is explored in more detail further down.

"Of the 4,330 speed tests recorded within Northern Ontario, the average download speed was just below 9 Mbps and the average upload speed was just above 5 Mbps."

In 2018 the CRTC issued a target to connect over 90% of Canadian households to services that can deliver 50Mbps down / 10Mbps up by 2021. Most federal and provincial broadband funding programs also hold this standard. It is interesting to note that very few communities' speed test averages approach these speed targets.

The communities in the top five number of speed test results all have actively engaged citizens to conduct speed tests through mail-out communication or social media. For example, the community of East Ferris (568 tests) and its council have been long-time advocates for improving connectivity to their community and have actively reached out to their citizenry to participate in any means necessary to communicate the need for better Internet service.

It should be noted that, in general, people do not conduct Internet speed tests to confirm how strong or fast their Internet connection is. Speed tests are generally a sampling of people who have limited service or are concerned about the performance of their service. The reasons why any particular connection may or may not be performing adequately are beyond the scope of this report.

RELATIONSHIP BETWEEN COMMUNITY SIZE AND INTERNET PERFORMANCE

This chart illustrates a relationship that is already well understood; larger communities have better broadband access and more options. Speed tests initiated from the seven communities that are designated as "cities" on average, registered results that were over twice as fast as speed tests registered for all other communities. Although the connection between community population and Internet performance is known, the reasons for the relationship may not be quite so well known.

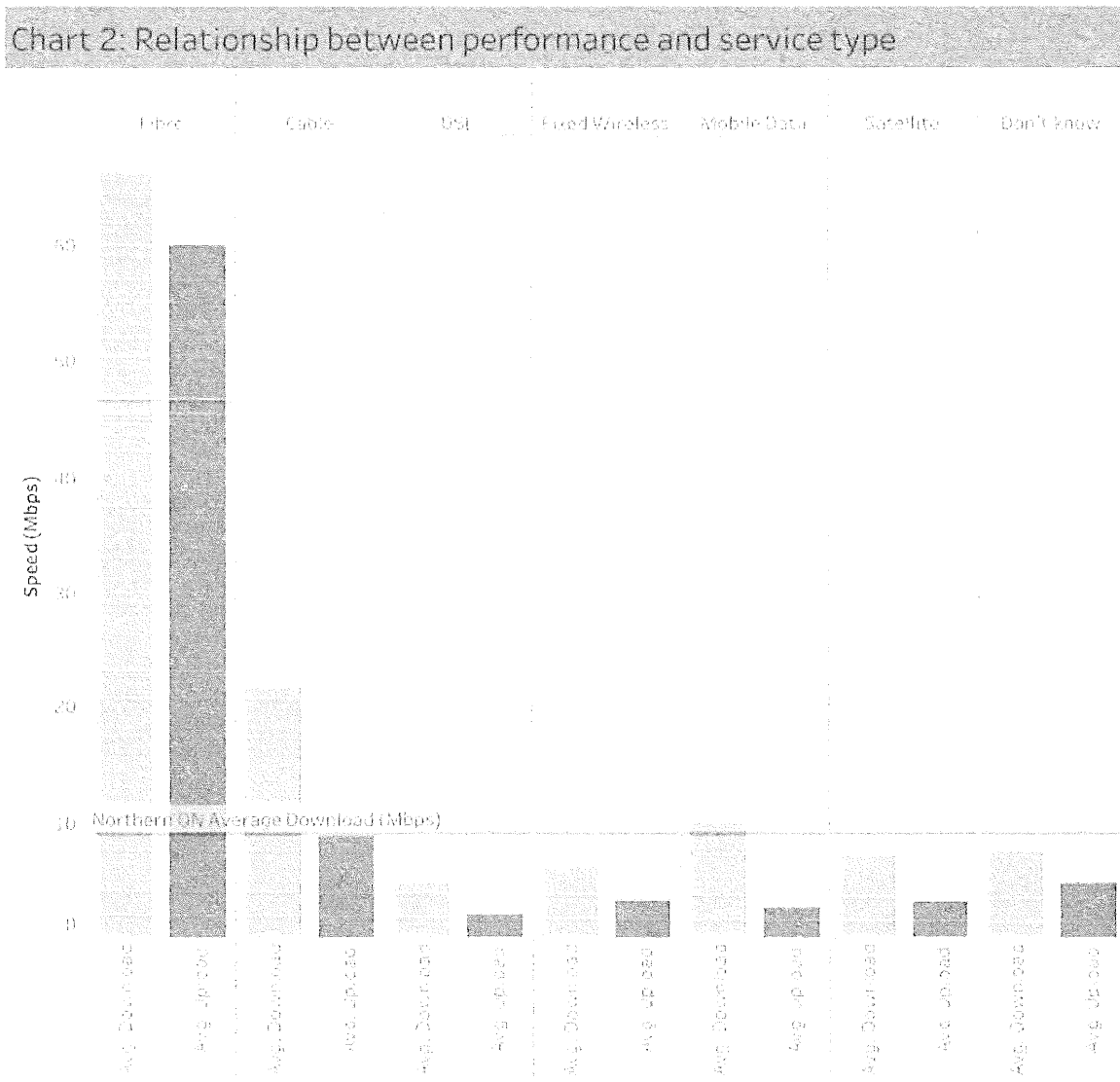


Chart 2: Relationship between performance and service type, www.connectednorth.ca/speed-test-report

Larger communities represent a better return on investment to ISPs to build networks, therefore more services are built, and more options exist to the consumer. Not only do cities tend more populated they also tend to be denser, meaning there are more

people (potential customers) per square kilometer. From an infrastructure perspective it is considerably more cost effective to run 1km of fibre optic cable to serve 100 customers than 1 km of fibre to serve half a dozen. This factor also influences the type of service or platform" that delivers customer connection over the last mile. "Wired" connections are more expensive and require leasing of infrastructure and right of ways but are more stable and faster.

Wireless networks (specifically fixed wireless, satellite and mobile data) require an access point (tower/spacecraft) and a customer within range of the access point. These technologies are more economical in less dense areas, but traditionally can't deliver the top end performance customers now need.

Looking again at the numbers on the right, it can be further interpreted that although the overall average of speed tests in Northern Ontario is 9/5Mbps, the average for speed tests initiated from every community other than the seven cities is just above 7/3 Mbps.

RELATIONSHIP BETWEEN PERFORMANCE AND SERVICE TYPE

Not all Internet services are created equal! Again, at the outset it was noted that Internet speed tests typically test those who are having issues with their connectivity, rather than those who are generally pleased with it. That said, some 80 speed tests were logged by visitors indicating that they were connecting via fibre to the home (FTTH). Unsurprisingly this was by far the fastest of the six platforms that were identified by users.

At more than twice the pace of the next fastest service type, FTTH customers experienced an average download speed of 66 Mbps down and almost 60 Mbps upload. One question worth considering is that because fibre is capable of much greater speeds than 66 Mbps, it is possible that these fibre users were experiencing network problems either within their local network or over the network's last mile?

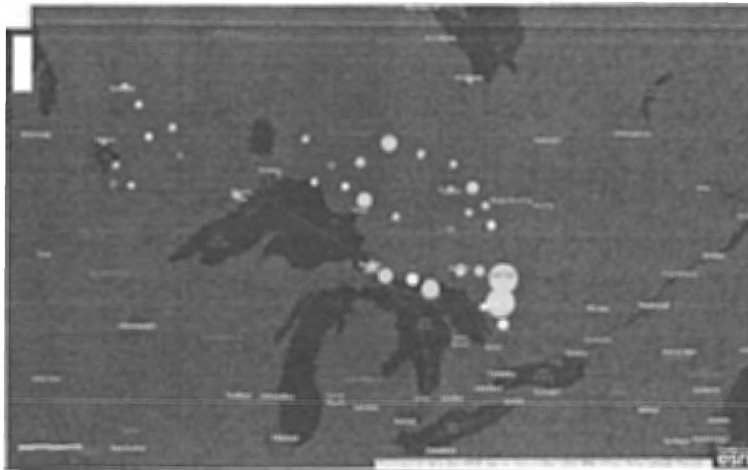
190 tests were initiated indicating a cable modem service with an average download of 21.5 Mbps and just under 9 Mbps upload. These numbers fall in the lower end of typical services from cable networks and are not unexpected.

The remaining four service types of Mobile data, Satellite, Fixed Wireless and DSL all came within a close margin to one another. Mobile delivering a download of 9.9 Mb per second or just over the Northern Ontario average. At the bottom is the 537 tests registered for DSL service. DSL at one point was by far the most common service platform and remains popular but is being replaced by FTTH in urban communities. DSL, which is delivered over (in some cases) very old copper telephone networks is prone to network congestion as well as being affected by the condition of the infrastructure itself. DSL customers on the same loop can experience a wide range of service quality.

Lastly, it is important to note that over 2,000 speed test users did not indicate their service platform. In late 2017 connectednorth.ca moved to a slightly different interface and began collecting the "service type" class. It is also important to note that not all customers know exactly how their service is delivered to them, nor should they.

CONNECTEDNORTH.CA INTERACTIVE SPEED TEST MAP

When you review the [connectednorth.ca interactive speed test map](#), zoom in to North Bay or Sault Ste. Marie and you will see the same thing happen in almost every other major urban centre in Northern Ontario. Within city limits clustered circles will appear shaded in light green to darker green representing speed tests measuring download speeds of at least 25 Mbps. Typically, these clustered circles are small to medium sized representing 90 or less speed tests run. Just outside of the cities these clustered circles are shaded orange or red representing much slower download speeds and typically the clusters are larger indicating many more speed tests conducted because many more people are concerned about the performance of their home or business Internet connections.



The map is structured so that every 4,330 speed tests that were run in Northern Ontario are represented in a group or clustered circle. Clicking on the clusters will reveal the number of tests as well as the average download speed within the geographic boundaries of that cluster. The closer one zooms in on the map the clusters separate into fewer subgroups with greater geographic

precision until eventually most points represent only three or four results and, in some cases, even a single speed test. This method was selected to provide as much geographic specificity without revealing exact location of where the tests were initiated.

The map is simple by design with few buttons for navigation control. On tablets or phones zoom control can be done with finger swipes and discovery of speed test values can be done by tapping the clustered circles. If reviewing the map on a web browser on a laptop or desktop scroll zoom is enabled and results can be viewed by clicking on the circles as well. A simple ledger is revealed by tapping or clicking the double arrows on the top left of the map.

CONTACT

For questions about the information displayed on the map, or about any of the information in the report or the tables, please email Blue Sky Net Project Manager, Jeff Buell, at jeff.buell@blueskynet.ca. To participate in the information collecting process, please visit the speed test on connectednorth.ca by [clicking here](#).



Clerk's Department

595 9th Avenue East, Owen Sound Ontario N4K 3E3
519-372-0219 / 1-800-567-GREY / Fax: 519-376-8998

June 16, 2020

Hon. Doug Ford
Premier
Premier's Office
Room 281
Legislative Building, Queen's Park

Dear the Honourable Doug Ford:

Please be advised that at it's June 11th, 2020 meeting, Grey County Council endorsed the following resolution for your consideration:

CW93-20 Moved by: Councillor Robinson Seconded by: Councillor Keaveney

Whereas now more than ever in our increasingly electronic world, Grey County families and business owners have a need for reliable and affordable broadband to conduct business and stay connected both locally and beyond; and

Whereas broadband is a contributing social and economic driver in supporting the vitality and growth of our communities; and

Whereas families require internet to enable their children to complete school assignments, take online courses, maintain a human connection, or just stream movies at home; and

Whereas Grey County agriculture production, medical, health care, manufacturing, retail and the service industry depend on reliable high-speed connections to support and ensure business continuity and success; and

Whereas connectivity has been a lifeline for those businesses and sectors with access to reliable broadband during this global pandemic; and

Whereas reliable broadband will continue playing an essential role in the economic and social recovery of communities across Grey

County post-pandemic; and

Whereas not all areas of Grey County are within a connectivity coverage area which continues to be increasingly challenging, and amplified by the COVID-19 pandemic; and

Whereas Grey County has unserved areas as well as under-served areas that receive inadequate or disproportionately low levels of service; and

Whereas while it is important for the Provincial Government to look at both the number of people and the number of businesses that can be serviced by broadband expansion, it is essential, as well, that the Province provide broadband service to areas that have a small number of people, yet cover a vast geographical area; and

Whereas the need for broadband infrastructure improvement is now;

Now Therefore Be It Resolved that Grey County representing our Grey County residents and business owners alike, call to action Premier Ford; Minister of Infrastructure, Minister Scott; Ministry of Agriculture, Food and Rural Affairs, Minister Ernie Hardeman and Associate Minister of Energy & MPP Walker to champion the implementation of broadband in the unserved and under-served areas of Grey County; and

That this resolution be forwarded to all Ontario municipalities for their endorsement.

If you require anything further, please do not hesitate to contact me.

Yours truly,

Tara Warder
Deputy Clerk/Legislative Coordinator
(519) 372-0219 x 1294
tara.warder@grey.ca
www.grey.ca

cc Hon. Laurie Scott, Minister of Infrastructure
Hon. Bill Walker, Associate Minister of Energy & Bruce – Grey - Owen Sound MPP
Hon. Ernie Hardeman, Ministry of Agriculture, Food and Rural Affairs
All Ontario Municipalities

Tribunals Ontario

25 Grosvenor, Suite 19
Toronto Ontario
M7A 1R1

Tribunaux décisionnels Ontario

25, rue Grosvenor, bureau 19
Toronto Ontario
M7A 1R1



June 17, 2020

Re: Assessment Review Board Update

The Government of Ontario has announced the creation of a new tribunal organization, the Ontario Land Tribunals, effective July 1, 2020.

The Assessment Review Board will continue to be part of Tribunals Ontario, and will remain focused on hearing appeals about property assessment and classification. Any appeals currently with the Assessment Review Board will continue to be processed as usual.

The new organization will include the Local Planning Appeal Tribunal, Environmental Review Tribunal, Board of Negotiation, Conservation Review Board and the Mining and Lands Tribunal. Ontario Land Tribunals will focus on land-related dispute resolution to help increase the housing supply in the province, while balancing the needs of environmental protection and conservation.

As a result of this organizational change, on June 26, 2020, the Assessment Review Board website will be relocated to www.arb.gov.on.ca. E-filing services are unaffected by the transition.

Please contact Assessment Review Board at arb.registrar@ontario.ca for any further questions.

Sincerely,



Mira Gamsa
Director of Operations
Tribunals Ontario

c. Kelly Triantafilou, Registrar, Assessment Review Board

June 18, 2020

RE: Universal Basic Income Resolution

Please be advised that the Council of the Municipality of Grey Highlands, at its meeting held June 17, 2020, passed the following resolution:

2020-438

Moved by Cathy Little, Seconded by Aakash Desai

Whereas the World Health Organization on March 11, 2020 declared COVID-19 a pandemic, pointing to the growing number of cases of the coronavirus illness around the world and the sustained risk of further global spread; and

Whereas in response to the COVID-19 pandemic, the Province of Ontario and the Municipality of Grey Highlands have declared a state of emergency under the Emergency Management and Civil Protection Act; and

Whereas, to help reduce the financial strain on its citizens and businesses during the COVID-19 pandemic, the Municipality of Grey Highlands has approved disbursement of funds to local food banks and redirection of Community Grant Program funds to local community organizations providing relief to Grey Highlands residents in crisis; and

Whereas Statistics Canada has reported that the unemployment rate has risen to 13.7 per cent in Canada and 13.6 per cent in Ontario in May 2020; and that the COVID-19 pandemic has impacted the employment of 3.1 million Canadians from February to April; and that lower-wage earners, women and students are being impacted disproportionately; and

Whereas the Federal government has announced \$82 billion in relief funding for the COVID-19 Economic Response Plan, utilizing tax deferrals, subsidies, loans, and credits to support citizens, businesses, and industries; and

Whereas according to a 2018 Parliamentary Budget Office report, a Canada-wide basic income of the type previously piloted in Ontario would have an annual net cost of \$44 billion; and

Whereas a basic income ensures everyone an income sufficient to meet basic needs and live with dignity, regardless of work status; and

Whereas a basic income has the potential to improve individual physical and mental health, labour market participation, food security, housing stability, financial status and social relationships and generally raise the standard of living for vulnerable members of society; and

Whereas a universal basic income would likely have many positive societal effects, including reducing poverty, reducing strain on health care and social assistance systems, supporting businesses and the economy, reducing crime, as well as reducing administrative complexity and creating efficiencies for those in need of financial and economic support measures; now

Therefore, be it resolved that the Council of the Municipality of Grey Highlands urges the Ontario Provincial government and the Federal government to work together to investigate the feasibility of implementing a universal basic income program; and

That this resolution be forwarded to the Right Honourable Prime Minister of Canada; the Honourable Premier of Ontario; the Minister of Children, Community and Social Services; the Minister of Municipal Affairs and Housing; Ministry for Seniors and Accessibility; the Association of Municipalities of Ontario; local MPPs and MPs; The County of Grey; all Municipalities with the Province of Ontario; and the Federation of Canadian Municipalities.

CARRIED.

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,



Jerri-Lynn Levitt
Deputy Clerk
Council and Legislative Services
Municipality of Grey Highlands

The Municipality of Grey Highlands

206 Toronto Street South, Unit One P.O. Box 409 Markdale, Ontario N0C 1H0
519-986-2811 Toll-Free 1-888-342-4059 Fax 519-986-3643
www.greyhighlands.ca info@greyhighlands.ca

Corporation of the Municipality of Calvin
 Council/Board Report By Dept-(Unpaid)



AP5130

Page : 1

Date : Jun 18, 2020

Time : 3:33 pm

Supplier : 0000000 To PT00000007
 Batch : All
 Department : All

Cash Requirement Date : 18-Jun-2020
 Bank : 099 To 1
 Class : All

Supplier	Supplier Name	Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0101 ADMINISTRATION					
07050	GRAND & TOY LIMITED				
R024149	Office Supplies & Paper	66	09-Jun-2020	18-Jun-2020	
1-5-0101-101	MATERIALS AND SUPPLIES - ADMIN				375.10
18014	RUSSELL CHRISTIE LLP				
19-108-072(2)	Legal Fees-Correspondence	66	18-Jun-2020	18-Jun-2020	
1-5-0101-120	LAWYER FEES				339.51
19020	SELECTCOM INC.				
0004849309	Phone for Admin, Fire & Roads - June 2020	66	08-Jun-2020	18-Jun-2020	
1-5-0101-103	TELEPHONE, FAX, CELL PHONE				218.64
20036	TRANS CANADA SAFETY				
14866	Hand Sanitizers with Pumps	66	03-Jun-2020	18-Jun-2020	
1-5-0101-174	HEALTH AND SAFETY				60.46
22009	VIEL LUCIE				
JUN 2020 EXPE	June 2020 Expenses	66	18-Jun-2020	18-Jun-2020	
1-5-0101-171	POSTAGE				40.67
Department Total :					1,034.38

DEPARTMENT 0111 TRANSFER AND TAXATION SCHOOL BOARDS					
03151	CON SCOLAIRE CATHO FRANCO-NORD				
2ND QTR REMI	2020 School Board Remittance - 2nd Quarter	66	18-Jun-2020	18-Jun-2020	
1-4-0111-658	TRANSFER TO FRENCH SEPARATE				15,171.28
03152	CONSEIL SCOLAIRE DU DISTRICT				
2ND QTR REMI	2020 School Board Remittance - 2nd Quarter	66	18-Jun-2020	18-Jun-2020	
1-4-0111-656	TRANSFER TO FRENCH PUBLIC BD				5,565.88
13006	NEAR NORTH DISTRICT SCHOOL BD.				
2ND QTR REMI	2020 School Board Remittance - 2nd Quarter	66	18-Jun-2020	18-Jun-2020	
1-4-0111-655	TRANSFER TO ENGLISH PUBLIC BD.				57,699.70
13013	NIP/PARRY SOUND C.D.S. BOARD				
2ND QTR REMI	2020 School Board Remittance - 2nd Quarter	66	18-Jun-2020	18-Jun-2020	
1-4-0111-657	TRANSFER TO ENGLISH SEPARATE BD				14,595.58
Department Total :					93,032.44

DEPARTMENT 0200 FIRE PROTECTION					
07050	GRAND & TOY LIMITED				
R024149	Office Supplies & Paper	66	09-Jun-2020	18-Jun-2020	
1-5-0200-101	MATERIALS & SUPPLIES-FIRE				64.14
19020	SELECTCOM INC.				
0004849309	Phone for Admin, Fire & Roads - June 2020	66	08-Jun-2020	18-Jun-2020	
1-5-0200-137	COMMUNICATIONS - FIRE				41.10
20036	TRANS CANADA SAFETY				
14679	Forestry Tanks, Boots & Bama Socks	66	25-May-2020	18-Jun-2020	
1-5-0200-101	MATERIALS & SUPPLIES-FIRE				1,794.44
Department Total :					1,899.68

DEPARTMENT 0300 ROADS					
08010	BUMPER TO BUMPER - H.E. BROWN				
372243/D	Shop Supplies	66	15-Jun-2020	18-Jun-2020	
1-5-0300-150	OFFICE AND SHOP EXPENSE - ROADS				108.82
372732/D	Shop Supplies	66	16-Jun-2020	18-Jun-2020	
1-5-0300-150	OFFICE AND SHOP EXPENSE - ROADS				70.96
K72243/D	Dash Cam Wiring	66	16-Jun-2020	18-Jun-2020	
1-5-0300-150	OFFICE AND SHOP EXPENSE - ROADS				44.54
19020	SELECTCOM INC.				
0004849309	Phone for Admin, Fire & Roads - June 2020	66	08-Jun-2020	18-Jun-2020	
1-5-0300-103	TELEPHONE, CELL PHONE - ROADS				54.67
Department Total :					278.99

Corporation of the Municipality of Calvin
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Page : 2

Date : Jun 18, 2020

Time : 3:33 pm

Supplier : 0000000 To PT00000007

Batch : All

Department : All

Cash Requirement Date : 18-Jun-2020

Bank : 099 To 1

Class : All

Supplier	Supplier Name					Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 0300 ROADS									
DEPARTMENT 0325 TRUCK EXPENDITURES									
07011	GRANT FUELS INC.								
207361	Truck Clear Diesel 363L @ \$0.935/L					66	16-Jun-2020	18-Jun-2020	
1-5-0325-106				FUEL & OIL - TRUCK EXPEND.					339.23
Department Total :									339.23
DEPARTMENT 0326 GRADER EXPENDITURES									
07011	GRANT FUELS INC.								
207362	35% Loader & 65% Grader Dyed Diesel 464.1L @ \$0.773/L					66	16-Jun-2020	18-Jun-2020	
1-5-0326-106				FUEL & OIL - GRADER EXPEND.					233.16
Department Total :									233.16
DEPARTMENT 0327 LOADER/HOE EXPENDITURES									
07011	GRANT FUELS INC.								
207362	35% Loader & 65% Grader Dyed Diesel 464.1L @ \$0.773/L					66	16-Jun-2020	18-Jun-2020	
1-5-0327-106				FUEL & OIL - LOADER/HOE EXP.					125.55
08010	BUMPER TO BUMPER - H.E. BROWN								
372807/D	Loader Repairs & Maint. Supplies					66	16-Jun-2020	18-Jun-2020	
1-5-0327-101				REPAIRS AND MAINTENANCE-LOADER					81.36
Department Total :									206.91
DEPARTMENT 0400 ENVIRONMENTAL									
03027	SGS CANADA INC.								
11339538	Well Monitoring Lab Costs					66	12-Jun-2020	18-Jun-2020	
1-5-0400-146				MONITORING OF WELLS					3,210.33
10099	KNIGHT PIESOLD CONSULTING								
13675	Well Monitoring (Springwater sampling) - May 2020					66	31-May-2020	18-Jun-2020	
1-5-0400-146				MONITORING OF WELLS					1,367.13
Department Total :									4,577.46
DEPARTMENT 0500 HEALTH SERVICES									
13010	NORTH BAY PARRY SOUND DIST. HE								
JULY 2020 LEV	July 2020 Levy					66	18-Jun-2020	18-Jun-2020	
1-5-0500-108				HEALTH UNIT					1,552.83
Department Total :									1,552.83
DEPARTMENT 0600 SOCIAL SERVICES									
13056	DIST. OF NIPISSING SOCIAL SERV								
2020-0108	June 2020 Levy					66	18-Jun-2020	18-Jun-2020	
1-5-0600-110				COMMUNITY & SOCIAL SERVICES					19,824.13
Department Total :									19,824.13
DEPARTMENT 0800 PLANNING AND DEVELOPMENT									
03022	CGIS CENTRE								
44013	QTR#3 - 2020 SLIMS					66	18-Jun-2020	18-Jun-2020	
1-5-0800-110				SERVICES - PLANNING					2,307.18
Department Total :									2,307.18
DEPARTMENT 0900 BUILDING									
20008	THE MATTAWA RECORDER								
59446	Building Inspection Reports (250)					66	17-Jun-2020	18-Jun-2020	

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AP5130

Page : 3

Date : Jun 18, 2020

Time : 3:33 pm

Supplier : 0000000 To PT00000007

Batch : All

Department : All

Cash Requirement Date : 18-Jun-2020

Bank : 099 To 1

Class : All

Supplier	Supplier Name					Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 0900	BUILDING								
1-5-0900-106				MISCELLANEOUS - BUILDING					141.25
Department Total :									141.25
Unpaid Total :									125,427.64

Total Unpaid for Approval :	125,427.64
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	0.00
Total EFT Paid for Approval :	0.00
Grand Total ITEMS for Approval :	125,427.64